

VILLAGE OF



KENILWORTH, IL

**Architectural Review Commission Meeting  
Thursday, January 19, 2023**

**Agenda Item I. CALL TO ORDER**

A special meeting of the Architectural Review Commission of the Village of Kenilworth in the Kenilworth Village Hall, Kenilworth, Illinois was held at 7:00 p.m. on Thursday, January 19, 2023. Acting Chairperson Hackley called the meeting to order at 7:11 p.m.

**Attendance was as follows:**

**Architectural Review Commissioners Present:**

Gunta Cepuritis	Member
Paul Armstrong	Member
Chip Hackley	Acting Chairperson
Paul Ozga	Member
John Pilant	Member

**A quorum was present.**

**Other Recorded as in Attendance:**

*Village Officials and Staff:*

Jordan Schmidt	Management Analyst
Maureen Cline	Applicant
Joan Walgreen	Applicant

**Others, Signing In:**

None

**Agenda Item II. APPROVAL OF MINUTES**

Member Cepuritis wanted to clarify in the minutes her concern about setting a precedent by approving stripes. Member Ozga made a motion to approve the November 7, 2022, and November 10, 2022, Architectural Review Commission meeting minutes as amended and Member Hackley seconded the motion.

**A roll call vote was taken as follows:**

For: Cepuritis, Armstrong, Ozga, Hackley

Opposed: None  
Abstain: Pilant

The roll call tally was four votes in favor, none opposed, and one abstention. Acting Chair Hackley declared the November 7, 2022, and November 10, 2022, Architectural Review Commission meeting minutes approved.

**Agenda Item III. APPROVAL OF THE MEETING SCHEDULE FOR THE ARCHITECTURAL REVIEW COMMISSION FOR THE CALENDAR YEAR COMMENCING JANUARY 1, 2023**

Member Cepuritis made a motion to approve the meeting schedule for the Architectural Review Commission for the calendar year commencing January 1, 2023, as presented, and Member Ozga seconded the motion.

**A roll call vote was taken as follows:**

For: Cepuritis, Armstrong, Ozga, Hackley, Pilant  
Opposed: None

The roll call tally was five votes in favor, and none opposed. Acting Chair Hackley declared the schedule approved.

**Agenda Item IV. PUBLIC HEARING TO CONSIDER THE APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS TO INSTALL AN AWNING AT 402 GREEN BAY ROAD**

Acting Chair Hackley swore in the applicants, Maureen Cline and Joan Walgreen. Mr. Walgreen provided an overview of the application and the updated design renderings of the proposed awning. Acting Chair Hackley described how the new designs differed, and how the stripes were narrower. Member Cepuritis expressed objection to the design, as it still contained stripes, and is worried about setting a precedent. The members discussed the designs and expressed concern about deviating from the design guidelines. The applicants expressed their openness to suggestions from the Commission.

The members continued discussing the design and described their comfort with the green dental. The members thought this would allow the business to express its individuality, without deviating too far from the design guidelines. As an alternative to the stripes, the members also suggested a solid black body, with a white valence. The applicants expressed support for the idea and thanked the members for working with them on a design that still allowed some individuality.

With no further discussion, Member Armstrong made a motion to approve with conditions the request submitted by the petitioner, the Acme Awning Company, for a certificate of appropriateness to replace the existing awning at 402 Green Bay Road with a new commercial awning, in accordance with the plans submitted to the Village on January 12, 2022, and on the condition(s) that the awning be solid black with a white valence and light green dental. Member Pilant seconded the motion.

**A roll call vote was taken as follows:**

For: Cepuritis, Armstrong, Ozga, Hackley, Pilant  
Opposed: None

The roll call tally was five votes in favor, and none opposed. Acting Chair Hackley declared the motion approved.

**Agenda Item V. BUSINESS FROM THE PUBLIC RELATED TO ITEMS NOT ON THE AGENDA**

The members discussed the potential consolidation between the Architectural Review Commission and the Plan Commission. Management Analyst Jordan Schmidt explained the steps taken in the process so far, and the idea behind it. Mr. Schmidt also explained the Zoning Board of Appeals would be discussing the concept at an upcoming meeting, and the members were invited to voice their opinions.

There was no other business to consider from the public.

**Agenda Item VI. ADJOURN**

**Member Cepuritis made a motion to adjourn and Member Armstrong seconded the motion.**

**A roll call vote was taken as follows:**

For: Cepuritis, Armstrong, Ozga, Hackley, Pilant  
Opposed: None

The roll call tally was five votes in favor, and none opposed. Acting Chair Hackley declared the meeting adjourned at 7:57 p.m.

Respectfully Submitted,  
Jordan Schmidt  
Management Analyst