

VILLAGE OF



KENILWORTH, IL

**Finance Committee  
Special Meeting Minutes of  
April 13, 2023 at 6:00 p.m.**

**I. CALL TO ORDER**

Chair Kelly called to order the Special Meeting of the Finance Committee of the Kenilworth Village Board in the Kenilworth Village Hall, Kenilworth, Illinois at 6:00 p.m. on April 13, 2023.

**ROLL CALL**

Chair Kelly requested that Management Analyst Jordan Schmidt call the roll:

**Members:**

Trustee Pete Shadek	Present (virtual)
Trustee Tim Ransford	Present
Chair Walter Kelly	Present
President Cecily Kaz	Present

**Members not present:**

None

**A quorum was present.**

**Others Recorded as in Attendance:**

*Village Officials and Staff:*

Alison Winslow	Trustee
John Gottschall	Trustee Elect
Patrick Brennan	Village Manager
Nikki Ang	Management Analyst
Jordan Schmidt	Management Analyst
Bill Burns	Sergeant

*Public Signing-in*

Jack Merriman  
Marjie Zander  
Charles Johnson

40 **II. APPROVAL OF MINUTES**

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42 Chair Kelly asked if there were any questions or comments regarding the following minutes:

- 43  
44 A. Finance Committee – February 06, 2023  
45 B. Finance Committee – Closed Session – February 06, 2023  
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47 Hearing no such request, Trustee Ransford made a motion to approve the minutes as presented.  
48 Trustee Shadek offered a second to the motion.

49 **A roll call vote was taken as follows:**

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51 For: Shadek, Ransford, Kelly

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53 Opposed: None

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55 The roll call tally was three votes in favor, and none opposed. Chair Kelly declared the  
56 minutes were approved.  
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59 **III. REGULAR SCHEDULED BUSINESS**

60 **Discussion Concerning the Criteria to Consider in Evaluating Purchase Offers for Village-Owned**  
61 **Property in the Business District**

62 Chair Kelly began by providing an overview of the item before the Committee, and the work that  
63 had gone into it. The Trustees next discussed their view on the important criteria to consider,  
64 including the character of the community and building, height of the building, design of the façade,  
65 and financial elements. The Trustees also discussed the desire to add more gathering spaces for the  
66 community, consistent with the feedback received during the visioning process. Lastly, Chair Kelly  
67 discussed the importance of this project in setting the tone for future development on Green Bay  
68 Road.

69 With no further discussion, Chair Kelly opened the discussion to members of the public. Charles  
70 Johnson recommended the Village consult with an architect to help with the aesthetics of the  
71 building and ensure it maintains the same character as the surrounding area. Jack Merriman  
72 questioned the interest the Village has received from potential developers. Mr. Merriman also  
73 raised parking as a concern with any development and recommended using the parcel as a parking  
74 lot to help alleviate district issues. Marjie Zander also raised concerns over parking and potential  
75 traffic issues caused by a development. Ms. Zander thanked the Trustees for their concerns and  
76 consideration of aesthetic factors in any development. Trustee Alison Winslow also raised traffic as  
77 a concern of any development due to the proximity of the lot to the tunnel, utilized by children to  
78 get to school. Chair Kelly thanked all the residents for coming and sharing their thoughts on the  
79 development.

80 **IV. BUSINESS FROM THE PUBLIC**

81 Chair Kelly asked if any members of the public had any questions. With no member of the public  
82 posing questions, Chair Kelly called the next item on the agenda.  
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**CLOSED SESSION**

Responding to Chair Kelly’s request, Trustee Ransford offered a motion to adjourn to closed session for the purpose of discussing the purchase of real property for use by the Village and to consider the setting of a price for the sale or lease of Village Property. Trustee Shadek seconded the motion.

**A roll call vote was taken as follows:**

For: Shadek, Ransford, Kelly

Opposed: None

The roll call tally was three votes in favor, and none opposed. Chair Kelly declared the motion passed. The Committee went into closed session at 6:21 PM.

The meeting was reopened to the public at 7:21 PM

Trustee Ransford offered a motion to adjourn to closed session for the purpose of discussing the employment, performance and/or compensation of an employee. Trustee Shadek seconded the motion.

**A roll call vote was taken as follows:**

For: Shadek, Ransford, Kelly

Opposed: None

The roll call tally was three votes in favor, and none opposed. Chair Kelly declared the motion passed. The Committee went into closed session at 7:22 PM.

The meeting was reopened to the public at 7:36 PM

**V. ADJOURN**

Chair Kelly asked if there was any further business to discuss. Hearing none, he stated that he would entertain a motion to adjourn the meeting. Trustee Shadek made a motion to adjourn the meeting. Trustee Ransford seconded the motion.

**A roll call vote was taken as follows:**

For: Shadek, Ransford, Kelly

Opposed: None

The roll call tally was three votes in favor, and none opposed. Chair Kelly declared the meeting adjourned at 7:37 P.M.

Respectfully Submitted,  
  
Jordan Schmidt  
Management Analyst