

VILLAGE OF



KENILWORTH, IL

Village Board of Trustees
January 17, 2023

I. Call to Order

Village President Cecily Kaz called to order the meeting of the Board of Trustees of the Village of Kenilworth at 7:01 p.m. on January 17, 2023.

Roll Call

President Kaz requested a roll call, and the results were as follows:

Trustees:	
Trustee Pete Shadek	Present
Trustee Alison Winslow	Present
Trustee Tim Ransford	Present
Trustee Christopher Ottsen	Present
Trustee Amy Hannus	Present
Trustee Walter Kelly	Present
President Cecily Kaz	Present

A quorum was present in person and via video conference.

Others Recorded as in Attendance:

<i>Village Officials and Staff:</i>	
Michael Gagnon	Village Clerk
Jamee Finn	Village Treasurer
Patrick Brennan	Village Manager
Heather McFarland	Asst. to the Village Manager
Richard T. Eddington, Jr.	Police Chief

Others, signing in as displayed in Participant List:

Justin Mohr
Charles Johnson

II. Approval of Minutes

President Kaz asked if there were any questions or comments regarding the following minutes:

- A. Village Board – December 12, 2022
- B. Village Board – Closed Session – December 12, 2022

Hearing none, President Kaz asked for a motion to approve the minutes. Trustee Kelly moved, and Trustee Ottsen seconded the motion to approve the minutes.

A roll call vote was taken as follows:

For: Shadek, Winslow, Ransford, Ottsen, Hannus, Kelly

Opposed: None

The roll call tally was six votes in favor, and none opposed. President Kaz declared the minutes approved.

III. Village President’s Report

President Kaz welcomed everyone to the first Village Board meeting in 2023. She then announced the schedule for meetings with the public and the architecture firm Woodhouse Tinucci to discuss ideas related to the pending improvement project at the Villages’ lakefront property. These meetings will take place on February 2nd and 4th at the Village Assembly Hall. Further details will be made available in the coming days.

IV. Approval of the Warrant List

President Kaz then opened the floor for consideration of the Warrant List. Finance Committee Chair Kelly reported on major payments in the Class A Warrants going to the Intergovernmental Risk Management Agency as well as Joel Kennedy Construction. He then reported that Class B payments included some payments in error that were addressed, and payments toward the final resolution of the Green Streets Project completed at the end of FY 2022. He saw all payments were in good order and recommended approval and ratification. Hearing no further discussion, President Kaz asked for a motion to approve and ratify the warrants as presented. Trustee Ottsen moved, and Trustee Ransford seconded the motion to approve the Class A warrants in the amount of \$575,390.80 and to ratify the Class B warrants in the amount of \$275,780.05.

A roll call vote was taken as follows:

For: Shadek, Winslow, Ransford, Ottsen, Hannus, Kelly

Opposed: None

The roll call tally was six in favor, and none opposed. President Kaz declared the warrants approved and ratified.

V. Regular Scheduled Business

President Kaz then began the discussion of items for Omnibus Vote by reading them aloud as follows:

A. Items for Omnibus Vote

- 1
2 1. Adoption of the Following Items Concerning a Ford Pickup Truck:
3 a. An Ordinance Waiving the Formal Bidding Process, and Authorizing the Purchase of a 2023
4 Ford F-250 Pickup Truck from Highland Park Ford of Highland Park, Illinois in the Amount of
5 \$45,806; and
6 b. An Ordinance Declaring a 2008 Ford F-350 Pickup Truck as Surplus and Authorizing the Sale or
7 Disposal Thereof
8
9 2. Appointment of Justin (JT) Mohr as Chair of the Plan Commission for a Term Expiring on January
10 15, 2026
11

12 She took a moment to thank Mr. Mohr for accepting his appointment to the Plan Commission and then asked
13 if there were any comments from the Board regarding these items. Hearing none, she requested a motion to
14 approve the items. Trustee Shadek moved to adopt and approve all three items under omnibus vote. Trustee
15 Kelly seconded the motion.
16

17 **A roll call vote was taken as follows:**

18
19 **For: Shadek, Winslow, Ransford, Ottsen, Hannus, Kelly**

20
21 **Opposed: None**
22

23 The roll call tally was six votes in favor, and none opposed. President Kaz declared the items adopted and
24 authorized.
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26 Turning to items for individual vote,
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28

29 **VI. Report of Committee**

30 No reports were given
31

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33 **VII. Report from Staff**

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35 A. Community Development
36 B. Finance
37 C. Police
38 D. Public Works
39 E. Legal Counsel
40 F. Village Manager
41

42 No reports were given
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45 **VIII. Business from the Public**
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1 President Kaz then opened the floor to members of the public to discuss items not found on the meeting
2 agenda. Charles Johnson asked a question related to the valuation and sale of Village property on Green Bay
3 Road which Manager Brennan addressed.

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IX. Closed Session

7 With no further business to consider in open session, President Kaz asked for a motion to enter closed
8 session. Trustee Ransford offer a motion to convene in closed session for the purpose of discussing the
9 appointment, employment, and compensation of specific employees and appointment of a person to fill a
10 vacancy in public office. Trustee Ottsen seconded the motion.

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12

A roll call vote was taken as follows:

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15

For: Shadek, Winslow, Ransford, Ottsen, Hannus, Kelly

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Opposed: None

19 The roll call tally was six votes in favor, and none opposed. The Board entered closed session at 7:11 pm.

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X. Adjourn

23 Having Continued the meeting during Closed Session to Thursday, January 19th at 7:00 p.m., the Village Board
24 exited Closed Session at 10:29 p.m. on January 19, 2023. With no further business to discuss, President Kaz
25 asked for a motion to adjourn the meeting. Trustee Ottsen offered a motion, and Trustee Shadek seconded
26 the motion to adjourn the meeting. A voice vote was taken. All were in favor. None were opposed.
27 President Kaz declared the meeting adjourned at 10:30 pm.

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