

1. Update concerning the Lakefront Enhancement Project

VIII. Business from the Public- The Village President will open the floor to public comment and call upon those requesting to address the Board. Once called upon, the participant will have 3 minutes to present. Public comment may also be submitted in writing and sent to info@vok.org by 5:00 p.m. on the day of the meeting. Copies of submissions will be provided to the Village Board in advance of the meeting.

IX. Adjourn

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VILLAGE OF



KENILWORTH, IL

**Village Board of Trustees
August 21, 2023**

I. Call to Order

Village President Cecily Kaz called to order the meeting of the Board of Trustees of the Village of Kenilworth at 7:01 p.m. on August 21, 2023.

Roll Call

President Kaz requested a roll call, and the results were as follows:

Trustees:

Trustee Tim Ransford	Present
Trustee Christopher Ottsen	Present
Trustee Amy Hannus	Absent
Trustee Walter Kelly	Present (Remote, non-voting)
Trustee John Gottschall	Present
Trustee Matthew Lojkovic	Present
President Cecily Kaz	Present

A quorum was present in person and via video conference.

Others Recorded as in Attendance:

Village Officials and Staff:

Michael Gagnon	Village Clerk
Jaramie Finn	Village Treasurer
Patrick Brennan	Village Manager
Bryan Carlson	Village Police Chief
Heather McFarland	Assistant to the Village Manager
Jordan Schmidt	Management Analyst

Others, signing in as displayed in Participant List:

Justin Mohr
Tom Corbett (Orchard Glen Homes)

II. Approval of Minutes

President Kaz then asked if there were any questions or comments regarding the following minutes:

- 1 **A. Village Board – February 22, 2022 – Closed Session**
- 2 **B. Committee of the Whole – February 09, 2023 – Closed Session**
- 3 **C. Committee of the Whole – June 21, 2023 – Closed Session**
- 4 **D. Committee of the Whole – July 13, 2023 – Closed Session**
- 5 **E. Committee of the Whole – July 13, 2023**
- 6 **F. Village Board – July 17, 2023**

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8 There was a discussion among trustees and Manager Brennan regarding how the minutes should consistently
9 record the impact remote attendance could have, depending on circumstances, on a trustee’s ability to vote
10 on items presented at the affected Board meeting. Manager Brennan agreed to align past and future minutes
11 to reflect and explain these circumstances accurately and consistently.

12

13 President Kaz asked for a motion to approve the minutes as amended to reflect the discussion. Trustee
14 Lojkovic moved, and Trustee Gottschall seconded the motion to approve the minutes amended to
15 consistently reflect and explain the impact of remote attendance on voting privileges when necessary.

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17 **A voice vote was taken as follows:**

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19 For: Ransford, Ottsen, Gottschall, Lojkovic

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21 Opposed: None

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23 Absent: Hannus

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25 The roll call tally was five votes in favor, and none opposed. President Kaz declared the minutes
26 approved.

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29 **III. Village President’s Report**

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31 President Kaz began her report by reminding everyone that the Kenilworth Avenue railroad crossing of the
32 Union Pacific North Line tracks will be closed for repairs between Wednesday, August 23, 2023, and Friday,
33 September 1, 2023. There will be assistance available to daily commuters and other pedestrians. Vehicular
34 traffic would be rerouted to other crossings nearby. She directed residents to the Village website for further
35 information.

36

37 She concluded her remarks by congratulating Management Analyst Schmidt for the work he put in to revamp
38 the Village website. New capabilities, updates to existing capabilities, and a reconfiguration of website pages
39 make the site more informative and easier to use.

40 **IV. Approval of the Warrant List**

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42 President Kaz then opened the floor for consideration of the Warrant List. Finance Committee Chair Kelly
43 reported that entries on the list all appeared to be in order highlighting continuing Class A payments for fire
44 protection services, as well as Class B payroll and pension payments. After clarifying the protections in place
45 to avoid an expense being entered twice by mistake, He then recommended the approval of the warrants as
46 presented. Hearing no further discussion, President Kaz asked for a motion to approve and ratify the
47 warrants as presented.

1 Trustee Gottschall moved, and Trustee Lojkovic seconded the motion to approve the Class A warrants in the
2 amount of \$447,335.02, and to ratify the Class B warrants in the amount of \$168,158.19.

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4 **A roll call vote was taken as follows:**

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6 For: Ransford, Ottsen, Gottschall, Lojkovic

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8 Opposed: None

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10 Absent: Hannus

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12 The roll call tally was four votes in favor, and none opposed. President Kaz declared the warrants
13 approved and ratified.

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16 **V. Regular Scheduled Business**

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18 President Kaz then turned the discussion to Items for Omnibus Vote or Discussion, by reading each one out
19 loud.

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21 **A. Items for Consideration by Omnibus Vote**

- 22 1. Adoption of a Resolution Authorizing the Village Clerk to Make Certain Written Closed
23 Session Meeting Minutes Available for the Public Inspection and Authorizing Destruction of
24 Certain Recording of Closed Session Minutes
- 25
26 2. Adoption of an Ordinance Declaring Certain Items as Surplus and Authorizing the Sale or
27 Disposal Thereof
- 28
29 3. Direction to the Plan Commission to Consider a Request to Consolidate Parcels at 517
30 Cumnor Road

31
32 She then asked the Board if there were any questions or comments they would like to make before voting on
33 these items. Hearing no questions or comments, she asked for a motion to approve the items as presented.
34 Trustee Ransford so moved, and Trustee Lojkovic seconded the motion.

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36 **A roll call vote was taken as follows:**

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38 For: Ransford, Ottsen, Gottschall, Lojkovic

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40 Opposed: None

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42 Absent: Hannus

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44 The roll call tally was four votes in favor, and none opposed. President Kaz declared the items adopted
45 and direction given.

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48 **Report of Committees**

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There were no committee meetings on which to report.

VI. Report from Staff

- a. Community Development
- b. Finance
- c. Police

Police Chief Carlson reported on leaf blower complaints and enforcement, new parking arrangements around Joseph Sears School, the plans for the first day of school at Joseph Sears School, activity relative to the operation of the Lakefront amenities, assistance given to neighboring police department activities, turnover of police personnel, the search for applicants to be a school crossing guard, ongoing police training activities, and the School Safety Meeting to take place at Joseph Sears School in early September. Trustees discussed with the Chief recent activity and procedures related to theft from resident garages and the proper procedures related to door-to-door solicitors operating in the village.

- A. Public Works
- B. Legal Counsel
- C. Village Manager

Manager Brennan had nothing to report. Trustees discussed the landscaping refuse stickering program and requested an update on the Lakefront Improvement activities presently being undertaken by the village. Manager Brennan reviewed the present status of ongoing plans, clarified aspects to those plans as well as the schedule of events related to those plans. The discussion concluded with comments about untended residential property and how the village is pursuing remedies.

VII. Business from the Public

There was no business from the public.

VIII. Closed Session

President Kaz then asked for a motion to adjourn to closed session. Trustees Ransford offered a motion to convene in Closed Session for the purpose of discussing the purchase of real property for use by the Village and to consider the setting of a price for the sale or lease of Village property. Trustee Ottsen seconded the motion.

A roll call vote was taken as follows:

For: Ransford, Ottsen, Gottschall, Lojkovic

Opposed: None

1 The roll call tally was four votes in favor, and none opposed. President Kaz declared meeting in closed session
2 at 7:31 pm.

3

4 **IX. Adjourn**

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6 Having no further business to discuss, President Kaz asked for a motion to adjourn the meeting. Trustee
7 Lojkovic so moved, and Trustee Gottschall seconded the motion.

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9 **A voice vote was taken as follows:**

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11 For: All

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13 Opposed: None

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15 President Kaz declared the meeting adjourned at 8:23 pm.



Request for Board Action

Agenda Item: IV – Warrant List

Considered By:
Village Board

Date:
09/18/23

Staff Contact: Patrick Brennan, Administration
Tanya Walker, Lauterbach & Amen

Subject: Approval of the Warrant List

Summary: Warrants are presented for consideration and approval in two different classifications. Class A warrants are those payments which are submitted to the Village Board for review and approval. For these warrants, no payment has been issued. Class B warrants are payments that have already been made and are submitted to the Village Board for ratification. Employee payroll is typically included in the Class B warrants total when presented, but not shown on check listing since payroll is paid from the payroll account.

Payments which are of particular note are highlighted on the warrant list.

Policy: Village financial activity is governed by a combination of the Village Code and financial policies of the Village.

Recommendation: The Village Manager submits the following for review and consideration:

- **Class A Warrant List (attached) totaling \$169,341.79** - 60 disbursements
- **Class B Warrant List (attached) and Payroll totaling \$192,090.63**
 - Class B Check Register = \$24,184.61, 16 disbursements
 - Employee Payroll, August 24th \$71,357.81
 - Employee Payroll, September 14th \$96,548.21 (3 week pay period)
 - Payroll expenses do not appear on the Class B Warrant List printout but are ratified with the Class B Warrants
- **Check Numbering:**
 - Last check number approved – GEN 40044 & 93A – August 21st
 - Start/End Checks Class B - GEN 40045 – 40058, 94(A) - 95(A)
 - Start/End Check Class A - GEN 40059 – 40101, 96(A) – 112(A)
- **Voided Checks and Cause**
 - None

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 09/19/2023 - 09/22/2023
 CLASS A WARRANTS - SEPTEMBER 18, 2023
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN GENERAL OPERATING					
Check Type: ACH Transaction					
09/20/2023	GEN	96 (A)	ACLARA TECHNOLOGIES, LLC	ANNUAL MAINTENANCE 9/1/23-8/31/24	8,176.59
09/20/2023	GEN	97 (A)	ANDRES MEDICAL BILLING LTD	JULY 2023 COLLECTION FEES	273.31
09/20/2023	GEN	98 (A)	CHRISTOPHER B BURKE ENGINEERING LTD	AS-BUILT / STEEP SLOPE REVW - 525 SHERID 205 MELROSE AS-BUILT INSPECTION AND REVI 219 SHERIDAN STEEP SLOPE REVIEW	525.00 175.00 440.94
					<u>1,140.94</u>
09/20/2023	GEN	99 (A)	CINTAS CORPORATION	UNIFORM RENTAL SECOND WEEK OF AUGUST FOURTH WEEK OF AUG UNIFORM RENTAL UNIFORM RENTAL SECOND WEEK OF JULY 1ST WEEK OF SEPTEMBER UNIFORM RENTAL 4TH WEEK OF AUGUST UNIFORM RENTAL	48.86 48.86 48.86 48.86 48.86
					<u>244.30</u>
09/20/2023	GEN	100 (A)	CRYSTAL MANAGEMENT &	SEPTEMBER 2023 MONTHLY CLEANING SERVICE	1,155.00
09/20/2023	GEN	101 (A)	FEECE OIL CO.	FUEL USAGE - JULY 2023	3,082.31
09/20/2023	GEN	102 (A)	GRAINGER	THERMOPLASTIC STOP BAR	246.18
09/20/2023	GEN	103 (A)	GRANITE TELECOMMUNICATIONS	POTS PHONE LINES 09/01/23-09/30/23	199.26
09/20/2023	GEN	104 (A)	INTERDEV, LLC	CONTRACT IT SVC - AUGUST SENTINEL ONE SECURITY - AUGUST	4,250.00 192.28
					<u>4,442.28</u>
09/20/2023	GEN	105 (A)	INTERGOVERNMENTAL RISK MGT AGENCY	WORKERS' COMP DEDUCTIBLE JUNE	2,836.63
09/20/2023	GEN	106 (A)	LAUTERBACH & AMEN, LLP	ACCOUNTING SERVICES - JULY 2023	6,941.00
09/20/2023	GEN	107 (A)	MENARDS-MORTON GROVE	TOOLS FOR NEW TRUCK	152.52
09/20/2023	GEN	108 (A)	NORTH SUBURBAN EMPLOYEE COOP	MEDICAL INSURANCE - AUGUST 2023	34,370.12
09/20/2023	GEN	109 (A)	NORTH SUBURBAN EMPLOYEE COOP	DENTAL INSURANCE - AUGUST 2023	2,139.00
09/20/2023	GEN	110 (A)	SAFE BUILT	MONTHLY BUILDING PLAN REVIEWS - AUG. 202 MONTHLY BUILDING INSPECTIONS - AUG. 2023 MONTHLY CIVIL PLAN REVIEW - AUG. 2023 MONTHLY CIVIL PLAN REVIEW - JULY 2023	1,605.38 3,667.97 1,794.22 1,064.42
					<u>8,131.99</u>
09/20/2023	GEN	111 (A)	SHERWIN-WILLIAMS	JOINT COMPOUND	24.64
09/20/2023	GEN	112 (A)	SWANNC	OCTOBER 2023 WASTE TIP FEE	3,939.00
					<u>77,495.07</u>
Total ACH Transaction:					

Check Type: Paper Check

09/19/2023	GEN	40059	ADDIS LAW GROUP	PROSECUTION SERVICES - COURT - AUGUST 20	350.00
09/19/2023	GEN	40060	AMERICAN LEGAL PUBLISHING CORP	CODIFICATION UPDATES - AUGUST 2023	175.60
09/19/2023	GEN	40061	BENJAMIN HISTORIC CERTIFICATIONS LL	517 CUMNOR RD HIST/ARCH SIGNIFICANCE REP 643 ABBOTSFORD RD HIST/ARCH SIGNIFICANCE	4,000.00 4,000.00
					<u>8,000.00</u>
09/19/2023	GEN	40062	BRADY INDUSTRIES OF ILLINOIS LLC	TOILET PAPER AND MULTI FOLD TOWELS	299.11

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 CHECK DATE FROM 09/19/2023 - 09/22/2023
 CLASS A WARRANTS - SEPTEMBER 18, 2023
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
09/19/2023	GEN	40063	BUILDERS ASPHALT	ASPHALT FOR REPAIR AROUND CATCH BASINS	140.00
09/19/2023	GEN	40064	BURRIS EQUIPMENT	PLOW PART FOR VENTRAC (PARTS CAME IN JAN EQUIPMENT RENTAL TORO TILLER	766.32 427.50
					<u>1,193.82</u>
09/19/2023	GEN	40065	COMED	WATER TOWER ELECTRIC 07/28/23-08/28/23	31.80
09/19/2023	GEN	40066	EHLS/LIFEWAY MOBILITY CHICAGO	BI ANNUAL ELEVATOR INSPECTION	750.00
09/19/2023	GEN	40067	ENGINEERED SOLUTIONS MIDWEST	INSPECTION AND PM OF BOOSTER AND PRV	4,327.50
09/19/2023	GEN	40068	FJ KERRIGAN PLUMBING CO	FLUSH VALVE INSTALL AND TROUBLE SHOOT SLOAN VALVES AND PARTS FOR TWO TOILETS	443.50 213.00
					<u>656.50</u>
09/19/2023	GEN	40069	GLASDON, INC.	LIFE RING BUOY - BEACH	573.50
09/19/2023	GEN	40070	GRNE Solar	Escrow Refund 525 Sheridan Road	2,500.00
09/19/2023	GEN	40071	GZA GEOENVIRONMENTAL, INC	SHORELINE PROTECTION ENGINEERING SVC	14,372.11
09/19/2023	GEN	40072	HEART CERTIFIED AUTO CARE - WILMETT	SQUAD 614-OIL CHANGE, 2 TIRE REPAIRS-NAI	270.50
09/19/2023	GEN	40073	J.G. UNIFORMS INC	UNIFORMS-START UP/NEW OFFICER EQUIPMENT UNIFORMS-POINT BLANK BALLISTIC VEST-PO Y UNIFORMS-POINT BLANK BALLISTIC VEST-PO Z UNIFORMS-2 S/S SHIRTS-PO MCGARRY	517.25 905.00 905.00 103.90
					<u>2,431.15</u>
09/19/2023	GEN	40074	JOAKIM WEIDEMANIS	Escrow Refund 525 Sheridan Rd	2,500.00
09/19/2023	GEN	40075	LECHNER AND SONS	MAT RENTAL SECOND WEEK OF AUGUST MAT RENTAL TRAIN STATION MAT RENTAL FOURTH WEEK OF AUGUST 1ST WEEK SEPTEMBER MAT RENTAL TRAIN STAT	45.06 45.06 45.06 45.06
					<u>180.24</u>
09/19/2023	GEN	40076	MARK LABEAU	TRAVEL/MEAL REIMBURSEMENT-DIGITAL FORENS	54.06
09/19/2023	GEN	40077	MEADE ELECTRIC COMPANY INC	LOOP FOR LIGHTS DAMAGED DURING ROAD GRIN	1,613.01
09/19/2023	GEN	40078	MECOR, INC.	LED LIGHT BULBS FOR STREET LIGHT FIXTURE	591.50
09/19/2023	GEN	40079	MENONI & MOCOJNI	PEAT MOSS, SEED AND FERTILIZER FOR PARK BLUE STONE FOR ROAD PROJECT SUN SHADE SEED MIX 3 50LB BAGS SOIL FOR BIO SWALE SOIL FOR BIO-SWALE SOIL FOR BIO-SWALE SOIL FOR BIO-SWALE SOIL FOR BIO SWALE	625.00 113.40 510.00 192.06 177.50 179.28 408.97
					<u>2,206.21</u>
09/19/2023	GEN	40080	MID AMERICAN WATER OF	SHAFT ASSEMBLY FOR HYDRANT 5'6"	1,841.00
09/19/2023	GEN	40081	MIDWEST POWER INDUSTRY, INC	REPAIRS TO GENERATORS	997.80
09/19/2023	GEN	40082	MILLEN ACE HARDWARE	60 AMP FUSES FOR RTU AT VILLAGE HALL SHOVELS FOR NEW TRUCK LIGHT BULBS FOR EXIT SIGNS 12 BAGS OF CONCRETE FOR CATCH BASINS ADHESIVES FOR POND LINER AT MAHONEY WEST	42.44 64.76 43.15 107.88 87.04
					<u>345.27</u>
09/19/2023	GEN	40083	MOTOROLA	MOTOROLA STARCOM RADIO LINE CHARGE-AUGUS	510.00

09/13/2023 10:56 AM
 User: brennan
 DB: Kenilworth

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 09/19/2023 - 09/22/2023
 CLASS A WARRANTS - SEPTEMBER 18, 2023
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
09/19/2023	GEN	40084	MPC COMMUNICATIONS	SQUAD 617 CHEVY IMPALA-REMOVE EQUIPMENT-	475.00
09/19/2023	GEN	40085	PACE ANALYTICAL SERVICES, LLC	LEAD AND COPPER SAMPLES AUGUST BAC T WATER SAMPLE	210.00 43.80
					<u>253.80</u>
09/19/2023	GEN	40086	PARK PLACE CONDO ASSOCIATION	BD Bond Refund	2,500.00
09/19/2023	GEN	40087	PREMIER DOOR CORPORATION	GARAGE DOOR REPAIR PUBLIC WORKS	710.00
09/19/2023	GEN	40088	RAY O'HERRON CO INC	OC SPRAY FOR TRAINING	72.75
09/19/2023	GEN	40089	RAYMOND JAMES & ASSOCIATES,	DISSEMINATION AGENT SVC FOR FY22	1,500.00
09/19/2023	GEN	40090	Scott Byron & Co., Inc.	Escrow Refund 525 Sheridan Road	1,973.00
09/19/2023	GEN	40091	SHERWIN-WILLIAMS	PAINT BRUSH AND ROLLERS	13.50
09/19/2023	GEN	40092	SUNRISE TREE SERVICE, INC.	TREE REMOVAL 360 STERLING TREE PRUNING VERY LARGE LIMBS 2 DUTCH ELM TREES TREATED FOR DISEASE	900.00 925.00 900.00
					<u>2,725.00</u>
09/19/2023	GEN	40093	SUPERIOR INDUSTRIAL SUPPLY CO.	VEHICLE WASH AGENT TO REMOVE GREASE 5 GA	53.25
09/19/2023	GEN	40094	TECHNOLOGY MANAGEMENT REV FUND	CRIMINAL JUSTICE CONNECTIVITY-JULY 2023	187.08
09/19/2023	GEN	40095	TESKA ASSOCIATES	JULY 2023 - PLANNING SERVICES PLANNING SERVICES - JULY 2023 TESKA (2)	165.00 576.00
					<u>741.00</u>
09/19/2023	GEN	40096	THOMPSON ELEVATOR INSPECTION	JULY ELEVATOR INSPECTIONS	100.00
09/19/2023	GEN	40097	VERIZON WIRELESS	CELL SERVICE FOR METER READ 8/4/23-9/3/2	70.24
09/19/2023	GEN	40098	VILLAGE OF WILMETTE	JULY 2023 POTABLE WATER PURCHASE	28,460.48
09/19/2023	GEN	40099	Witold Lach	Escrow Refund 525 Sheridan Rd	625.00
09/19/2023	GEN	40100	WORLD CUP/COFFEE U.S.A. & VEND	COFFEE	58.19
09/19/2023	GEN	40101	ZAFIRO PAPASTRATAKOS // ZTP STUDIO	AUGUST-SEPTEMBER PERMIT / CODE ENF SUPPT	4,377.75
				Total Paper Check:	<u>91,846.72</u>

GEN TOTALS:

Total of 60 Checks:	169,341.79
Less 0 Void Checks:	0.00
Total of 60 Disbursements:	<u>169,341.79</u>

09/12/2023 11:23 AM
 User: brennan
 DB: Kenilworth

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 08/25/2023 - 09/17/2023
 CLASS B WARRANTS - SEPTEMBER 18, 2023
 TO BE RATIFIED

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN GENERAL OPERATING					
Check Type: ACH Transaction					
09/08/2023	GEN	94 (A)	DELTA DENTAL OF ILLINOIS - VISION	VISION BENEFITS - SEPTEMBER 2023	244.86
				VISION BENEFITS HD - SEPTEMBER 2023	12.74
					<u>257.60</u>
09/08/2023	GEN	95 (A)	MADISON NATIONAL LIFE	LIFE INSURANCE - SEPTEMBER 2023	149.56
				Total ACH Transaction:	<u>407.16</u>
Check Type: Paper Check					
09/07/2023	GEN	40045	Andrea Cale	BD Bond Refund	437.50
09/07/2023	GEN	40046	ANNE RYAN	Escrow Refund 123 Kenilworth Ave	2,500.00
09/07/2023	GEN	40047	AT&T	287303834174X09032023 ADMIN PHONE 7/26/2	330.59
09/07/2023	GEN	40048	COMED	COMED MAHONEY PARK 07252023 - 08232023	30.83
				BOOSTER PUMP ELECTRIC 07252023-08232023	312.37
				642 ABBOTSFORD RD 07252023-08232023	121.37
					<u>464.57</u>
09/07/2023	GEN	40049	ILLINOIS DEPT OF NATURAL RESOURCES	PERMIT APPL. FEE - SHORELINE PROTECTION	5,000.00
09/07/2023	GEN	40050	Illinois Sewer and Drain, Inc.	BD Bond Refund	5,000.00
09/07/2023	GEN	40051	KURT MATHAS	BD Bond Refund	2,100.00
09/07/2023	GEN	40052	MIKE DUDA	BD Bond Refund	750.00
09/07/2023	GEN	40053	NICOR	NICOR VILLAGE HALL 07252023 - 08222023	185.91
				WATER PLANT - 07252023 - 08212023	169.05
				PUBLIC WORKS 07252023-08232023	169.68
				BOOSTER PUMP STATION 07252023-08232023	165.38
					<u>690.02</u>
09/07/2023	GEN	40054	Normandy Remodeling	Escrow Refund - 626 Wayland	2,500.00
09/07/2023	GEN	40055	PEERLESS NETWORK, INC.	PHONE SERVICE 8/15/23-9/14/23	349.08
09/07/2023	GEN	40056	QUADIENT FINANCE USA, INC.	EQUIPMENT RENTAL	106.94
09/07/2023	GEN	40057	SHAKE GUYS, LLC	BD Bond Refund	2,500.00
09/07/2023	GEN	40058	WALTER KELLY	BD Bond Refund	1,048.75
				Total Paper Check:	<u>23,777.45</u>
GEN TOTALS:					
Total of 16 Checks:					24,184.61
Less 0 Void Checks:					0.00
Total of 16 Disbursements:					<u>24,184.61</u>



Request for Board Action

Agenda Item: 02

Staff Contact: Patrick Brennan, Administration

Considered By:

Village Board
Committee of the Whole

Date:

09/18/23
09/06/23

Subject: Approval of the Budget Goals and Objectives for Fiscal Year 2024

Summary: Annually, the Village Board considers a list of goals and objectives for the future fiscal year. Once adopted, the list is used to guide staff in the developing of revenues and expenditures for the proposed budget which is anticipated to be presented on October 23rd.

Background of Matter: The annual budget serves as a guide to both predict and regulate the Villages expenses during the fiscal year. In order to estimate the amount of personnel and resources needed for the fiscal year, the Village utilizes the Budget Goals and Objectives among other planning tools. To ensure that adequate resources are allocated, the budget goals are typically established in advance of drafting the preliminary budget.

On September 6th, the Village Board met as a Committee of the Whole. The purpose of the meeting was to review the current condition of Village infrastructure, receive an update on financial conditions, and discuss the strategy for the FY24 budget development.

The list of budget goals recommended for consideration tracks closely with the multi-year goals that the Village has been working toward for the past several years. The proposed goals for Fiscal Year 2024 include the following:

✓ **Enhanced Resident Experiences**

- **Lakefront and Water Plant Improvements** - The goal for FY24 is to enter the design and construction document phase and release sealed bids for the construction phase. The shoreline protection work is running on a parallel track with bidding occurring in Q4 of 2023 or Q1 of 2024. It is anticipated that construction of the shoreline protection measures will commence in FY24.
- **Implementing Vision for Green Bay Road Corridor** – The updated Vision for the Corridor was adopted in 2022 and included a focus upon improving the business district for resident gathering opportunities. The next phase of effort is to ensure that the Village Code, regulations and processes were designed to support the vision. The FY24 effort will include:
 - Evaluating streetscape, parking, and traffic flow options for the business corridor working jointly with the Village of Winnetka;
 - Updating the Village Code as it pertains to planned unit development reviews; and
 - A review and update of the Village Code as it pertains to zoning regulations.
- **Deployment of Body-worn Cameras** – The State imposed a mandate requiring all sworn police officers to utilize body-worn cameras. The Village is required to have the cameras in use by January 1, 2025. It is anticipated that the following will occur during the fiscal year:

- A policy will be developed and adopted regarding the use of body-worn cameras;
- Procedures will be developed regarding the capture, retention, and release of camera footage; and
- The necessary equipment will be identified and purchased to ensure the cameras are deployed by the mandated deadline.

Budget Next Steps

- Budget goals established – September 18th
- Proposed Budget released to Village Board – October 23rd
- Budget Hearing, possible passage – November 20th
- Second budget discussion if needed – December 11th

Financial Impact: There is no direct financial impact associated with the adoption of the FY24 goals.

Recommendation: It is recommended that the Village Board review and approve the Fiscal Year 2024 goals and objectives.

BUILDING PERMITS ISSUED BY THE VILLAGE OF KENILWORTH DURING THE MONTH OF AUGUST 2023

PERMIT NO.	ADDRESS	TYPE OF WORK	COST OF IMPROVEMENT	PERMIT FEE
PB23-0086	366 STERLING RD	INTERIOR REMODEL	\$203,588.00	\$7,637.86
PB23-0106	315 ABBOTSFORD RD	DRIVEWAY	\$10,300.00	\$309.00
PB23-0097	517 RIDGE RD	WINDOWS AND DOORS	\$30,260.19	\$1,657.81
PF23-0024	249 CUMNOR RD	FENCE	\$1,720.00	\$60.00
PB23-0038	643 KENILWORTH TER	ADDITION	\$367,600.00	\$7,507.28
PB23-0096	225 LEICESTER RD	SERVICE UPGRADE	\$9,400.00	\$282.00
PB23-0049	219 SHERIDAN RD	DRIVEWAY	\$48,750.00	\$1,662.50
PB23-0040	554 GREEN BAY RD	PARKING LOT	\$16,900.00	\$557.00
PF23-0019	233 SHERIDAN RD	FENCE	\$11,185.00	\$60.00
PB23-0080	144 TUDOR PL	DRAINAGE AND GRADING	\$4,950.00	\$248.50
PB23-0078	511 KENILWORTH AVE	INTERIOR REMODEL	\$55,500.00	\$3,530.00
PB23-0057	166 ABINGDON AVE	HARDSCAPE	\$16,003.05	\$568.09
PF23-0014	514 ESSEX RD	FENCE	\$3,610.00	\$60.00
PF23-0017	527 ABBOTSFORD RD	FENCE	\$3,150.00	\$60.00
PB23-0081	551 RIDGE RD	SEWER REPAIR	\$4,500.00	\$235.00
TOTAL IN AUGUST 2023			\$787,416.24	\$24,435.04
PERMITS ISSUED IN AUGUST 2023	15			
ISSUED IN AUGUST 2022	21	Aug-22	\$ 635,799.00	\$22,610.57
Total Permits Issued 2023 Fiscal Year	92	2023 Fiscal Year To Date	\$6,305,073.34	\$198,287.95

PERIOD ENDING 09/30/2023
% Fiscal Year Completed: 74.79
MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND
REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED		
		2022 AMENDED BUDGET	2023 AMENDED BUDGET					
Fund 01 - GENERAL FUND								
01-100-3001	CURRENT TAX LEVY	2,172,046.00	2,390,800.00	0.00	0.00	1,256,154.82	1,668,827.27	69.80
01-100-3002	CURRENT TAX LEVY POLPEN	780,000.00	800,000.00	0.00	0.00	439,259.30	548,345.09	68.54
01-100-3004	REPLACEMENT TAX	123,200.00	66,300.00	0.00	0.00	94,351.69	85,844.98	129.48
01-100-3005	STATE SALES TAX	157,000.00	65,000.00	15,965.81	0.00	119,895.18	137,558.69	211.63
01-100-3006	STATE INCOME TAX	415,000.00	304,265.00	22,150.46	0.00	320,377.24	283,030.53	93.02
01-100-3007	LOCAL USE TAX	92,500.00	78,585.00	8,844.49	0.00	75,188.29	70,074.90	89.17
01-100-3008	CONSUMPTION TAX	3,623.00	4,500.00	324.54	0.00	3,178.25	2,578.80	57.31
01-100-3010	UTILITY TAX-COMED	91,500.00	92,000.00	8,899.51	0.00	70,075.81	57,282.23	62.26
01-100-3011	UTILITY TAX-NICOR	118,000.00	70,000.00	3,605.79	0.00	89,485.08	75,174.93	107.39
01-100-3012	UTILITY TAX-TELECOM	35,000.00	34,000.00	3,195.83	0.00	28,708.55	24,903.53	73.25
01-100-3020	911 DISBURSEMENT - JETSB FUNDS	92,000.00	85,000.00	7,041.22	0.00	76,312.05	68,009.31	80.01
01-100-3029	MISC TAX-FOREIGN FIRE TAX	18,500.00	20,000.00	0.00	0.00	0.00	0.00	0.00
01-100-3101	CIRCUIT COURT FINES	200.00	750.00	37.00	0.00	1,571.00	561.00	74.80
01-100-3102	VILLAGE ORDINANCE FINES	41,000.00	18,000.00	1,375.00	245.00	21,283.00	24,715.12	137.31
01-100-3103	DUI FINES	100.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-3104	VEHICLE TAX FUND	100.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-3201	VEHICLE LICENSE	96,000.00	100,000.00	1,725.00	205.00	99,411.37	74,745.00	74.75
01-100-3202	ANIMAL LICENSE	1,950.00	2,000.00	30.00	0.00	1,950.00	1,440.00	72.00
01-100-3203	LIQUOR LICENSE	2,500.00	3,000.00	0.00	0.00	45.00	0.00	0.00
01-100-3301	PERMITS-BUILDING	425,000.00	380,000.00	22,887.04	3,415.29	377,266.60	238,756.96	62.83
01-100-3306	PLAN REVIEW	34,000.00	27,000.00	966.00	550.00	27,547.09	25,502.00	94.45
01-100-3307	ZONING REVIEW	3,500.00	5,500.00	0.00	0.00	5,088.00	4,200.00	76.36
01-100-3308	ZBA FILING FEE	1,200.00	1,050.00	0.00	350.00	2,450.00	4,500.00	428.57
01-100-3309	BRC (DEMO) FILING FEES	350.00	350.00	350.00	0.00	350.00	1,050.00	300.00
01-100-3310	TREE PERMIT	40,500.00	500.00	100.00	0.00	40,076.25	200.00	40.00
01-100-3311	ARC FILING FEE	700.00	700.00	350.00	0.00	1,750.00	350.00	50.00
01-100-3312	RE-INSPECTION FEE	500.00	750.00	0.00	350.00	2,950.00	825.00	110.00
01-100-3398	CONSTRUCTION PARKING PERMITS	300.00	1,000.00	1,206.00	0.00	2,064.00	1,650.00	165.00
01-100-3399	PERMITS-PARKING	7,000.00	8,000.00	475.00	300.00	12,801.00	9,809.00	122.61
01-100-3401	AMBULANCE USERS FEE	17,000.00	19,000.00	173.20	0.00	17,606.49	13,510.08	71.11
01-100-3402	SPECIAL EVENT & USE FEE	500.00	750.00	50.00	575.00	1,975.00	3,300.00	440.00
01-100-3403	ELEVATOR INSPECTIONS	0.00	500.00	0.00	100.00	0.00	100.00	20.00
01-100-3404	FIRE AND BURGLAR ALARM FEES	5,750.00	6,000.00	75.00	25.00	6,550.00	2,650.00	44.17
01-100-3405	YARD WASTE STICKERS	10,000.00	1,100.00	590.00	122.50	6,540.00	5,260.00	478.18
01-100-3407	SPECIAL DUTY DETAIL	5,000.00	5,000.00	490.00	0.00	1,750.00	1,500.00	30.00
01-100-3432	REFUSE & RECYCLING FEES	96,000.00	96,000.00	16,000.00	0.00	68,584.05	64,991.27	67.70
01-100-3436	ANTENNA LEASE FEES	98,400.00	176,688.00	4,800.00	0.00	80,613.18	112,867.35	63.88
01-100-3499	MISCELLANEOUS FEES	0.00	10.00	10.00	0.00	10.00	0.50	5.00
01-100-3501	CABLE TV FRANCHISE FEE	50,000.00	51,000.00	0.00	0.00	38,950.47	38,971.29	76.41
01-100-3605	GRANTS - MISC	0.00	0.00	0.00	0.00	30.96	0.00	0.00
01-100-3701	INTEREST INCOME	77,600.00	30,000.00	8,606.64	0.00	28,483.04	158,887.22	529.62
01-100-3801	INSURANCE PROCEEDS (IRMA)	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-3903	GIFTS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	(160.44)	0.00	0.00
01-100-3904	TREE CONTRIBUTIONS	16,000.00	500.00	0.00	369.00	3,275.00	3,319.00	663.80
01-100-3960	RECYCLING INCENTIVE PROGRAM	0.00	2,500.00	0.00	0.00	3,334.27	1,715.11	68.60
01-100-3989	OTHER INCOME	2,500.00	7,000.00	1,026.00	0.00	7,380.81	2,933.17	41.90
01-100-3992	FUND TRANSFER IN	0.00	8,500.00	0.00	0.00	0.00	0.00	0.00
01-100-4010	REGULAR SALARIES	220,503.00	339,299.00	18,364.81	11,255.58	161,451.58	165,310.11	48.72
01-100-4019	MERIT-VACATION BUY BACK	23,500.00	19,500.00	0.00	0.00	0.00	3,250.00	16.67
01-100-4021	PART TIME SALARIES	0.00	0.00	0.00	3,255.00	0.00	15,003.95	100.00
01-100-4023	AUTO ALLOWANCE	4,800.00	4,800.00	400.00	200.00	3,600.00	3,400.00	70.83
01-100-4028	EMPLOYEE BENEFITS-MEDICAL	25,657.00	15,754.00	2,046.52	2,209.20	15,839.34	16,475.12	104.58
01-100-4029	EMPLOYEE BENEFITS-DENTAL	1,304.00	1,049.00	140.98	141.48	1,064.43	1,054.01	100.48
01-100-4030	EMPLOYEE BENEFITS-LIFE	377.00	395.00	58.91	0.00	531.74	472.16	119.57
01-100-4031	FICA & MEDICARE-EMPLOYER	17,159.00	19,439.00	1,413.61	1,111.40	12,648.22	14,110.62	72.59

PERIOD ENDING 09/30/2023

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MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED
		2022 AMENDED BUDGET	2023 AMENDED BUDGET			
Fund 01 - GENERAL FUND						
01-100-4032	IMRF-EMPLOYER	20,760.00	3,764.00	1,318.56	169.96	11,829.35
01-100-4033	UNEMPLOYMENT-EMPLOYER	255.00	202.00	63.16	0.00	433.36
01-100-4039	EMPLOYEE BENEFITS-OTHER	0.00	29,482.00	0.00	0.00	0.00
01-100-4040	IMRF- ADDITIONAL CONTRIBUTION	0.00	25,000.00	0.00	0.00	0.00
01-100-5021	AUDITING	22,915.00	24,925.00	22,915.00	0.00	28,940.00
01-100-5022	JULIE FEES	1,100.00	1,550.00	0.00	0.00	1,464.36
01-100-5023	PLAN REVIEW & INSPECT. SERVICE	41,000.00	56,250.00	3,489.08	8,131.99	29,554.84
01-100-5036	PRINTING AND PUBLISHING	10,060.00	9,080.00	109.47	175.60	6,300.13
01-100-5041	TELEPHONE	3,350.00	2,435.00	212.11	0.00	1,788.55
01-100-5042	CELL PHONE	800.00	650.00	47.29	330.59	649.51
01-100-5051	MISCELLANEOUS SERVICE	4,500.00	4,500.00	374.78	0.00	3,646.58
01-100-5071	POSTAGE	4,400.00	4,620.00	692.97	106.94	2,936.71
01-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	9,720.00	11,558.00	429.00	0.00	7,017.90
01-100-5092	PROFESSIONAL SERVICES	21,722.00	17,215.00	3,842.50	0.00	8,382.24
01-100-5093	PROF SERVICE-FINANCE	92,880.00	63,972.00	6,805.00	0.00	57,535.00
01-100-5095	PROF SERVICES-BPZ-MISC	78,048.00	81,264.00	5,188.40	4,377.75	40,863.70
01-100-5096	PROF SERVICES-PLANNING	35,000.00	30,950.00	416.00	741.00	22,602.66
01-100-5098	PROF SERVICES-HISTORIC PRESERV	4,500.00	3,000.00	0.00	0.00	0.00
01-100-5099	PROF SERVICES-ECON DEVELOPMENT	500.00	22,500.00	0.00	0.00	558.71
01-100-5100	PROFESSIONAL SERVICES-IT	46,854.00	48,518.00	3,279.80	3,731.52	23,798.00
01-100-5177	REPAIR/MAINT COMPUTER EQUIP	250.00	0.00	0.00	0.00	0.00
01-100-5178	REPAIR/MAINT VEHICLE & EQUIP	150.00	0.00	0.00	0.00	0.00
01-100-6024	OFFICE SUPPLIES	2,500.00	2,500.00	139.85	0.00	1,158.09
01-100-6025	OTHER SUPPLIES	500.00	550.00	0.00	0.00	2,526.94
01-100-7003	RECRUITMENT & TRAINING	1,250.00	1,500.00	0.00	0.00	589.00
01-100-7005	MISCELLANEOUS EXPENSE	1,500.00	2,200.00	151.78	0.00	1,407.61
01-100-7006	MEETINGS & CONFERENCES	5,135.00	3,860.00	267.62	0.00	4,787.54
01-100-7030	VILLAGE EVENTS	3,000.00	3,000.00	0.00	0.00	0.00
01-100-7395	FUNDS TRANSFER OUT	500,000.00	0.00	0.00	0.00	0.00
01-100-8001	OFFICE FURNITURE	0.00	0.00	0.00	0.00	0.00
01-100-8003	SOFTWARE	17,353.00	23,000.00	132.75	0.00	16,895.55
01-100-8004	COMPUTER EQUIPMENT	3,500.00	0.00	0.00	0.00	940.12
01-200-5001	MAINTENANCE OF OFFICE EQUIP	2,000.00	1,205.00	286.00	0.00	859.51
01-200-5004	INSURANCE-GENERAL LIABILITY	116,547.00	117,672.00	0.00	0.00	113,146.00
01-200-5005	INSURANCE-WORKERS COMP	17,345.00	17,583.00	0.00	2,836.63	16,907.00
01-200-5024	VILLAGE ATTORNEY-BASE	67,000.00	64,100.00	5,768.87	0.00	41,405.55
01-200-5025	VILLAGE PROSECUTOR	4,025.00	4,800.00	350.00	350.00	2,502.50
01-200-5027	VILL ATTORNEY-COMP PLAN & COMM	0.00	8,000.00	0.00	0.00	3,277.00
01-200-5028	VILL ATTORNEY ZONING/ZBA	10,000.00	10,000.00	1,053.50	0.00	5,512.50
01-200-5029	VILL ATTORNEY-SUBDIVISIONS	0.00	10,000.00	0.00	0.00	0.00
01-200-5044	INTERNET SERVICES	1,800.00	2,511.00	209.18	0.00	1,449.83
01-300-4010	MAINTENANCE SALARIES	14,666.00	14,867.00	1,289.94	772.09	10,104.49
01-300-4011	OVERTIME	600.00	1,000.00	9.20	0.00	356.36
01-300-4019	MERIT-VACATION BUY BACK	0.00	150.00	0.00	0.00	0.00
01-300-4028	EMPLOYEE BENEFITS-MEDICAL	3,568.00	4,163.00	305.38	322.93	2,350.54
01-300-4029	EMPLOYEE BENEFITS-DENTAL	262.00	268.00	19.38	19.41	153.42
01-300-4031	FICA & MEDICARE EMPLOYER	1,122.00	1,214.00	95.87	57.04	785.89
01-300-4032	IMRF-EMPLOYER	1,053.00	240.00	93.28	11.66	767.95
01-300-5046	OUTSIDE MAINT-TRAIN STATION	4,200.00	4,000.00	140.00	45.06	1,617.68
01-300-5047	OUTSIDE MAINT SERVICES-PW	5,600.00	7,000.00	1,485.42	0.00	4,581.17
01-300-5048	OUTSIDE MAINT SERVICE-VIL HALL	16,500.00	16,750.00	1,090.00	0.00	13,379.80
01-300-5092	PROFESSIONAL SERVICES	0.00	0.00	50.00	0.00	50.00
01-300-6023	JANITORIAL SUPPLIES	1,800.00	1,600.00	0.00	0.00	1,122.14
01-300-6024	BLDG REPAIRS-TRAIN STATION	500.00	500.00	0.00	0.00	38.69
01-300-6025	BLDG REPAIRS-VILLAGE HALL	5,500.00	7,000.00	0.00	354.64	669.57

PERIOD ENDING 09/30/2023

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REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED		
		2022 AMENDED BUDGET	2023 AMENDED BUDGET					
Fund 01 - GENERAL FUND								
01-300-6026	BLDG REPAIRS-PUBLIC WORKS	1,500.00	6,000.00	0.00	0.00	437.11	6,326.33	105.44
01-300-6027	MAINT & CONSTRUCTION SUPPLIES	2,000.00	2,000.00	0.00	152.52	2,052.33	1,176.39	58.82
01-300-6028	HEATING, ELECT & WATER UTIL	3,000.00	3,000.00	0.00	0.00	0.00	1,560.70	52.02
01-400-4010	REGULAR SALARIES	187,064.00	200,880.00	17,125.48	9,987.60	137,624.92	137,256.48	68.33
01-400-4011	OVER TIME SALARIES	6,700.00	10,000.00	95.82	0.00	3,706.97	4,258.41	42.58
01-400-4019	MERIT-VACATION BUY BACK	0.00	1,560.00	0.00	0.00	0.00	0.00	0.00
01-400-4028	EMPLOYEE BENEFITS-MEDICAL	37,110.00	43,292.00	3,368.16	3,583.43	26,222.20	24,804.90	57.30
01-400-4029	EMPLOYEE BENEFITS-DENTAL	2,723.00	2,791.00	213.49	215.65	1,705.30	1,541.62	55.24
01-400-4030	EMPLOYEE BENEFITS-LIFE	371.00	374.00	24.65	0.00	221.70	532.13	142.28
01-400-4031	FICA & MEDICARE EMPLOYER	13,634.00	14,639.00	1,274.59	739.80	10,637.99	10,360.58	70.77
01-400-4032	IMRF EMPLOYER	12,796.00	3,184.00	1,236.50	150.82	10,370.39	2,166.17	68.03
01-400-4033	UNEMPLOYMENT EMPLOYER	350.00	195.00	86.69	0.00	594.79	275.12	141.09
01-400-5041	TELEPHONE	900.00	900.00	58.64	63.06	641.08	533.91	59.32
01-400-5042	CELLULAR PHONE SERVICE	1,500.00	2,220.00	184.56	0.00	1,300.81	992.02	44.69
01-400-5048	OUTSIDE MAINTENANCE SERVICE	31,000.00	32,000.00	0.00	0.00	14,254.82	13,984.61	43.70
01-400-5091	DUES, MEMBERSHIP & SUBSCRIPTION	660.00	600.00	0.00	0.00	0.00	7,167.50	1,194.58
01-400-5093	PROF SERVICE-FINANCE	2,042.00	2,144.00	0.00	0.00	0.00	939.15	43.80
01-400-5178	REPAIR/MAINT VEHICLES & EQUIP	15,500.00	10,000.00	0.00	0.00	12,829.26	3,316.69	33.17
01-400-5184	SIGNS-TRAFFIC & STREETS	1,250.00	1,500.00	0.00	0.00	1,103.71	642.03	42.80
01-400-5346	EQUIPMENT RENTAL	4,000.00	4,000.00	0.00	427.50	3,458.62	655.50	16.39
01-400-6024	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	224.66	0.00	0.00
01-400-6025	OTHER SUPPLIES	1,000.00	1,000.00	0.00	87.04	1,223.80	1,236.19	123.62
01-400-6027	MAINT & CONSTRUCTION SUPPLIES	9,000.00	15,000.00	140.70	1,203.99	8,445.47	11,333.61	75.56
01-400-6028	HEATING, ELECT & WATER UTIL	1,500.00	0.00	0.00	0.00	0.00	504.32	100.00
01-400-6029	UNIFORMS	2,300.00	3,000.00	111.14	0.00	1,909.16	2,322.01	77.40
01-400-6036	SAFETY EQUIPMENT	500.00	500.00	0.00	0.00	1,583.96	325.94	65.19
01-400-6038	SNOW REMOVAL SUPPLIES	25,000.00	30,000.00	0.00	0.00	22,002.36	22,417.04	74.72
01-400-7002	FUEL	17,000.00	12,000.00	1,078.33	0.00	7,619.24	5,550.61	46.26
01-400-7003	RECRUITMENT & TRAINING	1,000.00	700.00	0.00	0.00	48.00	738.00	105.43
01-400-7005	MISCELLANEOUS EXPENSE	0.00	500.00	0.00	0.00	2,524.58	493.48	98.70
01-400-8002	MACHINERY & EQUIPMENT	750.00	500.00	0.00	0.00	683.16	335.28	67.06
01-400-8003	COMPUTER SOFTWARE	1,500.00	2,194.00	0.00	0.00	1,353.30	1,460.20	66.55
01-500-4010	REGULAR SALARIES	29,966.00	34,423.00	2,516.27	799.22	22,117.83	21,440.54	62.29
01-500-4019	MERIT-VACATION BUY BACK	0.00	3,000.00	0.00	0.00	0.00	500.00	16.67
01-500-4028	EMPLOYEE BENEFITS-MEDICAL	3,722.00	3,796.00	572.96	619.45	4,015.85	4,672.44	123.09
01-500-4029	EMPLOYEE BENEFITS-DENTAL	238.00	334.00	22.22	23.27	168.95	168.21	50.36
01-500-4031	FICA & MEDICARE EMPLOYER	2,294.00	2,633.00	188.44	60.06	1,689.71	1,645.18	62.48
01-500-4032	IMRF EMPLOYER	2,152.00	520.00	180.66	12.07	1,620.19	331.32	63.72
01-500-5093	PROF SERVICE-FINANCE	2,042.00	2,144.00	0.00	0.00	0.00	939.15	43.80
01-500-5663	WASTE DUMPING CHARGE	42,000.00	55,040.00	3,649.00	0.00	39,116.77	40,097.59	72.85
01-500-5664	LEAF PICKUP	12,500.00	12,500.00	0.00	0.00	12,500.00	12,500.00	100.00
01-600-5091	DUES & SUBSCRIPTIONS	575.00	575.00	0.00	0.00	575.00	2,227.50	387.39
01-600-5092	PROFESSIONAL SERVICES	2,400.00	5,200.00	465.00	0.00	3,876.27	4,193.77	80.65
01-600-5766	WINTER TREE TRIMMING	14,000.00	14,000.00	0.00	0.00	13,936.50	14,000.00	100.00
01-600-5767	TREE REMOVAL & TRIMMING	32,000.00	30,000.00	350.00	0.00	28,103.00	25,030.00	83.43
01-600-5768	TREE PLANTING PROGRAM	16,000.00	10,000.00	0.00	0.00	15,137.00	2,235.00	22.35
01-600-6027	MAINT & CONSTRUCTION SUPPLIES	1,000.00	1,000.00	0.00	0.00	753.41	8.99	0.90
01-700-4010	REGULAR SALARIES	14,666.00	14,867.00	1,289.97	772.11	10,104.84	9,998.71	67.25
01-700-4011	OVERTIME SALARIES	500.00	500.00	9.20	0.00	356.51	409.51	81.90
01-700-4019	MERIT-VACATION BUY BACK	500.00	150.00	0.00	0.00	0.00	0.00	0.00
01-700-4028	EMPLOYEE BENEFITS-MEDICAL	3,568.00	4,163.00	305.36	322.93	2,350.51	2,239.38	53.79
01-700-4029	EMPLOYEE BENEFITS-DENTAL	262.00	268.00	19.38	19.41	153.33	139.85	52.18
01-700-4031	FICA & MEDICARE EMPLOYER	1,160.00	1,176.00	95.87	57.04	785.91	757.04	64.37
01-700-4032	IMRF EMPLOYER	1,089.00	232.00	93.27	11.66	767.98	150.48	64.75
01-700-5048	OUTSIDE MAINTENANCE SERVICE	4,500.00	5,700.00	(825.04)	0.00	3,896.74	2,159.00	37.88

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED		
		2022 AMENDED BUDGET	2023 AMENDED BUDGET					
Fund 01 - GENERAL FUND								
01-700-5178	REPAIR/MAINT VEHICLES & EQUIP	2,000.00	1,950.00	0.00	0.00	954.00	0.00	0.00
01-700-5346	EQUIPMENT RENTAL	1,000.00	500.00	0.00	0.00	0.00	0.00	0.00
01-700-6025	OTHER SUPPLIES	4,000.00	3,000.00	0.00	0.00	1,260.60	1,437.19	47.91
01-700-6028	HEATING, ELECT & WATER UTIL	7,500.00	8,200.00	486.27	0.00	5,358.36	6,503.54	79.31
01-700-7002	FUEL	500.00	800.00	62.98	0.00	445.00	324.18	40.52
01-700-8015	CABLING, POSTS & LANTERNS	2,000.00	3,000.00	264.04	0.00	1,923.48	2,449.61	81.65
01-800-3402	BEACH FEES	43,000.00	47,000.00	0.00	0.00	48,310.00	53,450.00	113.72
01-800-3989	OTHER INCOME	0.00	0.00	0.00	9,608.62	1,065.00	10,243.62	100.00
01-800-4021	PART TIME SALARIES	32,000.00	35,500.00	4,844.50	2,410.50	33,259.50	43,698.75	123.10
01-800-4031	FICA & MEDICARE EMPLOYER	2,695.00	2,216.00	370.61	184.41	2,544.35	3,342.99	150.86
01-800-4033	UNEMPLOYMENT EMPLOYER	325.00	257.00	80.50	0.00	552.31	362.59	141.09
01-800-5036	PRINTING & PUBLISHING	726.00	750.00	0.00	0.00	733.00	733.00	97.73
01-800-5041	TELEPHONE	795.00	820.00	63.71	68.10	622.56	2,079.22	253.56
01-800-5051	MISCELLANEOUS SERVICES	653.00	0.00	0.00	0.00	250.00	750.00	100.00
01-800-5054	LABORATORY SERVICES	1,200.00	890.00	0.00	0.00	0.00	0.00	0.00
01-800-5091	DUES, MEMBERSHIPS & SUBSCRIPT	0.00	0.00	0.00	0.00	0.00	2,227.50	100.00
01-800-5346	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	0.00	1,267.00	253.40
01-800-6025	OTHER SUPPLIES	1,547.00	1,500.00	0.00	0.00	1,251.56	1,529.44	101.96
01-800-7003	RECRUITMENT & TRAINING	179.00	570.00	0.00	0.00	525.00	170.00	29.82
01-800-8002	MACHINERY & EQUIPMENT	750.00	0.00	0.00	0.00	0.00	1,386.50	100.00
01-800-8007	FACILITY IMPROVE & ALTERATIONS	4,200.00	6,100.00	0.00	0.00	5,194.37	615.47	10.09
01-900-4010	REGULAR SALARIES	870,650.00	912,498.00	84,348.22	46,866.32	638,629.75	592,614.67	64.94
01-900-4011	OVERTIME SALARIES	65,000.00	45,000.00	7,414.99	3,917.12	47,977.22	46,471.61	103.27
01-900-4019	MERIT-VACATION BUY BACK	12,733.00	5,000.00	0.00	0.00	9,700.00	3,200.00	64.00
01-900-4021	PART TIME SALARIES	106,801.00	135,594.00	11,792.50	7,093.92	64,751.57	112,233.52	82.77
01-900-4023	AUTO ALLOWANCE	4,800.00	4,800.00	400.00	200.00	3,600.00	2,400.00	50.00
01-900-4028	EMPLOYEE BENEFITS-MEDICAL	197,192.00	201,003.00	16,554.40	19,817.63	130,145.16	126,096.01	62.73
01-900-4029	EMPLOYEE BENEFITS-DENTAL	12,477.00	11,719.00	983.24	1,118.71	7,712.61	6,868.46	58.61
01-900-4030	EMPLOYEE BENEFITS-LIFE	1,092.00	1,174.00	130.99	0.00	1,179.66	1,331.24	113.39
01-900-4031	FICA & MEDICARE EMPLOYER	30,718.00	40,444.00	3,155.09	2,567.23	21,706.69	27,690.92	68.47
01-900-4032	IMRF EMPLOYER	3,644.00	791.00	343.67	48.14	2,763.16	565.16	71.45
01-900-4033	UNEMPLOYMENT EMPLOYER	1,494.00	1,693.00	350.97	0.00	2,408.07	2,388.60	141.09
01-900-4050	TRANSFER OF LEVY FUNDS-POLPEN	780,000.00	800,000.00	0.00	0.00	439,259.30	548,345.09	68.54
01-900-4051	TRANS TO POLPEN-EXTRA	50,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00
01-900-5001	MAINT OF OFFICE EQUIPMENT	100.00	100.00	0.00	0.00	0.00	0.00	0.00
01-900-5036	PRINTING AND PUBLISHING	1,000.00	800.00	285.00	0.00	417.14	0.00	0.00
01-900-5041	TELEPHONE	2,100.00	2,100.00	173.55	0.00	1,465.27	1,116.85	53.18
01-900-5042	CELLULAR PHONE SERVICE	3,600.00	3,816.00	292.71	0.00	2,012.27	2,012.56	52.74
01-900-5048	OUTSIDE MAINTENANCE SERVICES	1,100.00	1,650.00	0.00	0.00	445.00	890.00	53.94
01-900-5053	CRIMINAL JUSTICE CONNECTIVITY	3,800.00	4,200.00	374.16	187.08	2,884.52	2,697.42	64.22
01-900-5054	RADIO SYSTEM AIR TIME	5,800.00	5,800.00	460.00	556.00	4,140.00	4,428.00	76.34
01-900-5071	POSTAGE	200.00	200.00	0.00	0.00	15.44	51.95	25.98
01-900-5091	DUES, MEMBERSHIPS & SUBSCRIPT	9,655.00	25,939.00	285.06	0.00	8,964.68	16,589.75	63.96
01-900-5093	MUNICIPAL PARTNERSHIPS	22,467.00	25,539.00	0.00	0.00	19,453.00	21,134.15	82.75
01-900-5095	PROFESSIONAL SERVICES-DISPATCH	199,830.00	208,500.00	0.00	0.00	150,508.00	157,012.00	75.31
01-900-5177	REPAIR/MAINT COMPUTER EQUIP	500.00	500.00	0.00	0.00	0.00	0.00	0.00
01-900-5178	REPAIR/MAINT VEHICLES & EQUIP	6,500.00	10,000.00	980.81	475.00	6,943.34	9,578.86	95.79
01-900-6024	OFFICE SUPPLIES	2,200.00	2,200.00	0.00	0.00	1,046.79	601.80	27.35
01-900-6025	OTHER SUPPLIES	6,800.00	6,525.00	53.95	0.00	(176.62)	2,705.12	41.46
01-900-6029	UNIFORMS-PERSON PROTECT EQUIP	7,700.00	9,000.00	460.09	103.90	5,271.48	7,137.95	79.31
01-900-7002	FUEL	11,000.00	17,000.00	1,117.68	0.00	10,494.55	7,692.71	45.25
01-900-7003	RECRUITMENT & TRAINING	8,938.00	11,000.00	1,410.30	0.00	6,279.95	19,225.16	174.77
01-900-7004	COMMUNITY SERVICE	3,000.00	3,500.00	0.00	0.00	950.64	2,861.22	81.75
01-900-7005	MISCELLANEOUS EXPENSE	3,700.00	750.00	0.00	0.00	1,181.47	2,066.19	275.58
01-900-7006	MEETINGS & CONFERENCES	400.00	400.00	0.00	0.00	128.05	994.21	248.55

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED
		2022 AMENDED BUDGET	2023 AMENDED BUDGET	MONTH 09/30/22	MONTH 09/30/23			
Fund 01 - GENERAL FUND								
01-900-7103	DUI FUND EXPENSES	0.00	8,500.00	0.00	0.00	0.00	9,370.00	110.24
01-900-8001	OFFICE FURNITURE	500.00	500.00	0.00	0.00	(208.00)	0.00	0.00
01-900-8002	MACHINERY & EQUIPMENT	500.00	600.00	0.00	0.00	0.00	0.00	0.00
01-900-8003	SOFTWARE	1,350.00	1,350.00	0.00	0.00	2,588.30	1,715.08	127.04
01-900-8004	COMPUTER EQUIPMENT	8,000.00	0.00	0.00	0.00	(484.00)	304.38	100.00
01-950-4010	REGULAR SALARIES	14,306.00	14,959.00	1,176.53	500.01	10,453.53	8,775.15	58.66
01-950-4028	EMPLOYEE BENEFITS-MEDICAL	2,705.00	2,759.00	226.28	(16.65)	1,793.86	77.24	2.80
01-950-4029	EMPLOYEE BENEFITS-DENTAL	171.00	162.00	14.34	(0.97)	112.61	96.86	59.79
01-950-4031	MEDICARE	207.00	217.00	16.56	6.30	150.59	287.97	132.71
01-950-5051	MISCELLANEOUS SERVICES	1,350.00	1,600.00	260.89	0.00	1,390.21	1,522.21	95.14
01-950-5156	FIRE PROTECTION	531,069.00	456,070.00	0.00	0.00	531,069.32	456,062.32	100.00
01-950-8002	FOREIGN FIRE EXPENSES	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
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Fund 01 - GENERAL FUND:								
TOTAL REVENUES		5,195,019.00	5,010,598.00	131,349.53	16,215.41	3,483,887.40	3,883,632.95	77.51
TOTAL EXPENDITURES		5,131,693.00	4,939,603.00	257,711.87	146,118.85	3,323,584.01	3,395,573.24	68.74
NET OF REVENUES & EXPENDITURES		63,326.00	70,995.00	(126,362.34)	(129,903.44)	160,303.39	488,059.71	687.46

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		ACTIVITY FOR	YTD BALANCE	YTD BALANCE	% BDGT	
		2022	2023	MONTH				
		AMENDED BUDGET	AMENDED BUDGET	09/30/22	09/30/23	09/30/2022	09/30/2023	USED
Fund 02 - SEWER SERVICE FUND								
02-100-3430	SEWER CHARGES	102,000.00	101,500.00	17,586.01	0.00	72,610.35	58,212.25	57.35
02-100-3701	INTEREST INCOME	300.00	20,000.00	566.31	0.00	1,671.93	11,078.05	55.39
02-100-3989	OTHER INCOME	208.00	150.00	0.00	0.00	100.00	0.00	0.00
02-100-4010	REGULAR SALARIES	38,132.00	38,263.00	3,353.87	2,007.57	26,272.95	25,996.43	67.94
02-100-4011	OVERTIME SALARIES	0.00	1,000.00	23.94	0.00	926.76	1,064.58	106.46
02-100-4019	MERIT-VACATION BUY BACK	390.00	390.00	0.00	0.00	0.00	0.00	0.00
02-100-4028	EMPLOYEE BENEFITS-MEDICAL	9,278.00	10,823.00	786.89	839.60	5,148.74	4,862.78	44.93
02-100-4029	EMPLOYEE BENEFITS-DENTAL	574.00	597.00	50.36	50.46	398.68	309.16	51.79
02-100-4030	EMPLOYEE BENEFITS-LIFE	48.00	49.00	0.00	0.00	0.00	0.00	0.00
02-100-4031	FICA & MEDICARE-EMPLOYER	2,917.00	2,957.00	249.28	148.32	2,043.65	1,967.92	66.55
02-100-4032	IMRF-EMPLOYER	2,738.00	584.00	242.55	30.30	1,996.86	390.58	66.88
02-100-4033	UNEMPLOYMENT-EMPLOYER	45.00	49.00	11.15	0.00	76.48	69.13	141.08
02-100-5048	OUTSIDE MAINTENANCE SERVICES	18,000.00	8,000.00	0.00	0.00	3,395.90	9,570.00	119.63
02-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	0.00	0.00	0.00	0.00	0.00	2,227.50	100.00
02-100-5178	REPAIR/MAINT VEHICLES & EQUIP	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
02-100-5322	ENGINEERING	0.00	0.00	0.00	0.00	0.00	3,000.00	100.00
02-100-6025	OTHER SUPPLIES	0.00	100.00	0.00	0.00	34.72	0.00	0.00
02-100-6027	MAINT & CONSTRUCTION SUPPLIES	1,050.00	2,400.00	0.00	0.00	404.16	2,730.16	113.76
02-100-7050	PERMIT FEE	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
02-100-8003	SOFTWARE	4,000.00	3,200.00	0.00	0.00	4,059.90	4,380.60	136.89
02-100-8012	SEWER REPAIRS	3,000.00	10,000.00	0.00	0.00	9,526.11	7,893.78	78.94
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Fund 02 - SEWER SERVICE FUND:								
TOTAL REVENUES		102,508.00	121,650.00	18,152.32	0.00	74,382.28	69,290.30	56.96
TOTAL EXPENDITURES		82,672.00	79,412.00	4,718.04	3,076.25	54,284.91	64,462.62	81.17
NET OF REVENUES & EXPENDITURES		19,836.00	42,238.00	13,434.28	(3,076.25)	20,097.37	4,827.68	11.43

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	2022		2023		ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	% BDGT
		AMENDED BUDGET	AMENDED BUDGET	MONTH	MONTH	09/30/22	09/30/23	09/30/2022	09/30/2023	USED
Fund 06 - MFT FUND										
06-100-3701	INTEREST INCOME	7,500.00	5,000.00	1,125.47	0.00			3,609.14	19,317.14	386.34
06-100-3801	MFT ALLOTMENTS	149,035.00	100,800.00	35,836.00	0.00			129,822.85	69,965.55	69.41
06-100-5322	ENGINEERING SERVICES	0.00	30,000.00	0.00	0.00			0.00	18,058.86	60.20
06-100-8007	ROAD PROJECTS	0.00	216,998.00	0.00	0.00			0.00	290,000.00	133.64
Fund 06 - MFT FUND:										
TOTAL REVENUES		156,535.00	105,800.00	36,961.47	0.00			133,431.99	89,282.69	84.39
TOTAL EXPENDITURES		0.00	246,998.00	0.00	0.00			0.00	308,058.86	124.72
NET OF REVENUES & EXPENDITURES		156,535.00	(141,198.00)	36,961.47	0.00			133,431.99	(218,776.17)	154.94

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	2022		2023		ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	% BDGT
		AMENDED BUDGET	AMENDED BUDGET	MONTH	MONTH	09/30/22	09/30/23	09/30/2022	09/30/2023	USED
Fund 14 - TAX INCREMENT FINANCING										
14-100-3001	CURRENT TAX LEVY	128,000.00	140,000.00	0.00	0.00	70,326.50	77,286.58	55.20		
14-100-3701	INTEREST INCOME	1,850.00	2,000.00	468.68	0.00	1,377.90	9,367.27	468.36		
14-100-5024	VILLAGE ATTORNEY-BASE	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00		
14-100-5071	POSTAGE	0.00	350.00	0.00	0.00	0.00	0.00	0.00		
14-100-5092	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	4,500.00	100.00		
14-100-5096	PROF SERVICES-PLANNING	7,000.00	10,000.00	0.00	0.00	5,227.57	0.00	0.00		
14-100-5099	PROF SERVICES-ECON DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00		
14-100-5322	ENGINEERING SERVICES	0.00	45,000.00	0.00	0.00	0.00	0.00	0.00		
Fund 14 - TAX INCREMENT FINANCING:										
TOTAL REVENUES		129,850.00	142,000.00	468.68	0.00	71,704.40	86,653.85	61.02		
TOTAL EXPENDITURES		7,000.00	56,350.00	0.00	0.00	5,227.57	9,500.00	16.86		
NET OF REVENUES & EXPENDITURES		122,850.00	85,650.00	468.68	0.00	66,476.83	77,153.85	90.08		

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR		ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	MONTH 09/30/22	MONTH 09/30/23	MONTH 09/30/22	MONTH 09/30/23			
Fund 23 - KW 2023 CAPTIAL PROJECTS FUND										
23-100-3100	BOND PROCEEDS	7,990,000.00	0.00	0.00	0.00	7,702,549.22	0.00		0.00	
23-100-3701	INTEREST INCOME	1,500.00	5,000.00	9,560.83	0.00	30,557.19	56,313.89		1,126.28	
23-100-3989	OTHER INCOME	0.00	0.00	2,700.00	0.00	2,700.00	2,426.00		100.00	
23-100-5036	PRINTING & PUBLISHING	2,500.00	0.00	0.00	0.00	1,135.30	150.00		100.00	
23-100-5071	POSTAGE	200.00	0.00	0.00	0.00	10.91	0.00		0.00	
23-100-5092	PROFESSIONAL SERVICES	0.00	0.00	0.00	14,372.11	0.00	14,372.11		100.00	
23-100-7005	MISCELLANEOUS EXPENSE	2,168.00	0.00	25.00	0.00	727.00	3,298.00		100.00	
23-200-5024	LEGAL FEES KW2023	0.00	0.00	0.00	0.00	672.00	0.00		0.00	
23-400-5322	ENGINEERING SERV-STREETS	87,000.00	0.00	10,372.11	0.00	21,756.62	1,071.85		100.00	
23-400-8008	ROAD PROJECTS	1,300,000.00	0.00	265,498.24	0.00	557,201.45	0.00		0.00	
23-935-5092	PROFESSIONAL SERVICES	0.00	8,000.00	0.00	0.00	4,612.00	5,000.00		62.50	
23-935-5322	ENGINEERING-WATER	235,000.00	0.00	14,520.96	0.00	68,220.54	25,375.99		100.00	
23-935-6027	MAINT. & CONSTRUCTION SUPPLIES	0.00	0.00	0.00	0.00	1,182.20	0.00		0.00	
23-935-8008	ROAD PROJECTS	3,375,000.00	20,000.00	371,895.53	2,123.01	1,461,561.80	479,719.24		2,398.60	
23-992-5322	ENGINEERING SERV-SEWER	130,000.00	0.00	16,595.38	0.00	78,816.09	5,411.96		100.00	
23-992-7005	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	750.00	0.00		0.00	
23-992-8013	SEWER LINING PROGRAM	0.00	100,000.00	0.00	0.00	0.00	0.00		0.00	
23-992-8014	STORM SEWER IMPROVEMENTS	2,540,000.00	0.00	424,797.18	0.00	1,507,966.52	0.00		0.00	
<hr/>										
Fund 23 - KW 2023 CAPTIAL PROJECTS FUND:										
TOTAL REVENUES		7,991,500.00	5,000.00	12,260.83	0.00	7,735,806.41	58,739.89		1,174.80	
TOTAL EXPENDITURES		7,671,868.00	128,000.00	1,103,704.40	16,495.12	3,704,612.43	534,399.15		417.50	
NET OF REVENUES & EXPENDITURES		319,632.00	(123,000.00)	(1,091,443.57)	(16,495.12)	4,031,193.98	(475,659.26)		386.71	

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	2022		2023		YTD BALANCE	YTD BALANCE	% BDGT
		AMENDED BUDGET	AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22	ACTIVITY FOR MONTH 09/30/23	09/30/2022	09/30/2023	USED
Fund 27 - ANNUAL REFUNDING BOND								
27-100-3100	BOND PROCEEDS	599,000.00	375,000.00	0.00	0.00	0.00	0.00	0.00
27-100-3602	FEDERAL GRANTS	168,200.00	0.00	168,404.76	0.00	168,404.76	0.00	0.00
27-100-3701	INTEREST	21,500.00	7,000.00	3,057.09	0.00	9,175.48	64,632.00	923.31
27-100-3989	OTHER INCOME	0.00	0.00	0.00	0.00	0.00	60,416.03	100.00
27-100-5029	ADMINISTRATIVE BOND EXPENSES	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00
27-100-7301	BOND PRINCIPAL PAYMENT	415,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-100-7311	BOND INTEREST	182,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-100-8001	OFFICE FURNITURE	0.00	3,500.00	0.00	0.00	4,612.97	0.00	0.00
27-100-8002	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	4,995.00	100.00
27-100-8003	SOFTWARE	27,800.00	15,000.00	0.00	0.00	0.00	12,160.00	81.07
27-100-8004	COMPUTER EQUIPMENT	15,600.00	7,100.00	0.00	0.00	10,459.99	1,751.89	24.67
27-300-5048	OUTSIDE MAINTENANCE	6,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00
27-300-8007	BLG IMPROVEMENTS & ALTERATIONS	10,000.00	25,400.00	0.00	0.00	0.00	2,520.50	9.92
27-400-5184	STREET SIGNS	500.00	0.00	0.00	0.00	0.00	0.00	0.00
27-400-5322	ENGINEERING SERV.-PUBLIC WORKS	700.00	0.00	6,532.02	0.00	42,486.92	0.00	0.00
27-400-8002	EQUIPMENT-STREET DEPT	500.00	0.00	0.00	0.00	0.00	0.00	0.00
27-400-8005	PUBLIC WORKS VEHICLES	65,000.00	0.00	0.00	0.00	59,990.00	0.00	0.00
27-400-8006	STREET & SIDEWALK IMPROVEMENT	75,000.00	27,500.00	0.00	0.00	68,300.10	14,810.34	53.86
27-400-8007	SIDEWALK 50/50 PROGRAM	26,000.00	26,000.00	0.00	0.00	0.00	0.00	0.00
27-400-8008	ROAD PROJECTS	0.00	50,000.00	0.00	738.40	64.75	7,052.47	14.10
27-700-8015	CABLING, POSTS, LANTERNS	6,000.00	15,450.00	0.00	0.00	0.00	6,299.87	40.78
27-800-8007	BEACH FACILITY IMPROVE & ALTER	0.00	0.00	0.00	0.00	86.66	0.00	0.00
27-900-5178	POLICE VEHICLE EQUIPMENT	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00
27-900-8002	MACHINERY & EQUIPMENT	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-900-8005	POLICE VEHICLES	0.00	45,110.00	0.00	0.00	0.00	43,818.00	97.14
27-935-5092	PROFESSIONAL SERVICES	0.00	90,000.00	0.00	0.00	0.00	66,710.01	74.12
27-992-5092	PROFESSIONAL SERVICES-SEWER	(9,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
27-992-5322	ENGINEERING SERVICES-SEWER	9,250.00	0.00	0.00	0.00	978.00	0.00	0.00
27-992-8012	SEWER REPAIRS	110,000.00	25,000.00	0.00	0.00	109,179.15	0.00	0.00
<hr/>								
Fund 27 - ANNUAL REFUNDING BOND:								
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TOTAL REVENUES		788,700.00	382,000.00	171,461.85	0.00	177,580.24	125,048.03	32.74
TOTAL EXPENDITURES		946,350.00	343,560.00	6,532.02	738.40	296,158.54	160,118.08	46.61
NET OF REVENUES & EXPENDITURES		(157,650.00)	38,440.00	164,929.83	(738.40)	(118,578.30)	(35,070.05)	91.23

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED
		2022 AMENDED BUDGET	2023 AMENDED BUDGET			
Fund 35 - WATER FUND						
35-100-3420	MAINTENANCE FEE	0.00	3,600.00	0.00	1,600.00	44.44
35-100-3432	WATER SERVICE-METERED	763,000.00	745,000.00	129,290.43	436,299.77	58.56
35-100-3435	WATER IMPROVEMENT CHARGE	285,000.00	270,000.00	20,869.39	184,782.52	68.44
35-100-3701	INTEREST INCOME	6,500.00	6,000.00	1,495.16	12,896.12	214.94
35-100-3902	SALE OF WATER METERS	3,500.00	3,500.00	0.00	2,400.00	68.57
35-100-3903	BACKFLOW TESTING REBATE	850.00	850.00	36.00	804.00	94.59
35-100-3904	OTHER INCOME	1,200.00	800.00	0.00	85.00	10.63
35-100-4010	REGULAR SALARIES	154,091.00	175,814.00	13,976.88	114,684.61	65.23
35-100-4011	OVER TIME SALARIES	2,000.00	2,000.00	46.05	2,047.26	102.36
35-100-4019	MERIT-VACATION BUY BACK	11,000.00	8,250.00	0.00	1,250.00	15.15
35-100-4028	EMPLOYEE BENEFITS-MEDICAL	28,030.00	31,206.00	2,587.84	19,829.32	63.54
35-100-4029	EMPLOYEE BENEFITS-DENTAL	1,966.00	2,232.00	163.59	1,202.69	53.88
35-100-4030	EMPLOYEE BENEFITS-LIFE	206.00	212.00	9.77	69.45	32.76
35-100-4031	FICA & MEDICARE EMPLOYER	12,477.00	13,603.00	1,042.95	8,726.93	64.15
35-100-4032	IMRF EMPLOYER	11,710.00	2,685.00	1,006.83	1,746.90	65.06
35-100-4033	UNEMPLOYMENT EMPLOYER	171.00	215.00	42.35	303.34	141.09
35-100-5022	JULIE FEES	0.00	732.00	0.00	1,369.92	187.15
35-100-5036	PRINTING & PUBLISHING	750.00	775.00	0.00	811.69	104.73
35-100-5041	TELEPHONE	750.00	780.00	63.73	579.37	74.28
35-100-5042	CELLULAR TELEPHONE SERVICE	1,250.00	846.00	70.21	912.92	107.91
35-100-5044	INTERNET SERVICE	0.00	630.00	0.00	0.00	0.00
35-100-5048	OUTSIDE MAINTENANCE SERVICE	7,028.00	5,916.00	0.00	9,936.38	167.96
35-100-5049	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	0.00
35-100-5051	MISCELLANEOUS SERVICES	900.00	615.00	0.00	0.00	0.00
35-100-5054	LABORATORY SERVICES	1,600.00	1,708.00	127.61	1,047.50	61.33
35-100-5071	POSTAGE	700.00	700.00	0.00	0.00	0.00
35-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	100.00	1,008.00	0.00	7,220.50	716.32
35-100-5092	PROFESSIONAL SERVICES	6,126.00	9,210.00	0.00	13,735.44	149.14
35-100-5093	PROF SERVICE-FINANCE	20,415.00	21,436.00	0.00	9,391.15	43.81
35-100-5100	PROFESSIONAL SERVICES-IT	10,000.00	10,554.00	624.73	5,355.80	50.75
35-100-5177	REPAIR/MAINT COMPUTER EQUIP	0.00	3,500.00	0.00	0.00	0.00
35-100-5178	REPAIR/MAINT VEHICLES & EQUIP	2,000.00	2,500.00	0.00	667.80	26.71
35-100-5322	ENGINEERING	6,000.00	0.00	0.00	0.00	0.00
35-100-5346	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
35-100-5400	PURCHASE OF POTABLE WATER	203,000.00	237,718.00	32,346.92	143,134.23	60.21
35-100-6025	OTHER SUPPLIES	100.00	450.00	0.00	40.87	9.08
35-100-6027	MAINT & CONSTRUCTION SUPPLIES	1,500.00	1,500.00	2.50	1,656.58	110.44
35-100-6028	HEATING, ELECT & WATER UTIL	16,100.00	15,034.00	673.80	9,044.01	60.16
35-100-6029	UNIFORMS	500.00	500.00	0.00	146.58	29.32
35-100-6033	METER SUPPLIES	10,000.00	8,300.00	0.00	3,877.00	46.71
35-100-6034	VALVE MAINTENANCE	4,000.00	500.00	0.00	0.00	0.00
35-100-6036	SAFETY EQUIPMENT	500.00	500.00	0.00	0.00	0.00
35-100-6037	TOOLS	500.00	500.00	0.00	129.06	25.81
35-100-7002	FUEL	2,500.00	2,600.00	394.77	2,032.08	78.16
35-100-7003	RECRUITMENT & TRAINING	3,800.00	2,500.00	0.00	0.00	0.00
35-100-7301	BOND PRINCIPAL PAYMENT	205,000.00	215,000.00	0.00	0.00	0.00
35-100-7311	BOND INTEREST	63,300.00	57,150.00	0.00	0.00	0.00
35-100-7350	PAYING AGENT FEES	500.00	750.00	0.00	0.00	0.00
35-100-8002	MACHINERY & EQUIPMENT	2,000.00	2,000.00	0.00	621.50	31.08
35-100-8003	SOFTWARE	46,907.00	9,600.00	0.00	20,910.97	217.82
35-100-8004	COMPUTER EQUIPMENT	19,000.00	500.00	0.00	0.00	0.00
35-100-8007	BULDING & GROUNDS	17,000.00	4,800.00	0.00	1,201.61	25.03
35-100-8008	CAPITAL OUTLAY	140,500.00	59,990.00	0.00	46,531.09	77.56
35-100-8009	WATER MAIN REPAIRS	45,000.00	45,000.00	3,500.00	7,585.26	16.86

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
 PERIOD ENDING 09/30/2023
 % Fiscal Year Completed: 74.79
 MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND
 REVENUES AND EXPENSES BOOKED AS OF 09/13/23

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22	ACTIVITY FOR MONTH 09/30/23	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	% BDGT USED
Fund 35 - WATER FUND								
Fund 35 - WATER FUND:								
TOTAL REVENUES		1,060,050.00	1,029,750.00	151,690.98	666.13	749,768.79	638,867.41	62.04
TOTAL EXPENDITURES		1,061,477.00	962,519.00	56,680.53	26,096.95	526,338.13	437,799.95	45.48
NET OF REVENUES & EXPENDITURES		(1,427.00)	67,231.00	95,010.45	(25,430.82)	223,430.66	201,067.46	299.07
TOTAL REVENUES - ALL FUNDS		15,424,162.00	6,796,798.00	522,345.66	16,881.54	12,426,561.51	4,951,515.12	72.85
TOTAL EXPENDITURES - ALL FUNDS		14,901,060.00	6,756,442.00	1,429,346.86	192,525.57	7,910,205.59	4,909,911.90	72.67
NET OF REVENUES & EXPENDITURES		523,102.00	40,356.00	(907,001.20)	(175,644.03)	4,516,355.92	41,603.22	103.09

Monthly Report

REPORT DATE: September 12, 2023
TO: Trustee Tim Ransford
FROM: Chief Bryan Carlson
SUBJECT: Activity Report for August 2023



Activity Summary:

The Police Department handled **1188 Calls for Service** in the month of August.

2 Part I offenses were reported last month (2 Residential Burglaries).

3 Part II offenses were reported last month (2 Identity Thefts, 1 Criminal Damage).

Additional Police activity is listed below:

24	Aided Outside Police Agencies
6	Animal Complaints
10	Burglar Alarms
23	Citizen Assist
78	Extra Watches
14	Fire & Ambulance Calls
4	Found Property
1	Lock Out (Home & Vehicles)
4	Non-Injury Traffic Crashes
10	Open Doors (Buildings & Vehicles)
588	Premise Checks
11	Suspicious Circumstances
51	Traffic Details
140	Vacation Watches

Kenilworth Traffic, Parking, Ordinance Enforcement:

2	Traffic Tickets
28	Traffic Warning Tickets
3	Traffic Verbal Warnings
0	Traffic Compliance Tickets
25	Parking Warning Tickets
10	Parking Tickets with Fines
4	Local Ordinance Tickets

Gas Powered Leaf Blower Ordinance

Gas powered leaf blowers are banned in Kenilworth between May 15 and September 30 (Nuisance Ordinance 135.02(D)(23)d). The Kenilworth Police Department educated the residents of the Ordinance via email on April 28. KPD will also be sending follow-up emails to the companies found in violation and distributing bi-lingual flyers to crews in Kenilworth. In early May we will be writing tickets for violations. Each company will receive a warning ticket for the first violation. Additionally, a follow-up letter will be sent to the company with a copy of the ticket. Each subsequent violation will be cited with a fine. Officers will have a list while on patrol with the landscape companies and the number of violations cited to date. **2 verbal warnings and 1 fine ticket were issued this month. 2 calls of GPLB's in use were unfounded, they were battery operated units.**

Sears School Parking Plan

KPD has been working with Sears School to develop a solution to relocate parked teacher/staff vehicles from residential streets. Sears School will now utilize the empty south commuter train lot on Green Bay Road. This has created revenue for the Village and given residents some relief from having parked teacher/staff vehicles in front of their homes. The south commuter train lot has been approximately half full with Sear's staff cars since school started on September 5, 2023. Capacity for the lot is 25 cars with 1 handicapped spot. 2 trial parking spots have been created for the front of Sears School. The spots were identified by Sears School and signage was put up by VOK Public Works. These spots will allow visitor parking during the hours between the morning and afternoon school crossings-830AM-3PM. Early feedback has been mixed. The furthest north parking spot is often utilized before 830AM and after 3PM creating an issue for dropping off and picking up students. The flow of cars through that area is disrupted when a car is parked there in violation of the signage. Parking tickets have been issued.

Beach Season Update

We have had relatively few calls concerning the Kenilworth beach this summer. KPD had 4 service calls in August related to the Kenilworth Beach. On 4 occasions, a resident requested use of the elevator to access the beach area. In August, we issued 2 parking tickets in the 40 block of Kenilworth Ave. 124 premise checks of the Water Plant, Sailing Beach, and Public Beach area were conducted in August.

Body Worn Camera Project

The State of Illinois has mandated that Police Departments have body worn cameras in place by January 1, 2025. KPD has been researching BWC's since late 2022. We currently have 2 full time Police Officers tasked to review sample department policies, obtain vendor information, explore video storage options etc. As of September 2023, the Cook County States Attorney's Office rolled out their own digital evidence management system called NICE Justice. Information on NICE Justice is still being received so KPD is unsure what if any impact it will have on our project.

Events in August Involving the Police Department

- Church of the Holy Comforter and All Things Bright and Beautiful Preschool safety and security assessment. Myself and Sergeant Oscar Padilla met with Church of the Holy Comforter representatives and conducted a walk-through of the Church of the Holy Comforter and All Things Bright and Beautiful School located at 222 Kenilworth Ave. The goal is to help the Church and Preschool be as best prepared when confronted with emergency situations. A report was completed by Sgt Padilla which will help guide the church/school in actions it can take to improve safety, security, and response in different situations. All Things Bright and Beautiful provides a learning environment for preschoolers and junior kindergarten aged children.

- KPD In-Service Training. Officer Don Silva conducted OC Spray training for the Department. The training consisted of a classroom PowerPoint presentation with written test, practical hands on exercises, and scenario based training utilizing a role player.

Personnel

Full-Time & Part-Time Police Officer Recruitment: A KPD part-time officer became full-time on June 30. This officer fills the vacancy from Chief David Miller retiring and Bryan Carlson being promoted to Chief from the Sergeant position. A newly retired full time officer from a neighboring department has accepted KPD's full time officer offer. The new officer started on August 4, 2023. This officer fills the vacancy created when Sgt Bill Burns retired on July 3, 2023.

Interest in KPD's part-time Police Officer program is slow. No applications were received in August.

We are currently seeking a school crossing guard for the Sterling Road crossing. Two applicants accepted the position but then backed out recently. The position was posted on VOK's website, posted at senior centers, and local libraries. KPD personnel is currently handling the crossings. Student usage of the crossing along with vehicle traffic is being charted to determine if a school crossing guard is still needed at this location.

Public Safety Email Alerts for the Month:

08-04-2023: Sears School Construction

08-16-2023: Crime Alert

08-21-2023: Road Closure Ken Ave Railroad Crossing



Department of Public Works

Activity Report

To: President Kaz, Village Trustees and Village Manager

From: Donald Leicht, Public Work Superintendent

Date: September 14, 2023

The following information provides an overview of the activity in the department since the August 21st Village Board meeting.

Sewers and Streets

- Performed 45 JULIE locate requests
- Performed porous street inspection
- Troubleshoot and repaired two streetlights
- Cleared catch basins during heavy rain
- Performed pothole patching
- Performed asphalt work at two locations
- Removed two dead trees from storm damage
- Trimmed low overhanging limbs on sidewalks
- Repaired Bio-Swale and laid two pallets of sod
- Cleared and jetted one catch basin
- Removed three dead animals from the roadway
- Landscaped various locations around the village
- Removed large American Flag
- Mowed grass at Roger Avenue and Green Bay Road
- Set up sprinklers at Water Tower Park and cleared weeds

Water – Distribution

- PRV, Booster Station, Water Tower and Water Plant inspection.
- Monthly bacteria IEPA water sample
- Troubleshoot and repaired seven MTUs
- Installed two new water meters
- GEO located fire hydrants and installed proper GPM stickers
- Inspected Village-wide infrastructure looking for possible water leak

Buildings/Structures

- Cleaned/disinfected vehicles weekly
- Cleaned and sanitized Public Works building weekly
- Pulled water samples daily for the beach
- Cleaned beach restrooms every Friday
- Hauled Garbage from the beach on Thursdays and Mondays
- Assisted in repair of two rooftop units at Village Hall
- Cut grass at Public works
- Replaced ceiling tile at Village Hall
- Performed building inspection prior to ILOSHA audit
- Cleaned beach and prepared area for winter season
- Cleaned bluff area of weeds and overgrowth
- Welded new leg on water tank
- Performed oil changes on three vehicles
- Repaired retaining wall
- Cleared floor drains at PW

Administration

- Input invoices and created purchase orders
- Attended Monthly GIS meeting
- Assisted with two stop work orders
- Obtained information for ILOSHA audit
- Met with two contractors related to water main repair work
- Obtained pricing for 2024 budget items
- Worked with Heather in developing capital outlook