

Village of



There will be a regular meeting of the Village Board on February 17, 2026, at 7:00 p.m. The meeting will be held at Village Hall, 419 Richmond Road; Kenilworth, IL. The public may attend in person or by utilizing the following link:

[TEAMS MEETING LINK](#)

If you do not have access to a computer, you may attend via telephone:

+1 872-242-8055

Meeting ID: 260 924 142#

Village Board Meeting

Regular Meeting Agenda

February 17, 2026, at 7:00 p.m.

I. Call to Order / Roll Call

II. Approval of Minutes

A. Village Board – January 20, 2026

B. Special Village Board – January 26, 2026

III. Village President's Report

IV. Approval of Warrant List

V. Regular Scheduled Business

A. Items for Consideration by Omnibus Vote

1. A Resolution Ratifying Change Order Numbers 2, 3 and 4 for Construction Manager at Risk Services for the Water Plant Repurposing and Lakefront Improvements Project with Bulley and Andrews, Inc. Chicago, Illinois by Increasing the Contract Price by \$45,744 for a Guaranteed Maximum Price Value of \$7,527,195
2. A Resolution Ratifying an Employee Leasing Agreement with MGT Impact Solutions LLC of Tampa, Florida for an Interim Police Commander
3. Appointment of Katherine Dold White to Serve on the Police Pension Fund Board for the Term 02/2026 – 12/2027

B. Items for Discussion

4. Discussion on the Following Items Pertaining to Water Service Lines:

- a) An Ordinance Approving an Amendment to Kenilworth Code of Ordinances Chapters 50 and 150 Concerning the Illinois Plumbing Code
- b) An Ordinance Establishing the Village of Kenilworth Lead Water Service Line Replacement Cost Sharing Program

VI. Report from Staff

- A. Community Development
- B. Finance
- C. Police
- D. Public Works
- E. Legal Counsel
- F. Village Manager

VII. Business from the Public

VIII. Adjourn

VILLAGE OF



KENILWORTH, IL

**Village Board of Trustees
Meeting
January 20, 2026**

Call to Order

President Kaz called to order the meeting of the Board of Trustees of the Village of Kenilworth at 7:03 p.m. on January 20, 2026, inviting all meeting participants to review the agenda available from a number of sources. She then took time to address the agenda item #VB4 concerning consideration of a Request for a Planned Unit Development at 515-519 Park Drive, citing procedural protocol, the Board’s desire to hear from all interested parties, and asking everyone recognized by the Board to observe respectful decorum and wise usage of their time allotted.

Roll Call

President Kaz requested a roll call, and the results were as follows:

Trustees:	
Trustee Tim Ransford	Present
Trustee Christopher Ottsen	Present
Trustee Amy Hannus	Present
Trustee John Gottschall	present
Trustee Matthew Lojkovic	Present
Trustee Joseph Vitu	Present
President Cecily Kaz	Present

A quorum was present in person.

Others Recorded as in Attendance:

Village Officials and Staff:

Michael Gagnon	Village Clerk
Peter Shadek	Village Treasurer
Kathy Thake	Village Manager
Heather McFarland	Assistant to the Village Manager
Megan Mack	Village Attorney

1 Donicio Silva Village Police Chief
2 Jordan Schmidt Management Analyst
3 Donald Leicht Superintendent of Public Works
4

5 **Others, signing in as displayed in Participant List:**
6

7	Louis Keiler	Jeanne Keiler
8	Jim Lawson	Patricia Corbett
9	JT Mohr	Laura Divecchio
10	Sybil Benson	Marjie Zander
11	Davis Hayes	Vivian Vahlberg
12	Emily Wilson	Eric Miller
13	Paul Ardizzoni	Steve Economen
14	Mike Cottick	Shamus McLaughlin
15	Vivaan Mehta	Kylee Rader
16	David Rader	David Joyce
17	Laura Fitzpatrick	Ian Fisher
18	Anna Fisher	Jeanne Malnati
19	Mark Malnati	Sam Sachs
20	Rick Gordon	Prathvi Hegde
21	Alice Read	Anna Simpson
22	Patrick Day	Kathy Kirrish
23	Greg Kirrish	Jon Biasetti
24	Mike Kelly	Stacey Sunderland
25	Lois Stanley	

26
27
28 **Approval of Minutes**

29
30 President Kaz asked if there any questions or comments regarding the following minutes:
31

- 32 A. Village Board – December 9, 2025
33 B. Village Board – December 9, 2025 Executive Session
34

35 Hearing none, President Kaz then asked for a motion to approve the minutes as presented. Trustee Lojkovic
36 so moved, and Trustee Gottschall seconded the motion.
37

38 **A roll call vote was taken as follows:**
39

40 For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu
41

42 Opposed: None
43

44 The roll call tally was six votes in favor, and none opposed. President Kaz declared the minutes approved.
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48 **Approval of the Warrant List**

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President Kaz asked Trustee Gottschall to report on the Warrant List. He highlighted Class B payments as payroll related and Class A warrant payments for work on the ongoing Lakefront Improvement Project (LIP), the Village’s Property and Casualty Insurance premium, and for the Village’s Health Insurance Program.

Hearing no further comments from the Board, President Kaz asked for a motion to approve the warrants as presented. Trustee Ottsen so moved, and Trustee Vitu seconded the motion to approve the Class A warrants in the amount of \$815,857.11 and to ratify the Class B warrants in the amount of \$189,549.22.

A roll call vote was taken as follows:

For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu

Opposed: None

The roll call tally was six votes in favor, and none opposed. President Kaz declared the warrants approved and ratified.

Village President’s Report

A. Beach Construction Update (Bulley and Andrews)

President Kaz began her report by apologizing for her failure to follow the meeting agenda sequence properly and then introduced representatives from Bulley & Andrews LLC, a construction management firm assigned to the ongoing Lakefront Improvement Project (LIP). Mr. Michael Cottick reviewed a slide presentation which reviewed the present project status for safety, financial standing after the addition of an access ramp to the project, pending change orders due to unforeseen construction challenges, use of project contingency funds, days of work lost due to prohibitive weather conditions for outside work, and construction progress submittals and pending materials procurement. He then presented the Board with photos of progress achieved in the demolition and excavation phase of the project, culminating in a drone assisted video presentation of the present condition of the project.

Trustees discussed the likelihood of more unforeseen construction challenges, the status of infrastructure installations, the likelihood of more weather-related delays, and the status of pressures on the critical completion path. Mr. Cottick and his colleague Mr. Paul Attizoni addressed those concerns to the Board’s satisfaction. Hearing no further discussion among the Board, President Kaz opened the floor to questions from the public. There were none. President Kaz then thanked the representatives of Bulley & Andrews for their presentation and stated that this would conclude her report.

Regular Scheduled Business

President Kaz began consideration of Regular Scheduled Business by reading Items for Consideration by Omnibus Vote aloud as follows:

A. Items for Consideration by Omnibus Vote

1 1. Resolution Authorizing the Use of the Municipal Partnering Initiative (MPI) Contractual
2 Pricing Pursuant to Government Joint Purchasing Act, 30 ILCS 525/0.01, et. seq., with
3 Advanced Tree Care for the 2026 Tree Trimming Program in the Amount of \$25,000
4

5 2. Resolution Authorizing Execution of an Easement Agreement with Commonwealth Edison
6 for a Relocated Vault Near 604 Green Bay Road
7

8 President Kaz then asked whether any Trustees would like to take any item out of Omnibus Consideration.
9 They did not. Trustees clarified the Easement Agreement with Commonwealth Edison. Hearing no further
10 comment from the Board, President Kaz opened this discussion to the public. Village resident Mr. David Joyce
11 questioned the need to relocate the Commonwealth Edison vault and clarified the Village's expectation of
12 cost for doing so. Village resident Ms. Jeanne Keiler inquired about the status of this need when the property
13 was originally purchased. Village Manager Thake addressed those questions to their satisfaction.
14

15 President Kaz then asked for a motion to authorize the resolutions as stated. Trustee Ransford so moved, and
16 Trustee Ottsen seconded the motion.
17

18 **A roll call vote was taken as follows:**

19
20 For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu
21

22 Opposed: None
23

24 The roll call tally was six votes in favor, and none opposed. President Kaz declared the resolutions authorized.
25

26 **B. Items for Consideration by Individual Vote**

27 3. Presentation and a Resolution to Accept Planning Technical Assistance Services Delivered
28 by the Chicago Metropolitan Agency for Planning
29

30 President Kaz then moved to Items for Consideration by Individual Vote on the agenda by asking Management
31 Analyst Jordan Schmidt to present on this item. He reviewed the history of the Village's application for a
32 technical assistance grant from the Chicago Metropolitan Agency for Planning to assist the Village in the
33 development of a comprehensive Capital Improvement Plan (CIP) which resulted in the receipt of \$8,000 in
34 assistance. Consequent to this receipt the Village must enter into an Intergovernmental Agreement with
35 CMAP to receive the service requested. Mr. Schmidt then asked Ms. Prithvi Hegde, Planner for the Chicago
36 Metropolitan Agency for Planning (CMAP) to discuss this arrangement in more detail. Ms. Hegde introduced
37 her colleague Mr. Patrick Day, Principal Planner for CMAP and then proceeded to engage the Board's
38 attention. Ms. Hegde reviewed CMAP's responsibilities for coordinating the planning of capital improvement
39 projects among 284 municipalities residing in 7 counties located in northeastern Illinois. Having developed a
40 broad planning outline for the future of the region, known as ON TO 2050, CMAP endeavors to coordinate the
41 pursuit of capital improvement projects among its many clients by offering technical planning assistance
42 adhering to the ON TO 2050 principles at a low cost to its applicants. Ms. Hegde described CMAP's present
43 portfolio of over 200 ongoing CIPs as being large in size, scope or cost, having long-term usefulness and
44 permanence, and requiring non-recurring expenditures. The services provided by CMAP include reviewing

1 existing CIP processes the Village employs, providing recommendations to increase the capacity for the Village
2 to develop efficient and effective CIPs, assisting in the development of a 5-Year CIP and a Summary 10-YR CIP,
3 and identifying opportunities to incorporate the principles espoused in CMAP's ON TO 2050 planning
4 guidelines. Ms. Hegde went on to describe how a CIP is used to identify, prioritize and schedule projects and
5 purchases using research on existing conditions affecting the CIP, public engagement to help prioritize
6 activities, and training workshops for staff to evaluate and maintain long-term projects. She concluded her
7 remarks by offering three steps to be taken by the Village: 1.) selecting a consultant to support the project; 2.)
8 creating a steering committee to guide community engagement throughout the project; and 3.) setting a
9 target kickoff date early in FY 2026. Trustees clarified the scope of CMAP's ON TO 2050 guidelines and
10 services. Mr. Day and Ms. Hegde responded to these inquiries to the Board's satisfaction. Mr. Day concluded
11 the remarks by complimenting the Village for their efforts to create a professional CIP.

12
13 President Kaz then asked for a motion to authorize the resolution as stated. Trustee Gottschall so moved, and
14 Trustee Ottsen seconded the motion.

15
16 **A roll call vote was taken as follows:**

17
18 For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu

19
20 Opposed: None

21
22 The roll call tally was six votes in favor, and none opposed. President Kaz declared the resolution authorized.

23
24 4. Action on the Following Items Pertaining to a Request for a Planned Unit Development at
25 515-519 Park Drive:

26
27 a) Public Hearing to Consider a Certificate of Appropriateness

28
29 President Kaz then turned to Item #B4a on the Board agenda by convening a Public Hearing to Consider a
30 Certificate of Appropriateness related to a Planned Unit Development at 515-519 Park Drive at 7:41 p.m. and
31 asking the Village Clerk to call the role. The results were as follows:

32
33 Trustees:

34	Trustee Tim Ransford	Present
35	Trustee Christopher Ottsen	Present
36	Trustee Amy Hannus	Present
37	Trustee John Gottschall	Present
38	Trustee Matthew Lojkovic	Present
39	Trustee Joseph Vitu	Present
40	President Cecily Kaz	Present

41
42 President Kaz then asked Mr. Michael Blue, Vice President of Planning for Teska Associate, Inc. to present on
43 this item. Mr. Blue began by reviewing the process for approving a Planned Unit Development (PUD) that
44 requires the issuance of a Certificate of Appropriateness (COA). He established that the PUD was reviewed by
45 the Plan Commission (PC) which voted to recommend denial of the PUD with a vote of 4 for denial and 2 for
46 approval. The Certificate of Appropriateness was reviewed by the Architectural Review Commission (ARC)
47 which voted to recommend denial of the COA with a vote of 5 for denial, 1 abstention, and 1 absent. The final

1 decision regarding this item rests with the Village Board after the completion of the Public Hearing presently
2 in session. He reviewed four main categories of zoning regulations that impact the PUD application: 1.)
3 Permitted and Special Uses; 2.) Maximum Height Requirements; 3.) Minimum Yard Requirement; and 4.)
4 Schedule of Parking Requirements. He then reviewed specifics of the project pointing out the variance that
5 needs to be granted to approve the PUD. He then listed the four options the Board has for responding to the
6 PUD as presented: 1.) approving the Special Use Permit (SUP) and the Certificate of Appropriateness (COA);
7 2.) denying the SUP and COA; 3.) remanding consideration of the SUP and COA back to the Architectural
8 Review Commission (ARC) and/or the Plan Commission (PC) with specific instructions on aspects of the
9 requested SUP and COA for further review and consideration; or 4.) continuing to discuss the item as
10 presented among the Board. Mr. Blue then concluded his remarks.

11
12 Hearing no further discussion with Mr. Blue, President Kaz thanked him for his remarks and then invited Mr.
13 Michael Freiburger and Mr. Reed Edwards from RED3 Development, LLC, developers of the project, to present
14 on this item. Mr. Freiburger began his remarks by reviewing the process he and his colleagues have pursued
15 to bring the development concept before the Board. He turned to specific details of the proposed project, the
16 present status of the project site, and the need for a variance from the height limit for the project found in
17 the zoning code presently. He presented details of the proposed project by floor including the fourth-floor
18 penthouse that is directly affected by the height limit requirement. He reviewed efforts to minimize the
19 impact of the penthouse on sightlines, plans for a "green roof" around the living structure, plans to preserve
20 the existing tree canopy, a rendering of the architectural design from the front, from the side, and from the
21 back, as well as during the summer months, and during the winter months

22
23 Trustees commented that natural obstructions to selected sightlines do not change the fact that the building
24 will be significantly taller than surrounding structures. Mr. Freiburger continued his presentation showing
25 various renderings of the project from different perspectives to provide further context. He then reviewed
26 public documents regarding development in the area that were used to shape the dimensions of the
27 proposed SUP. To demonstrate the level of demand among real estate buyers for the project's housing units,
28 Mr. Freiburger asked a local realtor, Ms. Laura Fitzpatrick to comment on the project's desirability. She
29 reviewed her professional credentials and status as a long-standing Kenilworth resident. She profiled a large
30 section of the home-buying population that would find the proposed project highly desirable. Mr. Freiburger
31 concluded his remarks by describing the zoning requirements that were met with this proposed project and
32 the changes that were made in concert with the desires of the ARC, and presented a list of enhancements he
33 is willing to consider in order to convince the Board that approving the SUP would provide public benefit to
34 the Village. He concluded by reviewing less desirable development concepts that do not meet all zoning
35 requirements and suggesting these would be less desirable to the Village. President Kaz thanked Mr.
36 Freiburger for his presentation and opened discussion among the members of the Board.

37
38 Trustees clarified the need for the fourth-floor penthouse to the success of the project, the parking
39 accommodations, the square footage of the retail space to be included, the approximate changes to the
40 property tax collections before and after the construction of the project, any historical precedence to
41 exceeding the 40' variance allowed presently under the zoning code or addressing height variances using
42 setbacks, the possibility of acquiring adjacent properties, the placement of HVAC infrastructure, any traffic
43 impact studies relating to the project, the disposition of the retail space, aspects of the project's impact on
44 shade to surrounding buildings, and commercial logistics for supporting the retail businesses.

45
46 Hearing no further discussion among the Board, President Kaz opened the discussion to the members of the
47 public. Village Attorney Mack began by swearing in all participants in accordance with the mandates of a
48 Public Hearing. Resident Mike Kelly of 504 Park Drive commented on the impact of the height of the building
49 on him personally, the process followed, the existence of a petition against approving the project, and the
50 importance of following zoning requirements. Resident Alice Read agreed with the previous speaker and

1 supported denying the height variance as being out of step with the Village character. Resident Anna Simpson
2 of 336 Sterling Road and member of the Kenilworth Plan Commission voiced her support of the project and
3 asked the Board to give the process more time for the participants to negotiate for changes that would be
4 acceptable to both sides.
5

6 Resident Greg Kirrish of 524 Melrose Avenue for over 30 years provided examples of individual real estate
7 transactions that impacted changes to the zoning code during that time that have resulted in an increase of
8 property values for surrounding properties. He urged the Board to stay within those established rules.
9 Resident Kathy Kirrish of 524 Melrose spoke about the traffic consequences of the increased residential
10 density in the area which will make the area less safe. Resident David Joyce of 534 Wayland Avenue reviewed
11 his personal history with the Village of Kenilworth and related it to the origins of the zoning restrictions
12 designed to keep Kenilworth a quiet residential community. He thought the project would make too high an
13 impact on the density of the Village and urged the Board to follow the recommendation of the ARC and PC by
14 denying the request of the developer. Resident Eric Miller of 522 Melrose reviewed his 58-year history of
15 living in the Village and supporting the bird population. He expressed satisfaction with many Village initiatives
16 but felt the proposed PUD would threaten the harmony of supporting the Village's natural habitat and was
17 not in keeping with the it's residential character. Resident Jeanne Keiler of 551 Park Drive urged the Board to
18 consider safety concerns more carefully citing personal experience to demonstrate the existing pressures on
19 parking and traffic and suggesting the proposed PUD will only worsen the problem. She felt there should be
20 greater scrutiny of the potential impact of the PUD on traffic and safety.
21

22 Resident Mark Malnati of 442 Warwick expressed support for the PUD citing how attractive it would be to him
23 as a potential residence allowing him to address existing health concerns while enabling him and his wife to
24 continue to live in close proximity to extended family. He related a personal experience with a similar project
25 requiring a zoning variance that had a satisfactory outcome and felt the PUD as proposed would too.
26

27 Resident Ian Fisher of 142 Abingdon expressed support for the present effort to improve the Village's housing
28 stock. He suggested that the current economic forces affecting the feasibility of a project that could satisfy
29 existing zoning restrictions could change in the future and urged the Board to be patient when considering a
30 variance to overcome those present economic realities. Resident Lois Stanley urged the Board to continue
31 pursuing the process of working within the present zoning restrictions. Resident Marjie Zander expressed
32 concern about the "findings of fact" included in the PUD application that could nullify its qualification for a
33 variance. She expressed support for following the zoning code as it presently exists. Louis Keiler of 551 Park
34 Drive clarified the author of "findings of fact" in the PUD application suggesting that they were insufficient.
35 Resident Emily Wilson at 415 Sterling did not support the variance application because of concerns about
36 height violations, density, safety, and incompatibility with Kenilworth's residential character. This concluded
37 the public comment period for the public hearing.

38 Hearing no further discussion, President Kaz requested a motion to close the public hearing. Trustee Ottsen
39 so moved, and Trustee Vitu seconded the motion.
40

41 **A roll call vote was taken as follows:**

42
43 For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu
44

45 Opposed: None
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47 The roll call tally was 6 votes in favor, and none opposed. President Kaz declared the public hearing closed at
48 9:17 p.m.
49

1 President Kaz then turned to Item #B4b on the Board agenda.

2

3

b) Ordinance Granting a Special Use Permit to RED3 Development LLC for a
4 Preliminary Planned Unit Development and Approving a Certificate of
5 Appropriateness

6

7 After Village Attorney Mack reviewed the options available to the Board for action on this item which
8 included: 1.) approving the Special Use Permit (SUP) and the Certificate of Appropriateness (COA); 2.) denying
9 the SUP and COA; 3.) remanding consideration of the SUP and COA back to the Architectural Review
10 Commission (ARC) and/or the Plan Commission (PC) with specific instructions on aspects of the requested SUP
11 and COA for further review and consideration; or 4.) continuing to discuss the item as presented among the
12 Board. President Kaz turned to the Board members for comments. Trustees acknowledged the input of
13 specialized commissions like ARC and PC, the developers of the project, and resident input. They echoed
14 concern for careful judgment when considering the approval of development proposals in general, and those
15 requiring a variation from the Village's Zoning Code in particular. They recognized the careful consideration
16 undertaken by both the ARC and PC and the resulting recommendation by both groups to deny the
17 application for variance. They went on to describe concern about striking a potential imbalance between
18 providing a benefit to the developer by granting the zoning variance without receiving a requisite benefit in
19 the best interests of the Village. They expressed a frustration with the pace of development in the Village and
20 acknowledged the developer's expressed desire to make whatever economically feasible changes to the
21 project he could to gain the Board's approval of the SUP and COA. A consensus was reached to continue
22 discussion among the Board regarding the specific instructions on aspects of the requested SUP and COA for
23 further review and consideration by the ARC and/or the PC that will be included when the item is remanded
24 back to them. An upcoming Committee of the Whole meeting scheduled for January 26, 2026, recast as a
25 Special Meeting of the Board, was identified as the forum for this discussion. President Kaz recognized
26 resident Jeanne Keiler who sought clarification of the finding of facts referred to in the SUP and COA request.
27 Village Attorney Mack addressed those concerns. Resident David Joyce asked for clarification on public
28 participation during this Special Meeting. Village Attorney Mack addressed those concerns. President Kaz
29 reminded meeting participants that they are always welcome to write to the Board to express any concerns
30 they have.

31

32 Hearing no further discussion, President Kaz asked for a motion to continue the discussion of this item among
33 the Board at a Special Meeting scheduled for January 26, 2026 at 6:00 pm. Trustee Vitu so moved, and
34 Trustee Ransford seconded the motion.

35

36 **A voice vote was taken as follows:**

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38 For: A majority

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40 Opposed: A minority

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42 President Kaz declared the motion adopted.

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44 President Kaz then turned to reports from staff and asked Police Chief Silva to address the Board.

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Report from Staff

- A. Community Development
- B. Finance
- C. Police

Chief Silva reviewed his monthly report on police activity for the prior month. These included traffic safety in the school area of the Village, home security surveillance, and community engagement. There was no significant criminal activity to report for this time period. He announced changes he will be making to the tabulation of police activity statistics going forward and reviewed staffing developments and professional training activity.

D. Public Works

There was nothing to report.

E. Legal Counsel

There was nothing to report

F. Village Manager

Village Manager Thake reviewed payment activity of property taxes due the Village from Cook County.

Business from the Public

President Kaz asked whether there was any business from the public on items not on the agenda. There was none.

Adjourn

Having no further business, President Kaz asked for a motion to adjourn the meeting. Trustee Lojkovic so moved, and Trustee Ottsen seconded the motion.

A voice vote was taken as follows:

For: All

Opposed: None

President Kaz declared the meeting adjourned at 9:43 p.m.

VILLAGE OF



KENILWORTH, IL

**Village Board Special Meeting
January 26, 2026**

Call to Order

President Kaz called to order the Special Meeting of the Board of Trustees of the Village of Kenilworth at 7:00 p.m. on January 26, 2026.

Roll Call

President Kaz then requested that the Clerk call the roll and the results were as follows:

Trustees:	
Trustee Tim Ransford	Present
Trustee Christopher Ottsen	Present* (Remote, Voting)
Trustee Amy Hannus	Present
Trustee John Gottschall	Present
Trustee Matt Lojkovic	Present
Trustee Joseph Vitu	Present
President Cecily Kaz	Present

**Trustee Ottsen experienced audio difficulties and re-established connection at 6:13 pm.*

The Board was in receipt of a request from Trustee Ottsen to attend the meeting electronically in accordance with the Electronic Meeting Attendance Policy. As a quorum physically was present, the Trustee will be authorized to attend electronically unless a motion is made and passed by a two-thirds majority of those physically present to deny the request. Hearing no such motion, the Trustee was deemed Present as a voting member.

A quorum was present in person and via video conference.

Others recorded as in attendance in person or via video conference:

Village Officials and Staff:

Michael Gagnon	Village Clerk
Kathy Thake	Village Manager
Heather McFarland	Assistant to the Village Manager
Greg Jones	Village Attorney
Donicio Silva	Chief of Police

1 Jordan Schmidt Management Analyst
2 Molly Burns Management Analyst
3

4 **Others, signing in as displayed in Participant List:**

5
6 Jeanne Keiler Rob Wiebking
7 Eric Miller Bill Tribe
8 Matthew Reuter Mike Kelly
9 Anna Simpson David Joyce
10 Dave Olbrisch Alice Read
11 April Palin Ian Fisher
12 Bob Dold Rich Gordon
13 Laura Fitzpatrick Danielle Dold
14 Chad Engle Drew Paul
15 Laura Divecchio Lois Stanley
16 Justin Mohr NL
17 Louis Keiler Margie Zander
18 David Rader

19
20 President Kaz introduced consideration of Regular Scheduled Business.

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22 **Regular Scheduled Business**

23
24 **A. Presentation and Discussion – Green Bay Road Enhancement Project**

25
26 President Kaz reviewed the recent discussions regarding the ongoing Green Bay Road Enhancement Project
27 (GBREP) and felt that a reiteration of the history and goals for this project would be constructive. She then
28 asked Village Manager Kathy Thake and Assistant to the Village Manager Heather McFardland to present on
29 this agenda item.

30
31 Manager Thake reviewed the 20-year history of the GBREP and its focus on safety, parking, and economic
32 vitality. Ms. McFarland cited the Village of Kenilworth Comprehensive Plan authored in 2008, the Green Bay
33 Road Conceptual Transportation and Streetscape Plan (“Streetscape Plan”) submitted to the Board in
34 October 2013, the Visioning Process conducted in 2021, and the 2023-2024 Enhancement Study as providing
35 many of the ideas and concepts regarding the GBREP presently. In 2023, the villages of Kenilworth and
36 Winnetka entered into a joint agreement with Ciorba Group, Inc., an engineering consulting firm, to initiate a
37 study of Green Bay Road between Kenilworth Avenue and Winnetka Road. The purpose of the study was to
38 explore the feasibility and desirability of roadway reconfiguration concepts and identify streetscape
39 enhancements before pursuing a formal project plan with the Illinois Department of Transportation (IDOT).
40 Staff from both communities worked with Ciorba to develop potential concepts inspired by the Streetscape
41 Plan to share with residents. In 2024, several open houses were held to gather public input on potential
42 streetscape and alignment concepts for Green Bay Road. Ciorba subsequently submitted a recommendation
43 to the Village in September 2024. The Village Board directed staff to proceed forward with Ciorba’s
44 recommended path. The goals for the GBREP presently are as follows:

- 45
46
 - Improved safety (e.g. reduced lanes, slowed traffic, crosswalks)

- Improved walkability (e.g. wider sidewalks, crosswalks)
- Increased parking (e.g. diagonal parking)
- Beautification (e.g. landscaped bump-outs, trees)
- Places to gather (e.g. wider sidewalks for outdoor dining)

During this time period there were many improvements made that were aligned with these goals including the Sterling Road realignment in 2019, the Richmond Road parking area in 2020, pedestrian safety improvements in 2021 and 2022, the development opportunity at 604 Green Bay Road, a variety of Zoning Code amendments, and initiating an ongoing program for adding decorative planters on Village walkways in 2024.

Manager Thake continued the discussion of additional enhancement concepts including a reduction of traffic lanes on Green Bay Road, the widening of pedestrian sidewalks, the addition of bike lanes, the installations of protective “bump outs” in areas where diagonal parking was configured. She assured the Board that final decisions around any of these alternatives have yet to be made. She then outlined the three phases of pursuing a project involving IDOT, the agency with ultimate responsibility for any changes to Green Bay Road. She was seeking the Board’s approval of a Phase 1 engineering study conducted by Ciorba in cooperation with the Village’s Department of Public Works to provide a more precise engineering analysis of potential enhancement alternatives, an in-depth traffic and safety review, and to enable staff to engage Village residents for feedback and suggestions. Approved enhancement possibilities would then be submitted to IDOT for approval to enter into Phases 2 and 3 of the GBREP. She reviewed the duration, the estimated cost, and the impact on Village budgeting of Phase 1 and went on to briefly describe Phases 2 and 3 of the IDOT process suggesting that construction of any plans would not commence until roughly FY 2030. She suggested that the likelihood of obtaining substantive financial relief through outside grants was high and staff intended to pursue those possibilities aggressively.

Trustees discussed the need for land acquisition, the status of the Village of Winnetka’s participation in this process, the prioritization of the multiple goals listed for the project, the process and cost for achieving approval of plans from IDOT, the use of Tax Increment Funds for this project, and identified all stakeholders in the project. Hearing no further discussion from the Board, President Kaz opened the floor to comment from the public.

Resident Lois Stanley asked for clarification of the possible transfer of ownership of Green Bay Road from IDOT to the Village of Kenilworth. Resident David Joyce expressed concern about the impact on parking in the area. Resident Bill _____ requested more information to help stakeholders choose among multiple options for GBREP. Resident Jeanne Keiler related anecdotal information concerning parking and traffic concerns and asked the Board to consider them during their deliberations on this project. Resident David Rader expressed support for the GBREP and looked forward to participating in the public discussion when appropriate. With no further discussion, the Board gave its approval to Manager Thake to pursue a Phase 1 Study for IDOT to be conducted by Ciorba Group, Inc. with costs shared by the Villages of Kenilworth and Winnetka.

Old Business

1 President Kaz then turned the Board’s attention to a matter first considered at the Board of Trustees meeting
2 held on January 20, 2026 and continued for further consideration presently.

3

4 **B. Ordinance Approving of a Certificate of Appropriateness and Granting a Special Use Permit to**
5 **RED3 Development LLC for a Preliminary Planned Unit Development (*Continued from January***
6 **20, 2026)**

7

8 President Kaz reviewed the discussion of this item that took place at the regularly scheduled Board of
9 Trustees meeting on January 20, 2026, highlighting the events occurring during the Public Hearing conducted
10 that evening which included a presentations by the Village Planning Consultant as well as representatives of
11 RED3 Development LLC (RED3), and concluding with public testimony on the item. It was decided at that time
12 to continue the discussion among the Board before choosing among three options available to the Board to
13 respond to the zoning code variance requested in the PUD proposed by RED3. She then reviewed the options
14 the Board has for responding to the PUD as presented: 1.) approving the Certificate of Appropriateness (COA)
15 and granting the Special Use Permit (SUP); 2.) denying the COA and the SUP; 3.) remanding consideration of
16 the COA and SUP back to the Architectural Review Commission (ARC) and/or the Plan Commission (PC) with
17 specific instructions on aspects of the requested COA and/or SUP for further review and consideration.
18 Before opening the floor to Board members to resume their deliberations, President Kaz assured meeting
19 participants that there would be time devoted during the meeting for registering further public comment on
20 the item.

21

22 At Manager Thake’s suggestion, the Board’s discussion began with a review by Village Attorney Jones of
23 “findings of fact” associated with PUD request. Attorney Jones stated that there were three sets of “finding of
24 facts”. One set, authored by the Architectural Review Commission addresses the COA. Another set, authored
25 by the Plan Commission addresses the SUP. And a third set, authored by Village staff addresses both the COA
26 and the SUP. Reflecting their recommendations to deny the PUD variance request, the ARC and PD findings of
27 fact present negative aspects of the request. Findings of fact prepared by staff present a draft of positive
28 aspects of the request for consideration by the Board in the instance of approval. While the Board is expected
29 to take all of these presentations under advisement, it is not bound by findings of fact from any one source.
30 Trustees clarified the impact of the three decision options under consideration, the preliminary status of the
31 PUD request, the process the applicant would follow to submit an alternative proposal, and the nature of
32 recommendations that should accompany a decision to remand. They went on to examine the 2022 Village
33 Vision Statement for the Green Bay Road Corridor and offered opinions regarding how the PUD variance
34 request aligns with it, discussed the weight to be given to ARC and PC recommendations, declared the
35 importance of attracting development to the Village, opined on the attractiveness of the PUD and the lack
36 development in recent years, discussed the prospects for development in the future and strategies for
37 encouraging development, offered suggestions for changes to the PUD, reviewed the origins of the zoning
38 requirements that prompted the PUD variance request, clarified the scope of options related to each of the
39 three resolutions available to the Board, and took time to indicate individually which of three decision options
40 they would most likely support. At the behest of the Board, Attorney Jones reviewed the timeframe for when
41 the process of reviewing the PUD variance request would expire, clarified, in the case of a decision to remand,
42 the nature of recommendations to be made to ARC and PC. At the behest of the Board, Manager Thake
43 reviewed a recent meeting of the Zoning Code Update Workgroup, the subject of which was the appropriate

1 height requirements for a Zoning Code generally. Plan Commissioner Anna Simpson was recognized to discuss
2 the aspects of new construction that are attractive to retail businesses. She suggested that market demands
3 by these businesses with regard to space height combined with market demands by individuals with regard to
4 the height of residential development, will challenge the ability of developers to offer both and still comply
5 with the Village Zoning Code's existing height limits.

6
7 President Kaz stated that engaging in the PUD discussion during a time when the Village is undergoing a
8 comprehensive overhaul of its zoning code complicates deliberations. Making a decision bound by zoning
9 code restrictions that might change in the near future could result in stifling a possible development
10 opportunity unnecessarily. That notwithstanding, the PUD developer deserves a prompt response under
11 existing zoning regulations and processes. She pointed out that design specifications for the PUD which the
12 Board are reviewing presently differ from those that were denied by the ARC and PC. She suggested the Board
13 might pursue a consensus around a motion to remand the item to the ARC with instructions to review revised
14 design specifications that could eliminate the need for a height variance and open the possibility for a change
15 in their recommendation regarding the PUD. Attorney Jones suggested that these same changes should be
16 reviewed by the PC for a similar reaction. Trustees clarified with Attorney Jones the language to be used for
17 these instructions specifically regarding the height of the structure and its contribution to the public good.
18 After a discussion of outcomes from this strategy, President Kaz invited the developer to comment on the
19 current discussion. Michael Freiburger and Reed Edwards of RED3 indicated that design changes to the
20 present PUD that could eliminate the need for a height variance and open the possibility for a change in their
21 recommendation regarding the PUD are unlikely. They went on to exhibit a heightened sensitivity to serving
22 the public benefit, suggested additional efforts they could make, and reviewed the history of the process
23 RED3 followed prior to reaching the Board that could impact the decisions made by the ARC and PD should
24 the item be remanded. Trustees clarified their position relative to possible language to be used in a motion to
25 remand.

26
27 President Kaz asked for more discussion of what motion could be made that a Board consensus could accept
28 and opened the floor for comment from the public. Resident Mike Kelly expressed frustration with the
29 process available to variance petitioners and felt rules set in place to manage this process were being broken.
30 He cited aspects of project duration, child safety, population density, and the lack of direction as to tenants
31 for the retail space to be built as being overlooked, making the PUD proposed unworkable. Resident Jeanne
32 Keiler cited actions taken by the developer during the approval process which she felt undermined public
33 acceptance of the proposed PUD and commented that public participation in ARC and PD meetings on this
34 matter was not given a time limit. She reviewed the history of occupancy for the Park Drive properties and
35 expressed frustration that the properties in question are not being properly marketed for alternative uses.
36 She then expressed skepticism of claims that a PUD conforming to present zoning regulations was financially
37 unfeasible. President Kaz thanked Ms. Keiler for her comments and took time to reiterate that the present
38 public comment period should be focused specifically on the Board's deliberation of the three options
39 available to them regarding the PUD as previously stated. In the interest of having time to hear all who have
40 comments to make, she reminded commenters to summarize their thoughts on the topic as stated, and to
41 keep their commentary under three minutes long. Resident David Joyce reviewed his personal history with
42 the Village of Kenilworth as both an observer and a resident, He described the attributes of the Village that he
43 saw as the strongest as being antithetical to aggressive development. He suggested that proponents of

1 development in general and this PUD in particular were pursuing greater property tax revenue which would
2 benefit the limited Tax Increment Financing (TIF) District in the Village disproportionately to the whole of
3 Kenilworth. He felt that there were Village priorities outside of the TIF District that would be neglected. He
4 concluded his comments by reviewing his recent history of property tax assessments which led him to
5 conclude that Kenilworth receives enough tax revenue already and does not need to promote development to
6 receive more.

7
8 Resident Ian Fisher, a member of the Plan Commission, acknowledged the existence of two reasonable
9 primary perspectives to be considered: From residents who are focused on scale, density, and neighborhood
10 character and from a developer who is trying to make a project economically viable subject to physical and
11 regulatory constraints. These perspectives are at odds and need to be reconciled. He encouraged the Board to
12 be realistic about the choices available for reconciling them. He suggested that because the community has
13 taken time to express support for addressing vacant space in the business district through development in the
14 Village, an outright denial of the request was not a neutral position for the Board to take. He expressed
15 skepticism that alternative development concepts that satisfy zoning restrictions would provide an outcome
16 that a majority of residents would prefer over the PUD in question. He offered a definition of “the public
17 good” in this case as keeping density and scale down while still achieving development, while at the same
18 time, recognizing that there is a cost to not developing the site at all. He wondered if a narrow-tailored, time-
19 limited tax incentive could be a way for the Village to incent the developer to propose a three-story, lower
20 density project that was economically feasible but does not violate height restrictions in the zoning code. The
21 Village would be investing in outcomes that they prefer rather than defaulting to outcomes that technically
22 comply with regulations but don’t reflect present neighborhood priorities. He hoped that framing the
23 discussion in this manner could lead to reconciling those conflicting perspectives more acceptably.

24
25 Resident Anna Simpson, also a member of the Plan Commission, encouraged the Board to vote to remand in
26 order to consider some of the ideas raised by the previous speaker, Mr. Fisher. She expressed support for
27 changes that would enhance the public benefit of the project, and a willingness to address the height variance
28 constructively. She felt that the Village should be more aggressive around negotiating terms for approval of
29 the variance that enhances the spaces afforded to Village residents. She advised the Board to vote to remand
30 the variance request to the PC with instructions for it to find ways to enhance the public benefit derived from
31 an approved PUD request. Resident Mathew Reuter of 708 Roger Avenue voiced support for the project and
32 suggested there are ways to improve it. He related personal history during his time as a resident that stoked
33 his enthusiasm for development in the Village and his subsequent disappointment in the lack of progress in
34 that area. He urged the Board to remand the item to the ARC and PC for further refinement. Resident Rob
35 Wiebking of 526 Melrose did not support the project and did not want the Board to remand the item without
36 a height maximum of 35 feet as stipulated in the zoning code. He felt that pursuit of development in business
37 district was misguided and expressed pleasure with its current configuration. He felt people did not move to
38 Kenilworth to experience aggressive development.

39
40 Resident Rick Gordon of 530 Melrose Ave. expressed concern about the size and scale of the PUD as
41 presented. He asked the Board to seek a better balance between prevailing retail space desires and the limits
42 of lot size and configuration in the Green Bay Road business district. He did not think the PUD as proposed
43 was a realistic addition given those constraints. Resident April Palin reviewed her history of living in

1 Kenilworth and how she likes the present condition of the business district. She urged the Board to restrict
2 any new development to the 35-foot height restriction listed in the zoning code. Resident Tyler _____ of
3 Earlston Road expressed support for development generally but did not support the PUD, as proposed, as
4 keeping with the character of the Village. Resident Bo Palin reviewed the number of extended family
5 members living in Kenilworth and expressed concern about the impact of the proposed PUD on them. He did
6 not believe there was a clear public benefit for granting the variance for the project. Alice Read of 546
7 Melrose Avenue thanked the Board for taking the time to listen to public comments. She recounted the
8 history of a discussion had in Whitefish Bay, Wisconsin about development she felt was germane to the PUD
9 discussion. In 2005, officials of that village granted a variance to their zoning code which resulted in four-
10 story condominium building that residents now regret being granted. She felt granting RED3 a variance would
11 be a source of regret for Kenilworth residents in the future. She asked the Board to deny the variance
12 request.

13
14 Resident Danielle Dold recounted her extended family involvement in the Village of Kenilworth. She
15 expressed support for development but felt the 35-foot height limitation should be enforced and without that
16 stipulation, the Board should not remand the item for further consideration. Resident Dave Olbrisch felt that
17 the Board should not engage in granting financial incentives to developers asking for zoning variances, that
18 there was not sufficient contribution to the public good to grant the variance, and that granting the variance
19 could lead to litigation in the future. Resident Paul O'Connor at 550 Melrose Avenue supported denying the
20 variance and asked the Board to consider the impact of granting the variance on development of adjacent
21 properties. He advocated using TIF funds to incent the developer to reconfigure his project using adjacent
22 properties that would otherwise be undevelopable and still comply with the zoning code. He felt the
23 likelihood that a reduced project could still be viable economically was high. Resident Lois Stanley felt a
24 compliant project was possible and urged the Board to not grant the variance. Resident Margie Zander felt a
25 project with a fourth floor is a non-starter and advocated starting over with a new project that complies with
26 the zoning code that the Village might help finance.

27
28 President Kaz noted the contributions from two members of the Plan Commission and the introduction of the
29 concept of the Village investing in a compliant project that best meets everyone's concerns. She
30 characterized the instructions to be included, should the Board choose to remand to the ARC, as soliciting
31 changes that would soften the impact of the height variance as it presently exists, acknowledged some
32 trustees are not in support of any project configuration that includes a fourth floor, and noted calls for
33 remanding the request to the PC for a further examination of the public benefit achievable from the project.
34 Trustees clarified with Attorney Jones the ability of the Board to use TIF District funds to subsidize the
35 developer, reiterated their unwillingness to approve a project that includes a fourth floor and their support
36 for one that observes the 35-foot limit, and clarified with Attorney Jones the impact on the status of the
37 proposal of choosing among the three options available to the Board. Upon being recognized by President
38 Kaz, the developer expressed a willingness to make changes that work for the Village and requested as much
39 substantive feedback as possible. Attorney Jones then offered guidance as to the phrasing of any motion
40 made.

41
42 Hearing no further discussion, President Kaz asked for a motion from the Board. Trustee Gottschall moved to
43 remand the item to the Architectural Review Commission and Plan Commission to evaluate possible design
44 changes to mitigate the impact of height, including and without limitation, removing the penthouse, altering

1 the setbacks for the fourth floor, eliminating the top floor, and reaching a maximum building height of 40'.
2 And to solicit additional feedback on potential public benefits the development provides the Village. Trustee
3 Vitu seconded the motion.
4

5 **A roll call vote was taken as follows:**

6
7 For: Gottschall, Lojkovic, Vitu, Kaz

8
9 Opposed: Ransford, Ottsen, Hannus

10
11 The roll call tally was four votes in favor, and three opposed. President Kaz declared the motion approved.
12

13 **Business from the Public**

14
15 President Kaz then asked whether there was any business from the public. Resident Lois Stanley asked for
16 clarification of the directions given to the ARC and PC to consider when agenda Item III. B. is remanded back
17 to them. Attorney Jones addressed this to her satisfaction.
18

19 **Adjourn**

20
21 With no further business, President Kaz asked for a motion to adjourn the meeting. Trustee Lojkovic so
22 moved, and Trustee Gottschall seconded the motion.
23

24 **A roll call vote was taken as follows:**

25
26 For: Ransford, Ottsen, Hannus, Gottschall, Lojkovic, Vitu

27
28 Opposed: None

29
30 The roll call tally was six votes in favor, and none opposed.

31
32 President Kaz declared the meeting adjourned at 8:45 pm.
33
34



Request for Board Action

Agenda Item: IV – Warrant List

Considered By:
Village Board

Date:
02/17/26

Staff Contact: Katarzyna Thake, Administration
Kathleen Morley, Lauterbach & Amen

Subject: Approval of the Warrant List

Summary: Warrants are presented for consideration and approval in two different classifications. Class A warrants are those payments which are submitted to the Village Board for review and approval. For these warrants, no payment has been issued. Class B warrants are payments that have already been made and are submitted to the Village Board for ratification. Employee payroll is typically included in the Class B warrants total when presented, but not shown on check listing since payroll is paid from the payroll account.

Payments which are of particular note are highlighted on the warrant list.

Policy: Village financial activity is governed by a combination of the Village Code and financial policies of the Village.

Recommendation: The Village Manager submits the following for review and consideration:

- **Class A Warrant List (attached) totaling \$613,901.53 - 87 disbursements**
- **Class B Warrant List and Payroll totaling \$152,052.47**
 - Class B Check Register = No Disbursements
 - Employee Payroll, January 22 \$80,247.32
 - Employee Payroll, January 8 \$71,805.15
 - Payroll expenses do not appear on the Class B Warrant List printout but are ratified with the Class B Warrants
- **Check Numbering:**
 - Last check number approved – GEN 42040, 743(A) & 746 (E) – January 20th
 - Start/End Checks Class B - None
 - Start/End Check Class A - GEN 42041 - 42096, 749(A) – 779(A) & 747(E) – 748(E)
- **Voided Checks and Cause**
 - GEN 42061 - \$5,500, Hayim & Klara Abrevaya, Duplicate Payment
 - GEN 42062 - \$5,000, Hayim & Klara Abrevaya, Duplicate Payment

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 02/09/2026 - 02/19/2026
 CLASS A WARRANTS FOR 2/17/2026
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN GENERAL OPERATING					
Check Type: ACH Transaction					
02/18/2026	GEN	749 (A)	ACLARA TECHNOLOGIES, LLC	MTU'S FROM ACLARA UNDER A PRO RATED REBA	3,300.00
02/18/2026	GEN	750 (A)	ACLARA TECHNOLOGIES, LLC	Meter Read Server Maint. Agree	750.00
02/18/2026	GEN	751 (A)	ADVANCE SWEEPING SERVICES, INC.	EMERGENCY JANUARY STREET SWEEPING	1,993.99
02/18/2026	GEN	752 (A)	AMERICAN LEGAL PUBLISHING CORP	2025 CODIFICATION & PRINTING	1,204.45
02/18/2026	GEN	753 (A)	ANCEL, GLINK, DIAMOND, BUSH, DICANN	JAN 2026 LEGAL SERVICES	10,186.35
02/18/2026	GEN	754 (A)	BULLEY & ANDREWS, LLC	FY 26 PHASE 2 BIP CONSTRUCTION - DRAW 4	352,747.40
02/18/2026	GEN	755 (A)	CINTAS CORPORATION	2ND WEEK OF JAN UNIFORM RENTAL	51.81
				3RD WEEK OF JANUARY UNIFORM RENTAL	51.81
				4TH WEEK OF JANUARY UNIFORM RENTAL	51.81
				3RD WEEK OF JANUARY UNIFORM RENTAL	51.81
				1ST WEEK OF FEB UNIFORM RENTAL	51.81
					<u>259.05</u>
02/18/2026	GEN	756 (A)	CONVERGED DIGITAL NETWORKS LLC	VH & PW PHONE 022126-032026	376.00
02/18/2026	GEN	757 (A)	CRYSTAL MANAGEMENT &	VILLAGE HALL, PD, & TRAIN STATION CLEANI	1,155.00
				VILLAGE HALL, PD, & TRAIN STATION CLEANI	1,155.00
					<u>2,310.00</u>
02/18/2026	GEN	758 (A)	DELTA DENTAL OF ILLINOIS - VISION	VISION BENEFITS - FEBRUARY 2026	235.48
02/18/2026	GEN	759 (A)	FEECE OIL CO.	FUEL USAGE - JANUARY 2026	2,817.77
02/18/2026	GEN	760 (A)	FERGUSON ENTERPRISES, LLC	1" METER COUPLER AND 1" METERS	973.63
02/18/2026	GEN	761 (A)	FLOOD BROTHERS DISPOSAL	LEAF AND STREET SWEEPINGS	771.40
02/18/2026	GEN	762 (A)	GRAINGER	PHOTO CELLS, WIRE AND FUSES FOR STREET L	2,010.92
				FLAT TYPE 2 SAFETY BARRICADES (IRMA GRAN	855.72
				ELKAY BOTTLE FILLER VILLAGE HALL	1,486.47
					<u>4,353.11</u>
02/18/2026	GEN	763 (A)	INTERDEV, LLC	CONTRACT IT SVC - JANUARY 2026	4,628.81
02/18/2026	GEN	764 (A)	LAUTERBACH & AMEN, LLP	ACCOUNTING SERVICES - JANUARY 2026	7,725.00
02/18/2026	GEN	765 (A)	MADISON NATIONAL LIFE	LIFE INSURANCE - FEBRUARY 2026	228.36
02/18/2026	GEN	766 (A)	MENARDS-MORTON GROVE	VAR. SUPPLIES FOR PW	398.38
02/18/2026	GEN	767 (A)	NORTH SUBURBAN EMPLOYEE COOP	MEDICAL INSURANCE - JANUARY 2026	32,930.00
02/18/2026	GEN	768 (A)	NORTH SUBURBAN EMPLOYEE COOP	DENTAL INSURANCE - JANUARY 2026	2,210.00
02/18/2026	GEN	769 (A)	OSAGE	JANUARY TREE INSPECTIONS	340.00
02/18/2026	GEN	770 (A)	SAFE BUILT	JAN 2026 BUILDING PLAN REVIEW AND INSPEC	4,701.08
				JAN 2026 BUILDING PLAN REVIEW SUPPT RESO	342.13
				JAN 2026 BUILDINGN REVW ADMIN COORD RESO	230.96
					<u>5,274.17</u>
02/18/2026	GEN	771 (A)	SHERWIN-WILLIAMS	PAINT AND SUPPLIES FOR POLICE DEPARMENT	111.78
				QUART OF TEST PAINT FOR TRIM AROUND DOOR	17.53
					<u>129.31</u>
02/18/2026	GEN	772 (A)	SWANNC	MARCH 2026 WASTE TIP FEE	4,486.59
02/18/2026	GEN	773 (A)	ANCEL, GLINK, DIAMOND, BUSH, DICANN	LEGAL SVC - DEC 2025	10,303.78
02/18/2026	GEN	774 (A)	BS&A	TRI-ANNUAL ONLINE APP FEE 100725-010226	84.00

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 02/09/2026 - 02/19/2026
 CLASS A WARRANTS FOR 2/17/2026
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
				TRI-ANNUAL ONLINE APP FEE 07/14/25-0930/	64.00
					<u>148.00</u>
02/18/2026	GEN	775 (A)	CIORBA GROUP INC	DESIGN ENG - GREEN BAY RD DROP CHAMBER S DESIGN ENG SVS - GRN BAY RD - 2025	2,034.00 1,658.81
					<u>3,692.81</u>
02/18/2026	GEN	776 (A)	FLOOD BROTHERS DISPOSAL	PICK UP OF ROLL OFF	215.00
02/18/2026	GEN	777 (A)	GEWALT HAMILTON ASSOC., INC	DEC 2025 GEN ENG SERVICES DEC 2025 PLAN REVEW ENG SERVICES	648.00 3,302.65
					<u>3,950.65</u>
02/18/2026	GEN	778 (A)	LAUTERBACH & AMEN, LLP	ACCOUNTING SERVICES - DECEMBER 2025	7,725.00
02/18/2026	GEN	779 (A)	WOODHOUSE TINUCCI ARCHITECTS, LLC	ARCH. BEACH PROJECT - VB APPROVAL 10/28/ ARCH. BEACH PROJECT - VB APPROVAL 10/28/ ARCH. BEACH PROJECT - VB APPROVAL 10/28/	22,331.25 16,682.50 78.86
					<u>39,092.61</u>
				Total ACH Transaction:	<u>505,757.10</u>

Check Type: EFT Transfer

02/18/2026	GEN	747 (E)	FIRST NATIONAL BANK OF OMAHA	FOXIT - 1 USER 1 MONTH SUBSCRIPTION GFOA FY26 ANNUAL MEMBERSHIP MARCH LIFEGUARD CERTIFICATION TRAINING - CONSTANT CONTACT 122125-012126 2026 LABOR LAW POSTERS APRIL LIFEGUARD INSTRUCTOR TRAINING - BU WATER BILLING POSTAGE DOMAIN RENEWAL VOK.ORG - 2026 SHIPPING FOR ARBOR DAY REPLACEMENT PLACA INTERNET SERVICE VILLAGE HALL 011526-021	11.68 250.00 360.00 75.00 74.78 360.00 183.00 23.19 6.54 215.78
					<u>1,559.97</u>
02/18/2026	GEN	748 (E)	FIRST NATIONAL BANK OF OMAHA	SHINGLE TABS FOR HOLIDAY LIGHTS TRAIN ST SUPPLIES FOR HOLIDAY PLANTERS ICE MAKER FOR VILLAGE HALL LUNCHROOM EGR VALVE FAIL ON 5 YARD DUMP TRUCK SHIPMENT OF MTU'S (METER TRANSMITTERS) CEDAR TIP DECOR FOR PLANTERS CREDIT FOR TAX FROM RECIEPT CREDIT FOR TAXES ON INVOICE	11.25 281.41 16.49 1,425.58 84.20 114.32 (25.58) (10.40)
					<u>1,897.27</u>
				Total EFT Transfer:	<u>3,457.24</u>

Check Type: Paper Check

02/18/2026	GEN	42041	ADDIS LAW GROUP	PROSECUTION SERVICES - COURT - JANUARY 2	350.00
02/18/2026	GEN	42042	AMAZON CAPITAL SERVICES	AMAZON - OFFICE SUPPLIES, POLY BLADES FO	462.15

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 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
02/18/2026	GEN	42043	AT&T	ADMIN/PW PHONE - JANUARY 2026	286.48
02/18/2026	GEN	42044	AULT, THOMAS	BD Bond Refund	2,500.00
02/18/2026	GEN	42045	BURRIS EQUIPMENT	CUTTING EDGES FOR VENTRAC	635.36
02/18/2026	GEN	42046	CDW	IT EQUIPMENT - 4 WIRELESS ACCESS POINTS	2,610.72
02/18/2026	GEN	42047	Cedar Roofing Company	BD Bond Refund	2,500.00
02/18/2026	GEN	42048	Chalet	BD Bond Refund	2,500.00
02/18/2026	GEN	42049	Chalet	BD Bond Refund	2,500.00
02/18/2026	GEN	42050	COLLEGE OF DUPAGE	POLICE BACKGROUND TRAINING CLASS-LABEAU	149.00
02/18/2026	GEN	42051	COM ED-STREET LIGHTS	FY 26 COMED STREET LIGHTS 121125-011326	2,383.97
02/18/2026	GEN	42052	COMED	COMED - PRESSURE REDUCTION STATION 12302	140.26
				UTILITIES FOR VILLAGE PROPERTIES - BOOST	253.13
					<u>393.39</u>
02/18/2026	GEN	42053	COMPASS MINERALS AMERICA	2025/2026 ROAD SALT COMPASS MINERAL	4,829.18
				2025/2026 ROAD SALT COMPASS MINERAL	3,482.11
					<u>8,311.29</u>
02/18/2026	GEN	42054	COMPUTERIZED INFORMATION SERV.	CREDIT CHECK SESKI	99.00
02/18/2026	GEN	42055	ETRUSCAN EXTERIORS CORP.	BD Bond Refund	2,500.00
02/18/2026	GEN	42056	FIRE SAFETY CONSULTANTS, INC.	TONED YOGA (624 GBR) FIRE PROTECTION PLA	625.00
02/18/2026	GEN	42057	GLENBROOK AUTO PARTS INC	FUEL FILLER HOSE AND FITTING F350 PICK U	200.98
				VAPOR CANISTER FOR FUEL SYSTEM	241.28
				PLASTIC WELD FOR FUEL FITTING	11.49
					<u>453.75</u>
02/18/2026	GEN	42058	GROVER WELDING CO	CAB SNAPPED AND NEEDED MAJOR WELD REPAIR	900.00
02/18/2026	GEN	42059	HAYIM & KLARA ABREVAYA	BD Bond Refund	5,500.00
02/18/2026	GEN	42060	HAYIM & KLARA ABREVAYA	BD Bond Refund	5,000.00
02/18/2026	GEN	42061	HAYIM & KLARA ABREVAYA	BD Bond Refund	5,500.00 V
			Void Reason: DUPLICATE PAYMENT		
02/18/2026	GEN	42062	HAYIM & KLARA ABREVAYA	BD Bond Refund	5,000.00 V
			Void Reason: DUPLICATE PAYMENT		
02/18/2026	GEN	42063	ID CHECKING GUIDE, INC.	SUBSCRIPTION- 2026 ID CHECK GUIDE (3)	75.50
02/18/2026	GEN	42064	ILLINOIS MUNICIPAL LEAGUE	IML MEMBERSHIP DUES 2026	350.00
02/18/2026	GEN	42065	J.G. UNIFORMS INC	UNIFORMS - ZORDAN (3 MOCK DICKIES, 1 MOC	143.40
				UNIFORMS- LABEAU PROMO TO SGT (EMBROD S	345.50
				UNIFORMS- LABEAU (SWITCH OUT TO SGT PATC	78.00
				UNIFORMS- SHIRTS AND PATCHES	208.70
					<u>775.60</u>
02/18/2026	GEN	42066	Jordan Feffer and Elizabeth Picou	BD Bond Refund	2,500.00
02/18/2026	GEN	42067	JULIE INC	2026 ANNUAL ASSESSMENT INVOICE (2025 ACT	1,677.75
02/18/2026	GEN	42068	LAURA FITZPATRICK	BD Bond Refund	2,500.00
02/18/2026	GEN	42069	LAW ENFORCEMENT RECORDS MGR OF IL	LERMI MEMBERSHIP 2026	40.00
02/18/2026	GEN	42070	LECHNER AND SONS	3RD WEEK JANUARY MAT RENTAL TRAIN STATIO	55.20
				4TH WEEK OF JAN MAT RENTAL TRAIN STATION	55.20
				1ST WEEK FEBRUARY MAT RENTAL TRAIN STATI	55.20
				2ND WEEK OF FEBRUARY MAT RENTAL TRAIN ST	55.20
					<u>220.80</u>
02/18/2026	GEN	42071	MARK LABEAU	TRAVEL/MEAL REIMBURSEMENT 1-23-2026	47.77
02/18/2026	GEN	42072	McDermott Construction, Inc.	BD Bond Refund	5,000.00

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 02/09/2026 - 02/19/2026
 CLASS A WARRANTS FOR 2/17/2026
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
02/18/2026	GEN	42073	MICHAEL R DEGIULIO	BD Bond Refund	2,500.00
02/18/2026	GEN	42074	MILLEN ACE HARDWARE	HARDWARE TO SAFELY STORE PLOW BLADES CARBON AND SMOKE DETECTOR DRYWALL MUD BALL VALVE FOR TOILET REPAIR PUBLIC WORK DRAIN FITTING FOR DRINK FOUNTAIN 4 KEYS FOR 617	40.93 63.88 29.68 53.06 17.96 <hr/> 205.51
02/18/2026	GEN	42075	Modus Home + Garden	BD Bond Refund	2,500.00
02/18/2026	GEN	42076	MORTON GROVE AUTO & TRUCK SERVICE	616 - ALTERNATOR AND OIL CHANGE	1,215.88
02/18/2026	GEN	42077	NICOR	BOSTER PUMP GAS 122225-012126 WATER TOWER GAS 122225-012126 NICOR - VILLAGE HALL 122225-012226 NICOR - WATER PLANT 122225-012226 NICOR - PW 122225-012226	179.66 72.18 800.97 802.08 <hr/> 1,221.88 3,076.77
02/18/2026	GEN	42078	OMEGA-NORTHSHORE	ANNUAL FEE FOR HEALTH SCREENINGS	424.00
02/18/2026	GEN	42079	PACE ANALYTICAL SERVICES, LLC	JANUARY 2026 BACT WATER SAMPLE	60.00
02/18/2026	GEN	42080	POMP'S TIRE SERVICE, INC.	6 NEW TIRES FOR 1 TON DUMP TRUCK (PLOW V	2,280.98
02/18/2026	GEN	42081	QUADIENT FINANCE USA, INC.	POSTAGE METER - POSTAGE PURCHASE	97.06
02/18/2026	GEN	42082	RAY O'HERRON CO INC	PD FIREARM PACKAGE PURCHASE PD FIREARM PACKAGE PURCHASE GUN LOCKS (4), 45 AUTO 5/50, AND 40 S&W PD FIREARM PACKAGE PURCHASE- CREDIT	1,943.00 5,856.00 292.40 <hr/> (3,000.00) 5,091.40
02/18/2026	GEN	42083	Red Spade - Nick Myers	BD Bond Refund	2,500.00
02/18/2026	GEN	42084	Rosborough Partners Inc	BD Bond Refund	2,500.00
02/18/2026	GEN	42085	SUN-TIMES MEDIA	LEGAL NOTICES - JANUARY 2026	378.00
02/18/2026	GEN	42086	SUNRISE TREE SERVICE, INC.	REMOVAL OF DEAD TREES ALONG WINNETKA AVE	2,350.00
02/18/2026	GEN	42087	TESTING SERVICE CORPORATION	BEACH IMPROVEMENT PROJECT MATERIAL TESTI	1,580.00
02/18/2026	GEN	42088	TRADITIONAL TREE CARE	CRACKED DANGEROUS SILVER MAPLE REMOVED M	3,750.00
02/18/2026	GEN	42089	Woodland Windows & Doors	BD Bond Refund	2,500.00
02/18/2026	GEN	42090	ZAFIRO PAPASTRATAKOS // ZTP STUDIO	JAN 2026 PERMIT AND CODE ENFORCEMENT SER	4,736.55
02/18/2026	GEN	42091	ADDIS LAW GROUP	PROSECUTION SERVICES - COURT -12/16/2025 PROSECUTION SERVICES - COURT - AUGUST 20 PROSECUTION SERVICES - COURT - SEPTEMBER PROSECUTION SERVICES - COURT - OCTOBER 2 PROSECUTION SERVICES - COURT - NOVEMBER	175.00 350.00 350.00 350.00 175.00 <hr/> 1,400.00
02/18/2026	GEN	42092	COMED	WATER TOWER ELECTRIC 120325-010626	51.02
02/18/2026	GEN	42093	PACE ANALYTICAL SERVICES, LLC	COPPER 2ND ROUND TESTING 2025	245.00
02/18/2026	GEN	42094	SUPERIOR INDUSTRIAL SUPPLY CO.	TOILET PAPER	116.00
02/18/2026	GEN	42095	TESKA ASSOCIATES	DEC 2025 ZONING CODE UPDATE DEC 2025 ZONING PLAN REVIEW SERVICES	3,340.00 7,541.49 <hr/> 10,881.49
02/18/2026	GEN	42096	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION @ 220 MELROSE	100.00
Total Paper Check:					<hr/> 115,187.19 24

02/12/2026 10:47 AM
User: JSCHMIDT
DB: Kenilworth

CHECK REGISTER FOR VILLAGE OF KENILWORTH
CHECK DATE FROM 02/09/2026 - 02/19/2026
CLASS A WARRANTS FOR 2/17/2026
TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
GEN TOTALS:					
Total of 89 Checks:					624,401.53
Less 2 Void Checks:					10,500.00
Total of 87 Disbursements:					<u>613,901.53</u>



Request for Board Action

Agenda Item: V.A.1

Considered By:

Village Board

Date:

02/17/26

11/17/25

08/18/25

Staff Contact:

Katarzyna Thake, Village Manager

Heather McFarland, Asst. to the Village Manager

Subject: A Resolution Ratifying Change Order Numbers 2, 3, and 4 for Construction Manager at Risk Services for the Water Plant Repurposing and Lakefront Improvements Project with Bulley and Andrews, Inc., Chicago, Illinois by Increasing the Contract Price by \$45,748 for a Guaranteed Maximum Price Value of \$7,527,195

Summary: Construction for the Beach Improvement Project commenced during the fall of 2025. Unforeseen conditions during the underground portion of work expanded the scope of work and necessitated change orders. The Village authorized work to proceed at the time to not delay construction progress. It is recommended that the Village Board ratify change order numbers 2, 3, and 4 in the total amount of \$45,748, thereby increasing the Guaranteed Maximum Price (GMP) value to \$7,527,195.

Background of Matter: At their August 18, 2025 meeting, the Village Board established a Guaranteed Maximum Price (GMP) of \$6,980,000 for the Water Plant Repurposing and Lakefront Improvements project (aka Beach Improvement Project (BIP)). After a successful fundraising campaign for beach plaza improvements, the Village Board approved Change Order 1 on November 17, 2025, increasing the GMP by \$501,447 to \$7,481,447.

Project construction began last fall with site preparation for the planned improvements. Over the course of this phase of work, several unforeseen conditions surfaced that required approval of a change order. To not further delay the project, the Village authorized three separate change orders for the required additional work. The change orders collectively totaled \$45,748.

While the project budget allocated contingency funds, the Village's contract with Bulley and Andrews excludes unforeseen conditions as an eligible expense. A budget amendment will be necessary at the end of the year to align the project cost with the FY26 Budget. A summary of each of the change orders and the work required to resolve the issue has been included below:

Change Order 2 – Abandoned Pipe

Condition: Unknown water pipe located during excavation beneath former generator room.

Resolution: Sealed pipe with blind flanges to prevent water from entering the building

Cost: \$8,428

Change Order 3 – Footing Obstruction

Condition: Multiple obstructions (brick, iron pipe, concrete) were found when excavating for the new bathroom addition's foundation.

Resolution: Additional demolition and excavation required to remove the obstructions, footing size revised.

Cost: \$27,316

Change Order 4 – Silo Excavation and Infill

Condition: 14’ diameter brick silo holding water identified during excavation. Structure shown as demolished on prior building plans.

Resolution: Silo dewatered, filled, and compacted

Cost: \$10,005

Approval of three change orders with Bulley and Andrews is required. The change orders ratify the Village’s authorization for Bulley and Andrews’ subcontractors to proceed with the work and increase the GMP. If the change orders are approved, the GMP would increase by \$45,748 to a new total of \$7,527,195. A breakdown of the amount, which includes subcontractor and construction management fees, is shown below:

Earthwork CO Number 2, 3, and 4 Value	
Earthwork	\$42,248
Concrete	\$1,073
CM Fee (2.5%)	\$1,083
SDI (1.2%)	\$520
Liability Insurance (1.1%)	\$477
Bond (.8%)	\$347
Total	\$45,748

Current GMP Amount	\$7,481,447
Change Order 2, 3 and 4	\$45,748
Revised GMP Amount	\$7,527,195

It is recommended that the Village Board approve the proposed change orders.

Financial Impact: The total project cost is increasing by \$45,748 from \$7,481,447 to \$7,527,195 based on Guaranteed Maximum Price Value. All funds for this project will be paid from Fund 28. The FY26 Budget includes 2/3 of the total cost based on the proposed schedule for the project, in addition to donations received from community members.

Recommendation: Staff recommends the Village Board approve a Resolution Ratifying Change Order Numbers 2, 3, and 4 for Construction Manager at Risk Services for the Water Plant Repurposing and Lakefront Improvements Project with Bulley and Andrews, Inc., Chicago, Illinois by increasing the contract price by \$45,748 for a Guaranteed Maximum Price Value of \$7,527,195.

Attachments:

- Resolution - Approving Change Order
- Change Orders 2, 3, and 4

**VILLAGE OF KENILWORTH
RESOLUTION NO. 2026 - ____**

**RESOLUTION RATIFYING CHANGE ORDER NUMBERS 2, 3 AND 4 FOR
CONSTRUCTION MANAGER AT RISK SERVICES FOR THE WATER PLANT
REPURPOSING AND LAKEFRONT IMPROVEMENTS PROJECT WITH BULLEY AND
ANDREWS, INC., CHICAGO, ILLINOIS TO INCREASE THE CONTRACT PRICE
BY \$45,748 FOR A GUARANTEED MAXIMUM PRICE VALUE OF \$7,527,195**

WHEREAS, the Village of Kenilworth (“**Village**”) is an Illinois municipal corporation organized and operating in accordance with the State of Illinois Constitution and the Illinois Municipal Code 65 ILCS 5/1, *et seq.*) (“**Code**”); and

WHEREAS, the Corporate Authorities adopted Resolution 2024-28 on November 7, 2024 and subsequently amended Resolution 2025-28 on August 18, 2025 establishing a guaranteed maximum price (“**Contract**”) with Bulley and Andrews, Inc., for Construction Manager at Risk Services for the Water Plant Repurposing and Lakefront Improvements in the Amount of \$6,980,000 (“**Project**”); and

WHEREAS, at the request of the Village, the scope of the Project was expanded after the contract was awarded to include the beach plaza following a successful community fundraising campaign; and

WHEREAS, Change Order Number 1, reflecting the expanded scope, was approved by Resolution 2025-37 on November 17, 2025 that increased the Contract’s Guaranteed Maximum Price by \$501,447 from its original amount of \$6,980,000 for a new total of \$7,481,447; and

WHEREAS, additional work was required on three separate occasions in connection with construction of the Project including, among other things, work involving concrete and earthwork in response to unforeseen site conditions; and

WHEREAS, the changes to the scope of work require an increase in the Contract amount through change orders; and

WHEREAS, Change Orders Number, 2, 3 and 4 (collectively, the “**Change Orders**”), reflecting the change in scope were submitted for Village approval; and

WHEREAS, the change orders increased the Contract’s Guaranteed Maximum Price by \$45,748 from \$7,481,447 to \$7,527,195; and

WHEREAS, the Village Purchasing Manual requires Village Board approval of any change order that increases the Contract price by the lesser of 5% or \$20,000; and

WHEREAS, the Village authorized the work contemplated by the Change Orders to proceed to avoid impacting the Project schedule; and

WHEREAS, the Village Board finds that it is in the best interest of the Village to ratify the Change Orders for the Project; and

WHEREAS, based on the recommendation of the Village Manager, the Village Board makes the following findings and determinations in accordance with the Section 2 of the Purchasing Manual

regarding changes to the Contract:

1. The Change Orders attached hereto as Group Exhibit A and made a part hereof, modify the Contract.
2. The Change Orders were made necessary by circumstances not foreseeable at the time the Contract was signed and are germane to the Contract as originally signed.
3. The changes are in the best interests of the Village to complete this project.

WHEREAS, the Village Board finds that it is in the Village’s best interests to approve the Change Orders that doing so will promote the public health, safety, morals, and welfare; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1.

SECTION 2: The prior action of the Village Manager approving the Change Orders is hereby ratified as and for the action of the Corporate Authorities and hereby made the formal corporate action of the Corporate Authorities, *nunc pro tunc*. Bulley and Andrews is authorized to enter into contracts with the contractors listed below that are providing the additional services, and further authorizes an increase in the Contract’s Guaranteed Maximum Price from \$7,481,447 by \$45,748, for a total new Contract amount of \$7,527,195, all as more fully set forth in Group Exhibit A.

- a) Duco Cement Construction, Inc., of Grayslake, Illinois for Concrete in the Amount of \$1,454,000 by Increasing the Contract Price for Change Order Number 4 by \$1,073 for a Total Contract Amount not to Exceed \$1,455,073
- b) Jon Keno & Company, Inc. of Chicago, Illinois for Earthwork in the Amount of \$834,175 by Increasing the Contract Price by \$7,980 for Change Order Number 2, \$25,867 for Change Order Number 3, and \$8,401 for Change Order Number 4, for a Total Contract Amount not to Exceed \$876,423

SECTION 3: The Corporate Authorities authorize and direct the Village Manager take all actions necessary to implement the Change Orders’ terms.

SECTION 4: Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision.

SECTION 5: This Resolution shall be in full force and effect from and after its adoption, approval and publication in the manner provided by law.

PASSED: This 17th day of February, 2026
YEAS:
NAYS:
ABSENT:
ABSTAIN:

APPROVED by me this 17th day of February, 2026.

Signatures on Next Page

President of the Village of Kenilworth
Cook County, Illinois

ATTESTED AND FILED in my office this 17th day of February, 2026, and published in pamphlet form as provided by law in the Village of Kenilworth, Illinois.

Village Clerk

Group Exhibit "A"

Change Orders Number 2, 3 and 4

(attached)



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Change Order

PROJECT: *(name and address)*

Kenilworth Water Plant Repurposing
1 Kenilworth Avenue
Kenilworth, Illinois 60043

CONTRACT INFORMATION:

Contract For: Kenilworth Water Plant Repurposing
Date:

CHANGE ORDER INFORMATION:

Change Order Number: 002
Date: 1/21/2026

OWNER: *(name and address)*

VILLAGE OF KENILWORTH
419 RICHMOND RD
KENILWORTH, Illinois 60043-1199

ARCHITECT: *(name and address)*

Woodhouse Tinucci Architects
1000 N. Dearborn Street
Chicago, Illinois 60610

TO CONTRACTOR: *(name and address)*

Bulley & Andrews, LLC
1755 West Armitage Avenue
Chicago, Illinois 60622

THE CONTRACT IS CHANGED AS FOLLOWS:

CE #003 - Blind Flange RFI 15 Blind Flange RFI Response
CE #004 - Abandoned in Place Pipe RFI 13 Abandoned in Place Pipe RFI 13
Revised backup included for misallocated equipment costs this increased the cost slightly but John Keno will hold their original pricing

PCO 002 Blind Flange RFI 15 | Abandoned in Place Pipe RFI 13 \$8,428.00

The original Contract Sum was	\$ 6,980,000.00
The net change by previously authorized Change Orders	\$ 501,446.83
The Contract Sum prior to this Change Order was	\$ 7,481,446.83
The Contract Sum will would be changed by this Change Order in the amount of	\$ 8,428.00
The new Contract Sum including this Change Order will be	\$ 7,489,874.83
The Contract Time will by	
The new date Substantial Completion will be	

NOTE: This Change Order does not include adjustment in the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Woodhouse Tinucci Architects
ARCHITECT *(Firm name)*
 DocuSigned by:

SIGNATURE
 Andy Tinucci
PRINTED NAME AND TITLE
 1/28/2026
DATE

Bulley & Andrews, LLC
CONTRACTOR *(Firm name)*
 Signed by:

SIGNATURE
 Paul Ardizzone
PRINTED NAME AND TITLE
 1/28/2026
DATE

VILLAGE OF KENILWORTH
OWNER *(Firm Name)*
 Signed by:

SIGNATURE
 Katarzyna Thake
PRINTED NAME AND TITLE
 1/28/2026
DATE



AIA[™]

Document G701[™] – 2017

User Notes:

(1932678762)



PCO #002

Bulley & Andrews, LLC
 1755 West Armitage Avenue
 Chicago, Illinois 60622
 Phone: (773) 235-2433

Project: 1240486 - Kenilworth Water Plant Repurposing
 1 Kenilworth Avenue
 Kenilworth, Illinois 60043

**Prime Contract Potential Change Order #002: Blind Flange RFI 15 |
 Abandoned in Place Pipe RFI 13**

TO:	VILLAGE OF KENILWORTH 419 RICHMOND RD KENILWORTH, Illinois 60043-1199	FROM:	BULLEY & ANDREWS LLC 1755 W ARMITAGE AVE CHICAGO, Illinois 60622
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	1 - Kenilworth Water Plant Repurposing
REQUEST RECEIVED FROM:	Kathy Thake (VILLAGE OF KENILWORTH)	CREATED BY:	Paul Ardizzoni (BULLEY & ANDREWS LLC)
STATUS:	Pending - In Review	CREATED DATE:	12/10/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	#002 - Blind Flange RFI 15 Abandoned in Place Pipe RFI 13
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,428.00

ADDITIONAL FIELDS

SHOW BUDGET CODE ON PDF: No

POTENTIAL CHANGE ORDER TITLE: Blind Flange RFI 15 | Abandoned in Place Pipe RFI 13

CHANGE REASON: Additional Scope

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #003 - Blind Flange RFI 15
 Blind Flange RFI Response

CE #004 - Abandoned in Place Pipe RFI 13
 Abandoned in Place Pipe RFI 13

Revised backup included for misallocated equipment costs this increased the cost slightly but John Keno will hold their original pricing

ATTACHMENTS:

[PCO 2513-0001 Existing 23in Pipe REV2.pdf](#) , [_COR 2513-0004 Blind Flanges REV1.pdf](#)

#	Budget Code	Description	Amount
1	02-02200.S Excavation	Blind Flange RFI Response	\$4,298.00
2	02-02200.S Excavation	Abandoned in Place Pipe RFI 13	\$3,682.00
Subtotal:			\$7,980.00
CM Fee (≈ 2.51% Applies to All Line Items):			\$200.00
Liability Insurance (≈ 1.1% Applies to All Line Items):			\$88.00
SDI (≈ 1.2% Applies to All Line Items):			\$96.00
Bond (≈ 0.8% Applies to All Line Items):			\$64.00
Grand Total:			\$8,428.00

Change Order Request



C.O.R. # 2513.01-0006

G.C. # 002

Date: 11/12/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

To: Bulley & Andrews
Attn: Mark Evans
1755 W. Armitage Ave.

Chicago, IL 60622

From: John Keno & Company
Hannah Blomberg
8623 W. Bryn Mawr Avenue
Suite 501
Chicago, IL 60631

Phone: (773) 235-2433 **Fax:** (773) 235-2471

Phone: (773) 380-0700 **Fax:** (773) 380-0706

We hereby propose to make the following changes:

Plug Existing 23" Pipe REV2

Brick and mortar 2' plug in existing 23" pipe.

Work to be performed on T&M.

Change Order Price

\$2,922.00

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 10 days in conjunction with this change.

Hannah Blomberg

11/12/2025

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 2513.01-0006

G.C. # 002

Date: 11/12/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Total Labor
Foreman/Laborer-1 Reg	4.00	\$137.51	\$0.00	\$0.00	\$0.00	\$550.04
Operator Class 1 Cert.-1 Reg	4.00	\$171.92	\$0.00	\$0.00	\$0.00	\$687.68
Laborer-1 Reg	4.00	\$130.77	\$0.00	\$0.00	\$0.00	\$523.08
				Sub Total	\$0.00	\$1,760.80
				Grand Total	\$0.00	\$1,760.80

Materials

Materials	Quantity	Cost	TotalTax	Total Materials
Hydraulic Cement Mortar (per 50lb)	6.00	\$85.00	\$0.00	\$561.00
Brick (per load)	1.00	\$400.00	\$0.00	\$440.00
			Sub Total	\$0.00
			Grand Total	\$0.00

Equipment

Equipment	Quantity	Cost	TotalTax	Total Equipment
Small Equipment for Laborer	4.00	\$15.00	\$0.00	\$60.00
Supervisor Pickup Truck (Ford 150/250)	4.00	\$25.00	\$0.00	\$100.00
			Sub Total	0.00
			Grand Total	0.00
		Total		\$2,921.80
		Total		\$2,922.00

Change Order Request



C.O.R. # 2513.01-0004A

G.C. # 002

Date: 11/25/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

To: Bulley & Andrews
Attn: Mark Evans
1755 W. Armitage Ave.

Chicago, IL 60622

From: John Keno & Company
Hannah Blomberg
8623 W. Bryn Mawr Avenue
Suite 501
Chicago, IL 60631

Phone: (773) 235-2433 **Fax:** (773) 235-2471

Phone: (773) 380-0700 **Fax:** (773) 380-0706

We hereby propose to make the following changes:

Install Blind Flanges

Rough cost to install 2 ea blind flanges per RFI 15

Change Order Price

\$5,134.00

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 10 days in conjunction with this change.

Hannah Blomberg

11/25/2025

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 2513.01-0004A

G.C. # 002

Date: 11/25/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Total Labor
Foreman/Laborer-1 Reg	4.00	\$137.51	\$0.00	\$0.00	\$0.00	\$550.04
Laborer-1 Reg	4.00	\$130.77	\$0.00	\$0.00	\$0.00	\$523.08
Operator Class 1-1 Reg	4.00	\$168.58	\$0.00	\$0.00	\$0.00	\$674.32
Sub Total					\$0.00	\$1,747.44
Grand Total					\$0.00	\$1,747.44

Materials

Materials	Quantity	Cost	TotalTax	Total Materials
Blind Flanges	1.00	\$2,000.00	\$0.00	\$2,000.00
Sub Total			\$0.00	\$2,000.00
Grand Total			\$0.00	\$2,000.00

Equipment

Equipment	Quantity	Cost	TotalTax	Total Equipment
Supervisor Pickup Truck (Ford 150/250)	4.00	\$25.00	\$0.00	\$100.00
Small Equipment for Laborer	4.00	\$15.00	\$0.00	\$60.00
Excavator-Komatsu PC290	4.00	\$190.00	\$0.00	\$760.00
Sub Total			0.00	\$920.00
Grand Total			0.00	\$920.00
Total				\$4,667.44
Overhead				\$466.74
Total				\$5,134.00



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Change Order

PROJECT: *(name and address)*

Kenilworth Water Plant Repurposing
1 Kenilworth Avenue
Kenilworth, Illinois 60043

CONTRACT INFORMATION:

Contract For: Kenilworth Water Plant
Repurposing
Date:

CHANGE ORDER INFORMATION:

Change Order Number: 003
Date: 1/21/2026

OWNER: *(name and address)*

VILLAGE OF KENILWORTH
419 RICHMOND RD
KENILWORTH, Illinois 60043-1199

ARCHITECT: *(name and address)*

Woodhouse Tinucci Architects
1000 N. Dearborn Street
Chicago, Illinois 60610

TO CONTRACTOR: *(name and address)*

Bulley & Andrews, LLC
1755 West Armitage Avenue
Chicago, Illinois 60622

THE CONTRACT IS CHANGED AS FOLLOWS:

CE #005 - RFI #29 Footing Obstructions for New Addition Foundation
Footing Obstructions for New Addition Foundation

PCO 003 RFI #29 Footing Obstructions for New Addition Foundation \$27,316.00

The original Contract Sum was	\$ 6,980,000.00
The net change by previously authorized Change Orders	\$ 509,874.83
The Contract Sum prior to this Change Order was	\$ 7,489,874.83
The Contract Sum will be changed by this Change Order in the amount of	\$ 27,316.00
The new Contract Sum including this Change Order will be	\$ 7,517,190.83
The Contract Time will be increased by 4 days	
The new date Substantial Completion will be	

NOTE: This Change Order does not include adjustment in the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Woodhouse Tinucci Architects

ARCHITECT *(Firm name)*

DocuSigned by:

Andy Tinucci

SIGNATURE

Bulley & Andrews, LLC

CONTRACTOR *(Firm name)*

Signed by:

Paul Ardizzoni

SIGNATURE

VILLAGE OF KENILWORTH

OWNER *(Firm Name)*

Signed by:

Katarzyna Thake

SIGNATURE

Andy Tinucci

PRINTED NAME AND TITLE

1/28/2026

DATE

Paul Ardizzoni

PRINTED NAME AND TITLE

1/28/2026

DATE

Katarzyna Thake

PRINTED NAME AND TITLE

1/28/2026

DATE



PCO #003

Bulley & Andrews, LLC
 1755 West Armitage Avenue
 Chicago, Illinois 60622
 Phone: (773) 235-2433

Project: 1240486 - Kenilworth Water Plant Repurposing
 1 Kenilworth Avenue
 Kenilworth, Illinois 60043

Prime Contract Potential Change Order #003: RFI #29 Footing Obstructions for New Addition Foundation

TO:	VILLAGE OF KENILWORTH 419 RICHMOND RD KENILWORTH, Illinois 60043-1199	FROM:	BULLEY & ANDREWS LLC 1755 W ARMITAGE AVE CHICAGO, Illinois 60622
PCO NUMBER/REVISION:	003 / 0	CONTRACT:	1 - Kenilworth Water Plant Repurposing
REQUEST RECEIVED FROM:		CREATED BY:	Paul Ardizzoni (BULLEY & ANDREWS LLC)
STATUS:	Pending - In Review	CREATED DATE:	12/15/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	#003 - RFI #29 Footing Obstructions for New Addition Foundation
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$27,316.00

ADDITIONAL FIELDS

SHOW BUDGET CODE ON PDF:	No
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POTENTIAL CHANGE ORDER TITLE: RFI #29 Footing Obstructions for New Addition Foundation

CHANGE REASON: Additional Scope

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #005 - RFI #29 Footing Obstructions for New Addition Foundation
 Footing Obstructions for New Addition Foundation

ATTACHMENTS:

[RFI #29 JK Backup.pdf](#)

#	Budget Code	Description	Amount
1	02-02200.S Excavation	Footing Obstructions for New Addition Foundation	\$25,355.00
2	01-01240.M Dumpsters (GC)	(1) Additional Dumpster Haul	\$512.00
Subtotal:			\$25,867.00
CM Fee (≈ 2.5% Applies to All Line Items):			\$647.00
Liability Insurance (≈ 1.1% Applies to All Line Items):			\$285.00
SDI (≈ 1.2% Applies to All Line Items):			\$310.00
Bond (≈ 0.8% Applies to All Line Items):			\$207.00
Grand Total:			\$27,316.00

Change Order Request



C.O.R. # 2513.01-0005

G.C. #

Date: 12/15/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

<p>To: Bulley & Andrews Attn: Mark Evans 1755 W. Armitage Ave. Chicago, IL 60622</p> <p>Phone: (773) 235-2433 Fax: (773) 235-2471</p>	<p>From: John Keno & Company Hannah Blomberg 8623 W. Bryn Mawr Avenue Suite 501 Chicago, IL 60631</p> <p>Phone: (773) 380-0700 Fax: (773) 380-0706</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

We hereby propose to make the following changes:

Footing Obstructions RFI 29

Proposed cost to demo obstructions per RFI 29.

Price assumes we can use B&A dumpster miscellaneous demo materials.

Change Order Price \$25,355.00

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 10 days in conjunction with this change.

Hannah Blomberg	12/15/2025
_____ Author	_____ Date Sent

Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

_____ Authorized Signature	_____ Date of Acceptance
-------------------------------	-----------------------------

Change Order Request



C.O.R. # 2513.01-0005

G.C. #

Date: 12/15/2025

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Total Labor
Foreman/Laborer-1 Reg	24.00	\$137.51	\$0.00	\$0.00	\$0.00	\$3,300.24
Operator Foreman-1 Reg	24.00	\$175.26	\$0.00	\$0.00	\$0.00	\$4,206.24
Operator Foreman-2 OT	1.50	\$221.45	\$0.00	\$0.00	\$0.00	\$332.18
Laborer-1 Reg	24.00	\$130.77	\$0.00	\$0.00	\$0.00	\$3,138.48
Sub Total					\$0.00	\$10,977.14
Grand Total					\$0.00	\$10,977.14

Materials

Materials	Quantity	Cost	TotalTax	Total Materials
3" Stone	75.00	\$22.50	\$0.00	\$1,687.50
Plug Materials	1.00	\$750.00	\$0.00	\$750.00
Sub Total			\$0.00	\$2,437.50
Grand Total			\$0.00	\$2,437.50

Equipment

Equipment	Quantity	Cost	TotalTax	Total Equipment
Excavator-Komatsu PC290	24.00	\$190.00	\$0.00	\$4,560.00
Attachment-Hammer for PC200/220 Series	8.00	\$83.38	\$0.00	\$667.04
Supervisor Pickup Truck (Ford 150/250)	24.00	\$25.00	\$0.00	\$600.00
Small Equipment for Laborer	24.00	\$15.00	\$0.00	\$360.00
Pump-4" w/Hose	8.00	\$37.88	\$0.00	\$303.04
Sub Total			0.00	\$6,490.08
Grand Total			0.00	\$6,490.08

Expenses

Expenses	Quantity	Cost	TotalTax	Total Expense
Sawcutting	1.00	\$1,680.00	\$0.00	\$1,680.00
Concrete Haul Off	3.00	\$155.00	\$0.00	\$465.00
Trench Boxes	1.00	\$1,000.00	\$0.00	\$1,000.00
Sub Total			\$0.00	\$3,145.00
Grand Total			\$0.00	\$3,145.00
Total				\$23,049.72
Overhead				\$2,304.97
Total				\$25,355.00



Document G701™ – 2017

Change Order

PROJECT: *(name and address)*

Kenilworth Water Plant Repurposing
1 Kenilworth Avenue
Kenilworth, Illinois 60043

CONTRACT INFORMATION:

Contract For: Kenilworth Water Plant
Repurposing
Date:

CHANGE ORDER INFORMATION:

Change Order Number: 004
Date: 1/21/2026

OWNER: *(name and address)*

VILLAGE OF KENILWORTH
419 RICHMOND RD
KENILWORTH, Illinois 60043-1199

ARCHITECT: *(name and address)*

Woodhouse Tinucci Architects
1000 N. Dearborn Street
Chicago, Illinois 60610

TO CONTRACTOR: *(name and address)*

Bulley & Andrews, LLC
1755 West Armitage Avenue
Chicago, Illinois 60622

THE CONTRACT IS CHANGED AS FOLLOWS:

Silo Excavation, Infill and Footing Changes RFI #30
Silo Excavation and Infill RFI #30
Revised footing size and layout changes to rebar RFI #22 and RFI #30

PCO 004 Silo Excavation, Infill and Footing Changes RFI #30 \$10,005.00

The original Contract Sum was	\$ 6,980,000.00
The net change by previously authorized Change Orders	\$ 537,190.83
The Contract Sum prior to this Change Order was	\$ 7,517,190.83
The Contract Sum will be changed by this Change Order in the amount of	\$ 10,005.00
The new Contract Sum including this Change Order will be	\$ 7,527,195.83
The Contract Time will be by	
The new date Substantial Completion will be	

NOTE: This Change Order does not include adjustment in the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Woodhouse Tinucci Architects

ARCHITECT *(Firm name)*

DocuSigned by:

Andy Tinucci

50FE1930AC68B4BE...

SIGNATURE

Andy Tinucci

PRINTED NAME AND TITLE

1/28/2026

DATE

Bulley & Andrews, LLC

CONTRACTOR *(Firm name)*

Signed by:

Paul Ardizzone

092B41FF07D221418...

SIGNATURE

Paul Ardizzone

PRINTED NAME AND TITLE

1/28/2026

DATE

VILLAGE OF KENILWORTH

OWNER *(Firm Name)*

Signed by:

Katarzyna Thake

149C4D14FEBA4A2...

SIGNATURE

Katarzyna Thake

PRINTED NAME AND TITLE

1/28/2026

DATE



PCO #004

Bulley & Andrews, LLC
 1755 West Armitage Avenue
 Chicago, Illinois 60622
 Phone: (773) 235-2433

Project: 1240486 - Kenilworth Water Plant Repurposing
 1 Kenilworth Avenue
 Kenilworth, Illinois 60043

Prime Contract Potential Change Order #004: Silo Excavation, Infill and Footing Changes RFI #30

TO:	VILLAGE OF KENILWORTH 419 RICHMOND RD KENILWORTH, Illinois 60043-1199	FROM:	BULLEY & ANDREWS LLC 1755 W ARMITAGE AVE CHICAGO, Illinois 60622
PCO NUMBER/REVISION:	004 / 0	CONTRACT:	1 - Kenilworth Water Plant Repurposing
REQUEST RECEIVED FROM:		CREATED BY:	Paul Ardizzoni (BULLEY & ANDREWS LLC)
STATUS:	Pending - In Review	CREATED DATE:	1/21/2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	#004 - Silo Excavation, Infill and Footing Changes RFI #30
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$10,005.00

ADDITIONAL FIELDS

SHOW BUDGET CODE ON PDF: No

POTENTIAL CHANGE ORDER TITLE: Silo Excavation, Infill and Footing Changes RFI #30

CHANGE REASON: Additional Scope

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Silo Excavation, Infill and Footing Changes RFI #30
 Silo Excavation and Infill RFI #30
 Revised footing size and layout changes to rebar RFI #22 and RFI #30

ATTACHMENTS:

[1380-COR3 Rebar Changes.pdf](#) , [_COR 2513-0010 RFI29 Shaft Fill REV1.pdf](#)

#	Budget Code	Description	Amount
1	02-02200.S Excavation	Silo Excavation and Infill RFI #30	\$8,401.00
2	02-02600.S Building and Site Concrete	RFI #22 and RFI #30 Footing and Rebar Changes	\$1,073.00
Subtotal:			\$9,474.00
CM Fee (≈ 2.5% Applies to All Line Items):			\$237.00
Liability Insurance (≈ 1.1% Applies to All Line Items):			\$104.00
SDI (≈ 1.2% Applies to All Line Items):			\$114.00
Bond (≈ 0.8% Applies to All Line Items):			\$76.00
Grand Total:			\$10,005.00

Change Order Request



C.O.R. # 2513.01-0010

G.C. #

Date: 1/14/2026

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

To: Bulley & Andrews
Attn: Mark Evans
1755 W. Armitage Ave.

Chicago, IL 60622

From: John Keno & Company
Hannah Blomberg
8623 W. Bryn Mawr Avenue
Suite 501
Chicago, IL 60631

Phone: (773) 235-2433 **Fax:** (773) 235-2471

Phone: (773) 380-0700 **Fax:** (773) 380-0706

We hereby propose to make the following changes:

RFI 029 Shaft Fill

Fill in uncovered silo per RFI 029

Change Order Price \$8,401.00

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 10 days in conjunction with this change.

Hannah Blomberg _____ 1/14/2026 _____
Author Date Sent

Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature Date of Acceptance

Change Order Request



C.O.R. # 2513.01-0010

G.C. #

Date: 1/14/2026

Project Name: 2513.01 - Kenilworth Beach Structure

Project #: 2513.01

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Total Labor
Foreman/Laborer-1 Reg	4.00	\$137.51	\$0.00	\$0.00	\$0.00	\$550.04
Operator Foreman-1 Reg	4.00	\$175.26	\$0.00	\$0.00	\$0.00	\$701.04
Foreman/Laborer-1 Reg	4.00	\$137.51	\$0.00	\$0.00	\$0.00	\$550.04
Sub Total					\$0.00	\$1,801.12
Grand Total					\$0.00	\$1,801.12

Materials

Materials	Quantity	Cost	TotalTax	Total Materials
3" Stone	179.93	\$22.50	\$0.00	\$4,048.43
Haul Off	1.00	\$370.00	\$0.00	\$370.00
Haul Off - hard to handle	1.00	\$430.00	\$0.00	\$430.00
Sub Total			\$0.00	\$4,848.43
Grand Total			\$0.00	\$4,848.43

Equipment

Equipment	Quantity	Cost	TotalTax	Total Equipment
Small Tools	8.00	\$25.00	\$0.00	\$200.00
Excavator-Komatsu PC290	4.00	\$190.00	\$0.00	\$760.00
Pump-2" w/Hose	2.00	\$13.95	\$0.00	\$27.90
Sub Total			0.00	\$987.90
Grand Total			0.00	\$987.90
Total				\$7,637.45
Overhead				\$763.75
Total				\$8,401.00

EXTRA WORK ORDER



JOHN KENO & COMPANY, INC.
 8623 W. Bryn Mawr Avenue, Suite 501
 Chicago, IL 60631
 Tel: 773.380.0700 Fax: 773.380.0706
 www.johnkeno.com

Work Order # _____
 Job # 2513
 Cost Code # 30000,007

CUSTOMER NAME: <u>Bulley & Andrews</u>	DATE: <u>12-19-25</u>	PROJECT NAME: <u>Kenilworth Beach structure</u>
AUTHORIZED BY: <u>Deb Rieck</u>	JKC SUPERINTENDENT: <u>Gerry McCue</u>	

PAYMENT BASED ON: TIME & MATERIALS AGREED SUM OTHER
 PAYMENT TERMS: NET 30 DAYS

DESCRIPTION OF WORK PERFORMED
<u>Demolish, fill & compact unforeseen 14' dia brick structure</u>
<u>(6 loads (136.54 ton) used to fill structure to bottom</u>
<u>of footing elevation</u>

MATERIALS / SUBCONTRACTOR / OTHER			
COMPANY NAME	DESCRIPTION	QTY	UNIT
<u>R+L</u>	<u>Wet dirt hauled off site</u>	<u>2</u>	<u>HS</u>
<u>R+L</u>	<u>3" Recycle placed (6 loads)</u>	<u>136.54</u>	<u>TON</u>
<u>R+L</u>	<u>3" Recycle stk pile (2 loads)</u>	<u>43.74</u>	<u>TON</u>

LABOR			EQUIPMENT			REMARKS / NOTES
REG	OT	CLASSIFICATION	HOURS	MACHINE	ATTACHMENT	
<u>4</u>	<u>-</u>	<u>OPF</u>	<u>4</u>	<u>PC290</u>	<u>Bucket</u>	
<u>4</u>	<u>-</u>	<u>LF</u>	<u>4</u>	<u>F150 p/u</u>		
<u>4</u>	<u>-</u>	<u>superintendent</u>	<u>4</u>	<u>F150 p/u</u>		
			<u>2</u>	<u>2" Electric pump</u>		<u>2-5' discharge hoses</u>
						<u>undercut /</u>
						<u>drain water /</u>
						<u>fill old water tower</u>

I HEREBY DIRECT YOU TO PERFORM THE ABOVE STATED WORK BASED ON THE ABOVE STATED TERMS. I AM AN AUTHORIZED REPRESENTATIVE OF THE ABOVE STATED CUSTOMER. MY SIGNATURE GUARANTEES PAYMENT. PAYMENT IS NOT CONTINGENT UPON ANY OTHER AGREEMENT. I HEREBY ACKNOWLEDGE SATISFACTORY COMPLETION OF THE WORK.

 AUTHORIZED SIGNATURE

R & L Truck Service, Inc
 39067 N. Caroline
 P.O. Box 309
 Wadsworth, IL 60083
 P: (847) 666-8262
 F: (224) 788-9999

Invoice: 69940
 Date: 12/20/2025

Billed To: John Keno Company, Inc.
 8623 West Bryn Mawr Av
 Suite 501
 Chicago, IL 60631

Job	Date	Ticket	3rd Prty Id	Truck	Supplier	Item	Qty	Cartage	Qty	Material	Tax	FSC	Dump	Tolls	Total
10264 - 10264/ Jk construction, Kenilworth Beach, Kenilworth, (PHASE II)															
	12/19/2025	15758		411	CJ Materials & Recycling, Inc	3"Recycled - 7145	25.00	\$8.00/Ton	25.00	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$562.50
	12/19/2025	15759		383	CJ Materials & Recycling, Inc	3"Recycled - 7145	25.19	\$8.00/Ton	25.19	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$566.78
	12/19/2025	15783		411	CJ Materials & Recycling, Inc	3"Recycled - 7145	20.91	\$8.00/Ton	20.91	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$470.48
	12/19/2025	15784		383	CJ Materials & Recycling, Inc	3"Recycled - 7145	22.04	\$8.00/Ton	22.04	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$495.90
	12/19/2025	15797		411	CJ Materials & Recycling, Inc	3"Recycled - 7145	21.23	\$8.00/Ton	21.23	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$477.68
	12/19/2025	15798		383	CJ Materials & Recycling, Inc	3"Recycled - 7145	22.17	\$8.00/Ton	22.17	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$498.83
	12/19/2025	15816		411	CJ Materials & Recycling, Inc	3"Recycled - 7145	21.15	\$8.00/Ton	21.15	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$475.88
	12/19/2025	15817		383	CJ Materials & Recycling, Inc	3"Recycled - 7145	22.24	\$8.00/Ton	22.24	\$14.50/Ton	\$0.00	\$0.00	\$0.00	0	\$500.40
	12/19/2025	588	562517	18	B&B Construction, Inc.	Clay Dump - 7209	1.00	\$230.00/Load	0.00		\$0.00	\$0.00	\$140.00	0	\$370.00

SPRUCE LAKE FACILITY33450 US-12
VOLO, IL

Date: 12/19/2025

Ticket #: 4098739

DRIVER DELIVERY LOCATION

Time: 9:00 AM

Loads Today: 1

Units Today: 1.00

Order:	4921 - 617 - R & L TRUCK SERVICE - OPEN	Product ID/ Description
Customer:	617 - R & L TRUCK SERVICE	SL43
Truck:	150BST - BERRIOS TRUCKING	MIXED CLEAN FILL SEMI
PO #:		
Job #:		

Gross:
Tare:
Net:

1

TICKET
NOTECANDLEWOOD BEACH
DEVINSHIRE

Operator: Volo-Sprucelake

Signature:

53



Duco Construction

21649 S. Moni Dr.
 New Lenox IL 60541
 630-324-6219

Change Order

Order#: 3

Order Date: 01/13/2026

To: Bulley & Andrews
 1755 West Armitage Ave
 Chicago IL 60622

Project: 1380
 Kenilworth Beach Improvements(CP)
 1 Kenilworth Avenue
 Kenilworth IL 60043

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By:

Customer Order:

Specifications Attached

Description of Work	Amount
Rebar Changes RFI#22 and RFI#30	1,073.00
RFI#22 = \$ 725.00	
RFI#30 = \$ 250.00	
OH&P 10% = \$ 97.50	

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

1,073.00

The original Contract Sum was	1,234,440.00
Net change by previous Change Orders	200,000.00
The Contract Sum prior to this Change Order	1,434,440.00
The Contract Sum will be changed by this Change Order	1,073.00
The new Contract Sum including this Change Order will be	1,435,513.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____
 Contractor: _____ Date: _____

ABC COATING CO. OF ILLINOIS, INC.

1160 N. Boudreau Rd
Manteno, IL 60950

VOK BEACH IMPROVEMENT, KENILWORTH IL ILD-1501 CHANGE ORDER

Date: 1/7/2026

Number: 002

To: Duco Cement Construction, Inc

RELEASE	DESCRIPTION	QUANTITY	PRICE
1000B	Black GR 60 Reinforcing	195 Lbs	125.00 lot
	Detailing	1 lot	\$150.00
	FOB jobsite Kenilworth, IL	1	\$450.00

TOTAL \$725.00

Description: RFI#22 – requesting additional plain grade 60 reinforcing, bar marks 8B01 & 8B03 per email.

Change Order Requested By: Damian Medina of Duco Cement Construction, Inc.

Change Order Processed By: Freddie J. Rocha

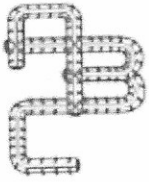
Sincerely,

ABC Coating of Illinois, Inc.

Freddie J. Rocha

Email: freddie@abccoating.com

Phone: 708-258-9633



ABC Coating Co. of Illinois
 1160 N. Boudreau Road
 Manteno, IL 60950 USA

JOB 25IL149R1	RELEASE NUMBER 1000B	REQ DELIVERY	PAGE 1 of 1
JOB NAME VOK BEACH IMPROVEMENT, KENILWORTH IL			CC W03
CUSTOMER DUCO CEMENT CONSTRUCTION, INC.			BY FR

MATERIAL TYPE Rebar, Grade 60, Black	REFERENCE PO#1380-01	DRAWING ILD-1501	DESCRIPTION RFI #22
-----------------------------------------	-------------------------	---------------------	------------------------

Item	Qty	Dia	Ctg	Grade	Length	Mark	Shape	lbs	Image	Notes
------	-----	-----	-----	-------	--------	------	-------	-----	-------	-------

Element: 1 [Weight: 195 lbs]

1	6	8		60	7-04	8B01	1	117			
2	4	8		60	7-04	8B03	1	78			
								195			
		10							195		

Total Weight: 195 lbs
 Longest Length: 6-05

WEIGHT SUMMARY

Dia	Total			Straight			Light Bending			Heavy Bending		
	Items	Pieces	lbs	Items	Pieces	lbs	Items	Pieces	lbs	Items	Pieces	lbs
Rebar, Carbon, 60, Black												
8	2	10	195	0	0	0	0	0	0	2	10	195
	2	10	195	0	0	0	0	0	0	2	10	195



ABC COATING CO. OF ILLINOIS, INC.

1160 N. Boudreau Rd
Manteno, IL 60950

VOK BEACH IMPROVEMENT, KENILWORTH IL ILD-1501 CHANGE ORDER

Date: 1/8/2026

Number: 003

To: Duco Cement Construction, Inc

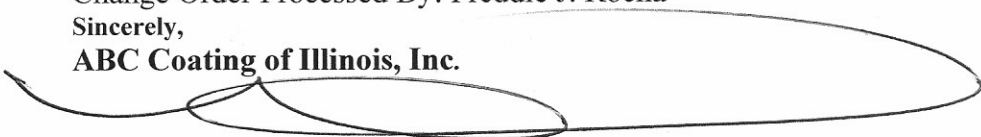
RELEASE	DESCRIPTION	QUANTITY	PRICE
1001B	Black GR 60 Reinforcing	148 Lbs	\$100.00 lot
	Detailing	1 lot	\$150.00
	FOB jobsite Kenilworth, IL w/CO#002	1	\$0.00

TOTAL \$250.00

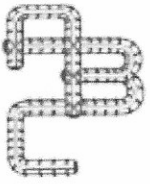
Description: RFI#30 – requesting additional plain grade 60 reinforcing due to footing width change from 3’-0” to 4’-0” at south wall of stairs. Transverse bar length increase by 1’-0” per email.

Change Order Requested By: Damian Medina of Duco Cement Construction, Inc.

Change Order Processed By: Freddie J. Rocha
Sincerely,
ABC Coating of Illinois, Inc.



Freddie J. Rocha
Email: freddie@abccoating.com
Phone: 708-258-9633



ABC Coating Co. of Illinois
 1160 N. Boudreau Road
 Manteno, IL 60950 USA

JOB 25IL149R1	RELEASE NUMBER 1001B	REQ DELIVERY	PAGE 1 of 1
JOB NAME VOK BEACH IMPROVEMENT, KENILWORTH IL			CC W02
CUSTOMER DUCO CEMENT CONSTRUCTION, INC.			BY FR

MATERIAL TYPE Rebar, Grade 60, Black	REFERENCE PO#1380-01	DRAWING ILD-1501	DESCRIPTION RFI #30
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itm	Qty	Dia	Ctg	Grade	Length	Mark	Shape	lbs	Image	Notes
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Element: 1 [Weight: 148 lbs]

1	12	5		60	5-10	5B173	17	73		
2	1	5		60	19-05			20		
3	15	5		60	3-06			55		
								28		148

Total Weight: 148 lbs
 Longest Length: 19-05

WEIGHT SUMMARY

Dia	Total			Straight			Light Bending			Heavy Bending		
	Items	Pieces	lbs	Items	Pieces	lbs	Items	Pieces	lbs	Items	Pieces	lbs
Rebar, Carbon, 60, Black												
5	3	28	148	2	16	75	0	0	0	1	12	73
	3	28	148	2	16	75	0	0	0	1	12	73





Request for Board Action

Agenda Item: V.A.2

Considered By:
Village Board

Date:
02/17/26

Staff Contact: Don Silva, Police Chief
Kathy Thake, Village Manager

Subject: A Resolution Ratifying an Employee Leasing Agreement with MGT Impact Solutions LLC of Tampa, Florida for an Interim Police Commander

Summary: On January 13, 2026, there was a vacancy created in the Police Department Command Staff because of the resignation of an Acting Sergeant. The contributions of the member who held the supervisory rank of Acting Sergeant were consistent with those of an upper management member of the staff. Therefore, a recruitment effort was undertaken for an individual who could fill the upper management role of Police Commander on an interim basis. The Police Chief desires to enter into an agreement with MGT Impact Solutions LLC to provide an Interim Police Commander effective February 2, 2026.

Background of Matter: In September 2025 and November 2025, the Chief of Police and a Police Sergeant retired, respectively. The current Chief assumed the role of Acting Chief of Police immediately after the departure of the outgoing Chief. In September, an officer was moved from patrol to the supervisory role of Acting Police Sergeant. The impact on the overall police staff resulted in one vacancy for the Command Staff (a Police Sergeant) and two vacancies for the patrol staff. Although there was a newly hired patrol officer in training, he could not be considered part of the permanent staffing until he completed field training in January 2026.

Effective January 1, 2026, the Acting Chief of Police was promoted to the permanent position of Chief of Police. Shortly thereafter on January 8, a member from the patrol ranks was promoted to Police Sergeant. With the resignation of the Acting Police Sergeant on January 13 and the release of the officer in training to solo patrol at about the same time, the overall Police Department staffing remained the same, one vacancy in the Command Staff and two vacancies in patrol.

In late December, the Village Manager engaged MGT Impact Solutions LLC to conduct the recruitment of an interim Police Commander. MGT Impact Solutions LLC, a subsidiary of MGT, is a company based in Tampa, Florida that specializes in providing temporary/interim staffing options for local governments. The company employs a number of experienced individuals to fill roles ranging from accounting to village management. Their staff is then leased out to municipalities in need of short-term staffing. The Village Manager and Police Chief have interviewed two MGT Impact Solutions LLC candidates for the Interim Police Commander role and a preferred candidate has been identified.

To facilitate the placement of an MGT Impact Solutions LLC employee, an agreement has been drafted for consideration that places an MGT Impact Solutions LLC candidate in the Village under a contractual (staff leasing) scenario. The agreement is attached for review and includes several key provisions:

- The Interim Police Commander is and shall continue to be an MGT Impact Solutions LLC employee
- Estimated hours shall be 30-40 hours per week, which may vary depending upon the timing of the workload
- The Village shall compensate MGT Impact Solutions LLC monthly for the services provided
- The initial Agreement is for a 6-month term with the opportunity to extend for an additional 6-month period

To assist Chief Silva with recent staffing changes and leadership opportunities, it is proposed that the contract with MGT Impact Solutions LLC be retroactive, effective to February 2, 2026.

Policy: The Village Code § 32.32 Employment of Members allows the Chief of Police to recommend the number of officers to the Board.

Financial Impact: The vacancies currently experienced by the Police Department were not anticipated when the FY26 Budget was developed. However, because there have been continual rolling vacancies in the patrol ranks for several years, the FY26 Budget was designed to meet the approved maximum staffing levels: six full-time patrol officers and three full-time command staff members (chief and two sergeants). The agreement with MGT Impact Solutions LLC falls within the personnel category. The estimated weekly amount is \$4,350 for 30-40 hours of work. A budget amendment will be necessary later in the fiscal year to balance the personnel cost reductions and the professional service expense increases.

Total Contract Amount	Base Compensation is based on hourly rate of \$108.75. Weekly hours will vary but are expected to be between 30-40 hours/week. Initial 26 week term not to exceed \$113,100.
Budget Amount (FY26)	\$121,000 personnel vacancy
Variance:	Dependent on term of agreement
GL Number:	01-900-4010

Recommendation: Staff recommends that the Board of Trustees ratify the professional services agreement with MGT Impact Solutions LLC.

Attachments: [Proposed Professional Services Agreement with MGT Impact Solutions Resolution of Appointment](#)

**VILLAGE OF KENILWORTH
RESOLUTION NO. 2026-__**

A RESOLUTION RATIFYING AN EMPLOYEE LEASING AGREEMENT WITH MGT IMPACT SOLUTIONS LLC OF TAMPA, FLORIDA FOR AN INTERIM POLICE COMMANDER

WHEREAS, the Village of Kenilworth (“**Village**”) is an Illinois municipal corporation organized and operating in accordance with the Illinois Municipal Code (65 ILCS 5/1, *et seq.*) and the Constitution of the State of Illinois; and

WHEREAS, the Village is authorized to enter into contracts for the employment of outside professionals who require technical training or knowledge (65 ILCS 5/2-3-8; 8-7-1(b)); and

WHEREAS, the Village of Kenilworth Police Department supervisory staff has experienced vacancies due to retirements in recent months; and

WHEREAS, the Village solicited assistance for an Interim Police Commander; and

WHEREAS, MGT Impact Solutions LLC responded to the solicitations of proposals for experienced applicants; and

WHEREAS, MGT Impact Solutions LLC was determined to possess the skills and experience necessary to provide Permit Coordination and Code Enforcement Services; and

WHEREAS, the Village engaged MGT Impact Solutions LLC to provide Interim Police Commander who has experience and qualified; and

WHEREAS, the Village and MGT Impact Solutions LLC entered into an Employee Leasing Agreement (“**Agreement**”) on January 21, 2026; and

WHEREAS, the Village desires to ratify its Agreement with MGT Impact Solutions LLC effective February 2, 2026 through July 31, 2026, subject to the terms and conditions of the Employee Leasing Agreement attached hereto and made a part hereof as **Exhibit A**; and

WHEREAS, the corporate authorities of the Village have reviewed the Agreement and determined that it is in the best interests of the Village and its residents to ratify the Agreement with MGT Impact Solutions LLC through July 31, 2026, unless otherwise extended subject to the terms and conditions of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

Section 1. Recitals and Exhibits. The foregoing recitals and all exhibits attached to this Resolution are incorporated as though fully set forth in this Section.

Section 2. Agreement Approved. The Agreement attached as **Exhibit A** is approved, subject to Village Manager and Village Attorney review, and the Village President and Village Clerk are authorized and directed to ratify the Agreement.

Section 3. Authority. The Village Manager is authorized and directed to take all steps necessary to implement and enforce the Agreement’s terms.

Section 4. Conflict. In the event a conflict exists between this Resolution's terms and the terms of any other Village ordinance or resolution, the terms of this Resolution shall control.

Section 5. Severability. If any part, subsection or clause of this Resolution is deemed unconstitutional, invalid or otherwise unenforceable by a court of competent jurisdiction, the remaining sections, subsections, and clauses not affected thereby shall remain fully valid and enforceable.

Section 6. Effective Date. This Resolution shall take effect immediately upon its passage and approval as provided by law.

Passed this ____ day of February, 2026.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ____ day of February, 2026.

Village President

Village Clerk

EXHIBIT A

Employee Leasing Agreement



EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made by **MGT Impact Solutions, LLC** ("MGT"), and the **Village of Kenilworth** (the "Client"). MGT and the Client can be individually identified as a ("Party") and collectively as the ("Parties"). MGT and the Client agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Assigned Employee. The Client will lease certain employees of MGT, and MGT will lease to the Client, the personnel identified in attached Exhibit A, (the "Assigned Employee"). **Exhibit A** identifies the temporary position and/or assignment (the "Assignment") each Assigned Employee will fill at the Client, and it further identifies the base compensation for each Assigned Employee, as of the effective date of this Agreement. **Exhibit A** may be modified from time to time by an amended Exhibit A signed by both MGT and the Client. MGT has the sole authority to assign and/or remove the Assigned Employee, provided however, that the Client may request, in writing, that MGT remove or reassign the Assigned Employee which removal or reassignment shall not be unreasonably withheld by MGT. The Parties understand and acknowledge that the Assigned Employee is subject to the Client's day-to-day supervision.

Section 1.02. Independent Contractor. MGT is and remains an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Client. MGT has no authority to bind the Client to any commitment, contract, agreement or other obligation without the Client's express written consent.

SECTION 2 SERVICES AND OBLIGATIONS OF MGT AND CLIENT

Section 2.01. Payment of Wages. MGT will, to the extent applicable and /or required by law, timely pay the wages and related payroll taxes of the Assigned Employee from MGT's own account in accordance with federal and Illinois law and MGT's standard payroll practices. MGT will withhold from such wages all applicable taxes and other deductions elected by the Assigned Employee. The Client acknowledges that MGT may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Client agrees to cooperate with MGT and any such financial entity to ensure timely payment of wages, related payroll taxes, and any applicable fees pursuant to this Section 2.01. As to Assigned Employees, MGT will comply with the Immigration Reform and Control Act of 1986, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act ("ERISA") of 1974, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of Assigned Employee.

Section 2.02. Workers' Compensation. To the extent required by applicable law, MGT will maintain in effect workers' compensation coverage covering its Assigned Employee's work in an Assignment. Any applicable coverage under this Agreement terminates on the Termination Date of this Agreement. It is understood and agreed that the Client shall be under no obligation to reimburse or indemnify MGT for the workers compensation claims of the Assigned Employee(s) and MGT agrees to not seek any such reimbursement and/or indemnification; provided, however, that, this provision shall not apply and the Client shall be obligated to reimburse and hold MGT harmless for all loss and expense



incurred as a result of such workers compensation claims in the event the Client engaged in intentional, reckless or grossly negligent misconduct relating thereto.

Section 2.03. Employee Benefits. MGT will provide to Assigned Employee those employee benefits identified in the attached **Exhibit B**. MGT may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Assigned Employee will be included in Fees payable to MGT under Section 3.01 of this Agreement.

Section 2.04. Maintenance and Retention of Payroll and Benefit Records. MGT will maintain records of all wages and benefits paid and personnel actions taken by MGT in connection with any of the Assigned Employees. MGT will retain control of such records and make them available for inspection as required by applicable federal, state or local laws.

Section 2.05. Other Obligations of MGT. MGT will comply with any federal, state and local law applicable to its Assigned Employee(s).

Section 2.06. Direction and Control. The Parties agree and acknowledge that, with relation to the work to be performed by the Assigned Employee for Client hereunder, the Client has the right of direction and control over the Assigned Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Assigned Employee(s) will be supervised, directly and indirectly, and exclusively with regard thereto by the Client's supervisory and managerial employees and shall be deemed and considered a "public employee" under the Illinois Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., and specifically as an agent, volunteer, servant or employee" under Section 1-102 thereof with respect to the work performed for the Client hereunder.

Section 2.07. Obligations of the Client. Pursuant to this Agreement the Client covenants, agrees and acknowledges:

(a) The Client will provide the Assigned Employee with a suitable workplace, that complies with US Occupational Safety and Health Administration ("OSHA") statutes and regulations, and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Assigned Employee and the Assigned Employee's workplace. The Client agrees to comply, at its expense, with all health and safety directives from MGT' internal and external loss control specialists, MGT' workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Client will provide and ensure use of all functional personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by MGT's workers' compensation carrier. MGT and/or its insurance carriers have the right to inspect the Client's premises to ensure that the Assigned Employee is not exposed to an unsafe work place. MGT's rights under this paragraph do not diminish or alter the Client's obligations to the Assigned Employee under applicable law, or its obligations to MGT under this Agreement;

(b) With respect to the Assigned Employee, the Client will comply with all applicable labor and employment-related laws and regulations, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision, prohibiting employment discrimination, or otherwise establishing or relating to the terms and conditions of Assigned Employee's Assignment;

(c) The Client retains the right to exert sufficient direction and control over the Assigned Employee as is necessary to conduct the Client's business and operations, without which, the Client would be unable to conduct its business, operation or to comply with any applicable licensure, regulatory or statutory requirements;



(d) The Client cannot remove or reassign the Assigned Employee unless mutually agreed to in writing by MGT and the Client in accordance with Section 1.01 of this Agreement. Client will timely confer with MGT regarding any concern or complaint regarding Assigned Employee's performance or conduct under this Agreement;

(e) The Client will not pay wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Assigned Employee. Client represents that its actions under this Agreement do not violate its obligations it may have under any collective bargaining agreement;

(f) The Client must report to MGT any injury to any Assigned Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If any Assigned Employee is injured in the course of performing services for the Client, the Client must follow the procedures and practices regarding injury claims and reporting; and

(g) The Client must report all on the job illnesses, accidents and injuries of the Assigned Employee to MGT within twenty-four (24) hours following notification of said injury by Assigned Employee or Assigned Employee's representative.

SECTION 3 FEES PAYABLE TO MGT

Section 3.01. Fees. The Client will pay MGT fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits MGT paid to the Assigned Employee as identified on **Exhibit B** (if applicable), including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable MGT pension and welfare benefit plan or federal, state or local laws covering the Assigned Employee.

Section 3.02. Payment Method. Every two (2) weeks during the term of this Agreement, MGT will invoice in writing the Client for the fees owed under this Agreement. Within thirty (30) days following receipt of such invoice, the Client must pay all invoiced amounts by check, wire transfer or electronic funds transfer to MGT to an account or lockbox as designated on the invoice. Late payments will be subject to all applicable interest payments or service charges provided by state or local law. In addition to charging interest or service charges provided by applicable law, MGT may, upon written notice to Client, suspend performance of services under this Agreement while any amount due is past due and remains unpaid.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance.

(a) The Client must maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability policy and Professional Liability insurance policy or policies (the "Policies") insuring the Client, its officials, and employees, with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. In the alternative, as applicable, the Client may maintain in full force and effect at all times during the term of this Agreement a self-insured



retention ("SIR") which provides the same minimum coverage limits as set forth above. In the event such SIR exists and applies to this Agreement, the Client agrees to fully discuss the SIR's parameters with MGT and its relationship to the Policies. At a minimum, the Policies must insure the Client its officials and employees against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage. The non-owned automobile coverage shall not include the Assigned Employee's personal vehicle.

(b) MGT shall obtain commercial general liability insurance and commercial umbrella insurance with a limit of not less than One Million Dollars (\$1,000,000.00) per occurrence and professional liability insurance in the amount of One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) in aggregate, at MGT's sole cost. Policies shall not exclude the use of firearms. All policies of insurance purchased shall name the Client as an additional insured for Losses (as defined in Section 7 of this Agreement) to the Client arising out of the wrongful conduct of the Assigned Employee(s). To the extent that such coverage is available, responds to or defends against any such Losses, the Client shall have no further rights against MGT with relation thereto. Failure of the Client to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of City to identify a deficiency from evidence that is provided shall not be construed as a waiver of MGT's obligation to maintain such insurance. For claims related to this Agreement, MGT's insurance coverage shall be primary insurance as respects the Assigned Employee. Any insurance or self-insurance maintained by the Client, its officers, officials, employees, or volunteers shall be excess of MGT's insurance and shall not contribute with it.

Section 4.02. Certificate of Insurance. Upon request, the Client will promptly issue to MGT one or more Certificates of Insurance, verifying the Client's compliance with the provisions of Section 4.01. Upon request, MGT will promptly issue to the Client one or more Certificates of Insurance, verify MGT's compliance with the provisions of Section 4.01. It is understood and agreed that the commencement of work by an Assigned Employee hereunder prior to the issuance of any required Certificate of Insurance shall not constitute nor be deemed a waiver of the obligation of the Client or MGT under this provision nor the enforceability hereof.

Section 4.03. Automobile Liability Insurance. The Client shall maintain in effect automobile liability insurance which shall insure the Client and the Assigned Employee if the Assigned Employee operates a Client vehicle for any reason in connection with his her Assignment hereunder. Such coverage shall insure against liability for bodily injury, death and property damage.

SECTION 5 DURATION AND TERMINATION OF AGREEMENT

Section 5.01. Term and Effective Date. The Effective Date of this Agreement is the date that this Agreement is last signed by MGT on the signature page (the "Effective Date"). The period during which the Assigned Employee works at the Client is defined as the ("Term"). The Term commences on the Effective Date and will continue for the period identified on the attached Exhibit A, or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of this Agreement, the date on which this Agreement expires and/or is terminated is the ("Termination Date").

Section 5.02. Termination of Agreement for Failure to Pay Fees. If the Client fails to timely pay the fees required under this Agreement, MGT may give the Client notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice will be of no further effect. If such failure is not remedied within the ten (10) day period, MGT has the right to terminate the Agreement upon expiration of such remedy period.



Section 5.03. Termination of Agreement for Material Breach. If either Party materially breaches this Agreement, the non-breaching Party must give the breaching Party written notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice will be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party has the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement to execute Temp-to-Hire Option. The Client may hire the Assigned Employee permanently or temporarily at any time during the contract term. Recognizing MGT's investment in placing the employee, Client agrees to pay MGT a Temp-to-Hire fee according to the following schedule:

Time on Assignment	Conversion Fee
3 Months	25.00%
4-6 Months	20.00%
7-12 Months	15.00%
13-24 Months	5.00%
25+ Months	No Fee

SECTION 6 NON-SOLICITATION

Section 6.01. Non-Solicitation. The Client acknowledges MGT's legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Client agrees that during the Term of this Agreement and for a period of two (2) years thereafter, the Client will not solicit, request, entice or induce Assigned Employee to terminate their employment with MGT, and the Client will not hire Assigned Employee as a permanent or temporary employee. If a Temp-to-Hire option provided for in Section 5.04 is properly exercised by the Client, then this Section 6.01 will not apply.

Section 6.02. Injunctive Relief. The Client recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Client understands and agrees that MGT is entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 of this Agreement. The Client also understands and agrees that any such equitable relief is in addition to, and not in substitution for, any other relief to which MGT can recover.

Section 6.03. Survival. The provisions of Section 6 survive the expiration or termination of this Agreement.

SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

Section 7.01. Indemnification by MGT. MGT agrees to indemnify, defend and hold the Client and its related entities or their agents, representatives or employees (the "Client Parties") harmless from and against all claims, liabilities, damages, costs and expenses ("Losses") arising out of any of the following: (a) MGT's breach of its obligations under this Agreement; (b) actions or conduct of MGT and its



related business entities, their agents, representatives, and employees (the "MGT Parties"), taken or not taken with respect to the Assigned Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement; or (c) acts or omissions of MGT or any of the MGT Parties including the Assigned Employee, that are the direct and proximate cause of any such Loss.

Section 7.02. Indemnification by the Client. The Client agrees to indemnify, defend and hold the MGT Parties harmless from and against all Losses arising out of any of the following: (a) Client's breach of its obligations under this Agreement; (b) activities or conditions associated with the Assignment, including without limitation, the Assigned Employee workers' compensation claims, but only as specifically provided in Section 2.02 of this Agreement; or (c) acts or omissions of Client that are the direct and proximate cause of any such Loss. Notwithstanding the foregoing, the Client shall have no obligation to the MGT parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, must give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto. However, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party must demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) will take steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party must fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Assigned Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party is entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section will not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except that the Indemnifying Party shall have no obligation to reimburse the Indemnified Party for fees and costs incurred and any settlements made by the Indemnified Party without the prior written consent of the Indemnified Party prior to such notice or to the extent that the Indemnifying Party demonstrates that the defense of such action was materially prejudiced by the Indemnified Party's failure to timely give such notice.

Section 7.04. Survival of Indemnification Provisions. The provisions of Section 7 survive the expiration or termination of this Agreement.

SECTION 8 MISCELLANEOUS PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all the Parties to this Agreement, except for changes to the fees provided for in Section 3.

Section 8.02. Binding Effect. This Agreement inures to the benefit of and binds the Parties and their respective heirs, successors, representatives and assigns. Neither Party may assign its rights or delegate its duties under this Agreement without the express written consent of the other Party, which consent will not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which will be an original, but all of which together constitutes one and the same instrument. This Agreement may be executed and delivered via facsimile or electronic mail.



Section 8.04. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding MGT' placement of the Assigned Employee with the Client, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the Effective Date of this Agreement not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party has the authority to make, and the Parties will not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.05. Further Assurances. The Parties will execute and deliver any and all additional papers, documents, and other assurances and do any and all acts and things reasonably necessary in connection with the performances of their obligations under this Agreement.

Section 8.06. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number include the other.

Section 8.07. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and do not affect in any way the meaning or interpretation of this Agreement.

Section 8.08. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which will continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.09. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement, and shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

Section 8.10. Confidentiality. Except as required by law, each Party will protect the confidentiality of the other's records and information and must not disclose confidential information without the prior written consent of the other Party. Each Party must reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

Section 8.11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

Section 8.12. Force Majeure. MGT will not be responsible for failure or delay in assigning its Assigned Employee to Client if the failure or delay is caused by labor disputes and strikes, fire, riot, terrorism, acts of nature or of God, or any other causes beyond the control of MGT.

Section 8.13. Intellectual Property Rights/Ownership. MGT acknowledges and expressly agrees that all intellectual property rights (including but not limited to: copyright, patent, and trademark) that may be had in any work created by the Assigned Employee during the term of this Agreement stemming from or having a substantial nexus to its duties as assigned in Exhibit A shall be the sole property of the Client. The Client shall be the sole owner of any such works and may use them for any lawful purpose.



SECTION 9 DISPUTE RESOLUTION

Section 9.01.

Mandatory Mediation/Arbitration.

- (a) Party Conference. In the event of any controversy, dispute or claim arising out of or in any way related to this Agreement or the subject-matter hereof (a "Claim"), the Parties, by and through their principals, shall, within thirty (30) days of being advised of the Claim, confer and attempt to informally resolve the Claim. The purpose of this conference is to either resolve the Claim arising hereunder or, in circumstances where a claim has been asserted or threatened against the Client based on or potentially based on, in whole or in part, the conduct, acts, errors or omissions of the Assigned Employee, to agree upon a collaborative strategy whereby the parties participate in a manner that does not negatively impact the defense of the claim and, to the extent possible, preserves a unified defense. All parties agree to engage in good faith efforts in this regard.

- (b) Mandatory Mediation. In the event that the Party Conference required under paragraph (a) above, is unsuccessful, the Claim shall then be subject to mediation in an endeavor to settle the dispute in an amicable manner. Mediation shall be a condition precedent to arbitration required under paragraph 9.01 (c). The mediation shall be conducted by a mediator selected jointly by the Parties who is: an uninterested party who is a current or former local government executive or officer; a risk manager, executive of an insurance or reinsurance company or of an insurance or reinsurance intermediary; a practicing lawyer with experience in the insurance industry and/or municipal or employment law; or a retired judge. The Parties shall agree to such a mediator within fourteen (14) days of a request hereunder being received by the non-requesting party. In the event that the Parties fail to so agree within the time stipulated or otherwise extended by agreement of the Parties, the mediator shall be selected in accordance with the Commercial Mediation Rules of the American Arbitration Association. The mandatory mediation shall be held in Chicago, Illinois, or at location otherwise agreed by the Parties, within 45 days after the selected mediator has accepted his or her appointment.

- (c) Mandatory Arbitration. Any Claim not resolved by mediation as set forth in paragraph 9.01(b) hereof ("the Mediation Claim"), including any disputes as to the scope and meaning of this Article and the arbitrability of any Claim, shall be decided by arbitration. A claim in arbitration must be initiated within ninety (90) calendar days after termination of the Mediation Claim, which in the absence of agreement by the Parties to the contrary, shall be deemed the date on which the last demand or offer in settlement was made or on which the Parties met in person with the mediator, whichever is later. The Parties shall jointly agree on single arbitrator, who shall meet the same qualifications as required of the Mediator as set forth in paragraph 9.01 (b) hereof. The Arbitrator shall be selected by the Parties within thirty (30) days of receipt of the Arbitration Claim by the non-demanding party. Failing agreement of the parties within the time stipulated or otherwise extended by agreement of the Parties, the arbitrator shall be selected in accordance with the Commercial Arbitration Rules of the American Arbitration Association – Expedited Procedure.



- (d) Hearings and Award. The arbitration shall be before one (1) arbitrator and shall be held in Chicago, Illinois, or at such other location as may be agreed by the Parties. Hearings hereunder shall not be open to the public and will be private and confidential. The award rendered by the Arbitrator shall be final and judgment may be entered thereon in accordance with applicable law in a court of competent jurisdiction. The arbitrator will be bound by the terms and conditions of this Agreement and shall have no power, in rendering his or her award, to alter or depart from any express provision of this Agreement, and his or her failure to observe this limitation shall constitute grounds for vacating the award. The arbitrator will not be empowered to award punitive damages except for willful misconduct. The award of the arbitrator shall be final and binding upon the parties and judgment upon the award may be entered in any court having jurisdiction thereof.



SECTION 10 NOTICES

Section 10.01. Notices. All Notices given under this Agreement must be written and may be given by personal delivery, first class U.S. Mail, registered or certified mail return receipt requested, overnight delivery service, or electronic mail.

Notices will be deemed received at the earlier of actual receipt or three (3) days from mailing date. Notices must be sent to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party.

If to MGT:

MGT Impact Solutions, LLC
4320 W Kennedy Blvd.
Tampa, FL 33609
Attention: Legal Notice/Contracts
813-327-4717 - contracts@mgt.us

Copy to:

Michael J. Earl – Staffing Manager
847-652-1310 - Mearl@mgt.us

If to Client:


Village of Kenilworth
419 Richmond Road
Kenilworth, IL 60043
Attention: Katarzyna Thake
847-251-1666 – kthake@vok.org

[Signatures on following page]



IN WITNESS WHEREOF, the Parties executed this Agreement on the Effective Date, which is the date this Agreement is last signed by MGT.

MGT IMPACT SOLUTIONS, LLC

By 
Name: A. Trey Traviesa
Title: CEO

Effective Date: February 2, 2026

VILLAGE OF KENILWORTH


By 
Name: Katarzyna Thake
Title: Village Manager



EXHIBIT A
Assigned Employee and Base Compensation

As of February 2, 2026 ("Effective Date"), **MGT Impact Solutions, LLC** ("MGT") and the **Village of Kenilworth** execute this Exhibit A pursuant to the Employee Leasing Agreement between the Parties dated February 2, 2026 ("Agreement").

ASSIGNED EMPLOYEE: Ryan Glew

POSITION/ASSIGNMENT: Interim Police Commander

POSITION TERM: February 2, 2026 – July 31, 2026. Upon agreement of both parties, the term may be extended up to January 29, 2027. Upon mutual agreement of both parties, the agreement may be terminated at any time by providing thirty (30) days advance written notice.

BASE COMPENSATION: \$108.75/hour. Employee's weekly work hours will vary but are expected to be between 30-40 hours/week. In the event of work in excess of 40 hours/week, the rate shall be \$163.12. Specific work schedule will be determined between the client and the employee and hours worked shall be subject to review and approval by the client.

Other – Paid Leave: Client will provide eighty (80) hours of paid time off to the employee in a *Time Bank* for use in the contract term. At the time of contract termination, employee will not be compensated for any unused leave time. Time off for leave shall be approved in advance by the client.

The parties hereby represent and warrant that the individuals whose signatures appear below are authorized by resolution or by their position with that party to enter into and execute this Exhibit A and any amendment thereto on that party's behalf.

MGT IMPACT SOLUTIONS, LLC

By:  _____

Name: A. Trey Traviesa

Title: CEO

Date: 1/21/2026

VILLAGE OF KENILWORTH

By:  _____

Name: Katarzyna Thake

Title: Village Manager

Date: Jan. 21, 2025



Request for Board Action

Agenda Item: V.B.4

Staff Contact: Jordan Schmidt, Administration
Donny Leicht, Public Work Superintendent

Considered By:	Date:
Village Board	02/17/26
Public Works	12/18/25
Committee	08/25/25
	03/19/25

Subject: Discussion on the Following Items Pertaining to Water Service Lines:

- a. An Ordinance Approving an Amendment to Kenilworth Code of Ordinances Chapters 50 and 150 Concerning the Illinois Plumbing Code
- b. An Ordinance Establishing the Village of Kenilworth Lead Water Service Line Replacement Cost-Sharing Program

Summary: In 2022, the State of Illinois adopted the Lead Service Line Replacement and Notification Act 415 ILCS 5/17.12 (“ILSLRNA”), aimed at identifying and replacing all lead service lines within the state. The Act requires several things, including a comprehensive inventory of the materials of all service lines within the Village, a plan to facilitate the replacement, and ultimately, the replacement of all lead service lines. Over the course of three meetings, the Public Works Committee (PWC) reviewed the status of lead in the Village, and recommended the creation of a cost-sharing program to help facilitate the replacement of lead service lines. Additionally, as part of their review, the PWC recommended updates to the Village Code regarding ownership of service lines. It is recommended the Village Board consider the PWC recommendation.

Background of Matter:

In 2022, the State of Illinois adopted the Lead Service Line Replacement and Notification Act (ILSLRNA), with the goal of replacing all lead water service lines in the state. In accordance with the Act, the Village must develop a draft lead service line replacement plan which will be updated annually through April 15, 2027, when the final plan is due. Based on the number of lead service lines in the Village, the Act requires that lead service lines be replaced within 15 years at a rate of no less than 7% per year.

The table below shows the current status of all service lines in the Village.

Year	Total Service Lines	Total Copper	Total Lead	Cast/Ductile Iron	Plastic	Total Unknown	Total Replaced
2021	910	455	258	6	0	191	1
2022	904	568	315	7	2	12	54
2023	890	634	247	7	2	0	2
2024	890	639	242	7	2	0	5
2025	884	636	239	7	2	0	0
Current	882	643	230	7	2	0	4

Service Line Ownership:

Historically, Kenilworth residents have owned and maintained the entire service line from the water main to the water meter¹. In 2014, the Village adopted an updated policy regarding service line ownership². Since March 1, 2014, any water line the Village constructs between the water main and buffalo box (B-box) will be owned and maintained by the Village (public portion), and the remainder of the line will be owned and maintained by the property owner.

PWC Recommendation

Over the course of their review, the PWC recommended readopting code language to reaffirm the Village assuming ownership over the public portion of the service line. However, rather than waiting for the replacement to assume ownership, the PWC recommended the Village assume ownership over the public portion of all service lines immediately. Updated code language has been drafted by the Village attorney to codify this change.

Current Replacement Requirements:

Water Main Projects

The ILSLRNA requires that during the replacement of water mains, lead service lines may not be reconnected and must be replaced. Since 2022 in compliance with ILSLRNA, the Village has facilitated the replacement of 54 lead service lines. The Village policy during those projects was to require residents to pay for and complete the replacement of lead service lines on the private portion of the line, while the Village paid for and completed the replacement of the public side. At this time, neither the ILSLRNA nor US EPA's Lead and Copper Rule requires a community to fund the entire replacement of a lead service line.

Lead service lines will continue to be replaced during planned water main replacement projects. As part of these projects, 66 lead service lines are expected to be impacted and replaced over the next 10 years.

Resident Initiated Replacements

Under the ILSLRNA, partial repairs/replacements of lead service lines are no longer permitted, and the full lead line must be replaced if any work takes place on it. In cases of an emergency, partial repairs are permitted, but full replacement is subsequently required within 30 days. In cases of a resident-initiated replacement, they are required to replace the full service line from the water main to the house. The Village has established a flat permit fee of \$85 for lead service line replacements and has waived additional escrow requirements. The Village currently sees a handful of replacements each year, with a majority tending to be part of larger home construction projects.

Cost Sharing Program

The use of a cost-sharing program is a common tool used by many municipalities to incentivize resident initiated replacements. There are a variety of different cost-sharing programs that nearby communities offer. The table below provides examples of how different communities have set up their programs.

Community	Program	Contribution Limit	Notes
Glencoe	Yes – Cost Sharing Program	50% of total cost up to \$10,000	N/A

¹ This is codified in Village Code, section 50.17 Service Pipe Leaks; Responsibility for Repairs (A) Every person supplied by the village with water shall, at his or her own expense, keep in repair all service pipes and appurtenances leading from the village water main to his or her meter and prevent waste of water from those mains, service pipes and appurtenances.

² The Village Board adopted the updated rules regarding service line ownership at its February 18, 2014 meeting. The changes were maintained in a subsequent update to the Plumbing Code in September 2015. In 2019, the Village Board adopted a new set of model building codes, which did not include the language on service line ownership.

Glenview	Yes – Cost Sharing Program	Public + 50% of private portion	The village pays for the public portion and 50% of the private portion
Highland Park	Yes – Cost Sharing Program	Public + 20% up to \$5,000 (long side) for private portion	N/A
Lake Forest	No	N/A	N/A
Northbrook	Yes – Cost Sharing Program	Public Portion + \$5,000 or 50%, whichever is less for private	N/A
Northfield	Yes – Cost Sharing Program	\$10,000	Eligible for Public and Private
Wilmette	Yes – Full Replacement	N/A	Replacement plan is still being draft, but will cover 100% of the cost once the final replacement plan is approved
Winnetka	Yes – Cost Sharing Program	\$5,000	Eligible for full replacements from main to meter

Program Parameters

PWC Recommendation

Over the course of three meetings, the PWC discussed and recommended the creation of a lead service line replacement cost-sharing program. In developing the program, the PWC focused on which service lines should be eligible, what the Village contribution cap should be, and how service lines should be prioritized. The Committee reviewed and discussed several different program options. After determining that all service lines should be eligible for the program (full and partial replacements) discussion shifted towards how much the village contribution should be. Having previously determined that the Village should assume ownership over the public portion of the line, it was recommended the Village cover the entire cost of the public portion. The Committee also recommended additional contribution towards the private side, covering 50% of the cost, up to \$3,000. The example below shows expected Village costs under two different scenarios under these program parameters.

Example

	Public Contribution - 100% paid by Village	Private Contribution – set amt. by program	Total Village Cost
Scenerio 1 - Full Replacement (Long side)	\$5,677	Up to \$3,000	\$8,677
Scenerio 2 - Partial Replacement (Private)	\$0 (nothing to replace)	Up to \$3,000	\$3,000

Finally, the Committee recommended the properties located within upcoming capital project areas be given priority, then shift to a first-come first-serve basis. The attached draft program guide futher details these recommended parameters, while also establishing the process residents will take to participate in the program. The program guide has been reviewed by the Village Attorney.

Cost Analysis

Over the past two years, the average cost of full replacements (main to water meter) in the Village was \$12,100, and \$8,532 for replacements from the B-Box to the meter. Due to the unique nature of each property, the cost varies for full-service line replacement from the water main to the water meter (\$10,000 - \$13,500). Factoring in 5% inflation, the estimated range for 2026 is \$10,500 to \$15,000.

One of the main factors impacting cost of a service line replacement is the length of service line. This is largely impacted by the side of the street the Village water main is located on, resulting in a long side or short side replacement. Using recent bid results for water main replacement and lead service line replacement projects, staff found the average cost to replace the public portion to be between \$4,133 (short-side) and \$5,677 (long-side). Of the 230 remaining lead service lines in the Village, 162 have full lead service lines (main – meter), 103 short-side, and 59 long-side.

Through the cost-sharing program, at an estimated 16 replacements a year, the Village could expect to budget an estimated \$96,000/year. While 16 replacements a year is the current estimated amount to meet the 2042 deadline, the annual amount will be dictated by available Village funds for the cost-sharing program. If all remaining lead service lines in the Village were replaced via the cost sharing program, the total estimated program cost would be \$1,450,707.58 over 15 years. It is important to note that the total program cost could be expected to grow as costs continue to increase for replacements.

In comparison, if the Village were to establish a Village-initiated replacement program, through which the full service line was replaced, the estimated total program cost would range from \$2,970,450 to \$4,243,500.

	Low Range	High Range
Estimated Total Cost - Village (Full)	\$2,970,450.00	\$4,243,500.00
Estimated Annual Replacement Cost*	\$198,030.00	\$282,900.00

Estimated Total Program Cost	\$1,450,707.58
Estimated Annual Cost Sharing Program*	\$96,713.84

*Assumes an estimated 16 replacements a year over 15 years

**Assumes estimated cost of public portion of \$4,133 (short-side), \$5,677 (long-side), and private side contribution cap of \$3,000

Funding Considerations:

Local Funding

The Village's Water Fund is the main source of funds associated with providing drinking water to residents. Major capital expenditures, such as the construction of new water mains, are typically made from this Fund or from the Capital Projects Fund. At the end of FY2024, the water fund had an unrestricted fund balance of \$488,478.69. While use of these funds could be explored to fund the cost-sharing program, the water fund is expected to have several significant projects in the coming years, with nine water main replacement projects remaining from the 2019 Stanley Report on the Village water system.

Over the next five years, the Village projects an estimated \$2.8 million in water related projects. The Village has budgeted for a water rate study to be completed in 2026 to determine if its current water rate is sufficient to complete planned infrastructure improvements. Additionally, the Village could explore the issuance of a bond to finance the program.

It is recommended the Village pilot the program in FY2026, using a combination of Captial (27), Water (35), and TIF (14) when allowed, while staff continues to explore funding options for full implementation of the program in FY2027.

State and Federal Funding – NOT RECOMMENDED AT THIS TIME

If state or federal funding is used to pursue a lead service line replacement (LSLR) project, the Village would be required to cover the entire cost of replacement, from the water main to the meter. At this time, state and federal funding sources are inconsistent. Additionally, many funding sources require a community to be considered disadvantaged to be eligible. Due to these limitations, and other suggested parameters of the cost-sharing program, it is not recommended to pursue these funds at this time.

Financial Impact: The anticipated financial impact of the program is \$1,450,707 over 15 years, or \$96,713 per year. The actual annual financial impact would be determined during the budget process.

Recommendation: Staff recommends the Village Board consider the Public Works Committee recommendation to create a Lead Service Line Replacement Cost-Sharing Program.

Attachment:

Ordinance Amending Chapters 50 and 150 of the Village Code

Ordinance Establishing the Creation of a Lead Service Line Replacement Cost-Sharing Program

Program Guide - Draft

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN AMENDMENT TO
KENILWORTH CODE OF ORDINANCES CHAPTERS 50 AND 150
CONCERNING THE ILLINOIS PLUMBING CODE**

Passed by the Board of Trustees this _____ day of _____, 2026

Printed and published in pamphlet form by
authority of the President and Board of Trustees this ____ day of ____, 2026

VILLAGE OF KENILWORTH, ILLINOIS

Village Clerk

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN AMENDMENT TO
KENILWORTH CODE OF ORDINANCES CHAPTERS 50 AND 150
CONCERNING THE ILLINOIS PLUMBING CODE**

WHEREAS, the Village of Kenilworth ("**Village**") is an Illinois municipal corporation organized and operating under the Illinois Municipal Code ("**Code**"); and

WHEREAS, in or around 2009, the Village adopted the Illinois Plumbing Code with certain amendments; and

WHEREAS, the Village Public Works Committee ("**Committee**") recently reviewed the Kenilworth Code of Ordinances ("**Village Code**") concerning ownership over water service lines in the Village; and

WHEREAS, the Committee has determined that the Village Code should be amended to address ownership and responsibility concerning certain water service infrastructure; and

WHEREAS, the Village Board finds and determines that amending the Village Code in accordance with this Ordinance is in the Village's best interests and that approving this Ordinance will promote the public health, safety, and welfare;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

SECTION 1. **Recitals.** The recitals listed above are incorporated in this Ordinance as the findings of the Village Board.

SECTION 2. **Chapter Amended.** Kenilworth Code of Ordinances Chapter 50 is amended as follows (additions underlined):

§ 50.17 SERVICE PIPE LEAKS; RESPONSIBILITY FOR REPAIRS.

(A) Every person supplied by the village with water shall, at his or her own expense, keep in repair all service pipes and appurtenances leading from the village water main to his or her meter and prevent waste of water from those mains, service pipes and appurtenances.

(B) Every water main leading from village water main which is installed to serve a private fire hydrant, is hereby designated a private water main, and every owner of private premises for whose protection from fire the private water main is or may be installed, shall at his or her own expense, keep the private water main and the private fire hydrant thereby and all appurtenances thereto, in repair and prevent waste of water from the private water main, private fire hydrant and all appurtenances thereto.

(C) If leaks between the village mains and the meter, or in a private water main or private fire hydrant, are not repaired within two days after notice is served either upon the owner or person in possession, charge or control of the premises, in person or by mail, the Director of Public Works may shut off the water until proper repairs have been made; provided, however, that if in the opinion of the Superintendent, the leak is of sufficient size to require that service be shut off sooner, he or she may shut off the service without notice until the repair is made. No reduction shall be made from the regular rates as billed on account of leaking pipes, private water mains, hydrants or fixtures.

(D) The village shall be responsible to keep and repair all water pipes, accessories, and buffalo boxes located in Village public rights-of-way as set forth in §150.196.

SECTION 3. Chapter Amended. Kenilworth Code of Ordinances Chapter 150 is amended as follows (additions underlined):

§ 150.196 ADDITIONS, DELETIONS AND MODIFICATIONS OF THE STATE OF ILLINOIS PLUMBING CODE.

The following sections of the Illinois Plumbing Code are hereby amended, deleted, or modified as hereinafter set forth:

Section Number	Section Title	Additions, Deletions and Modifications
890.110(e)	General Regulations; <u>Maintenance of water connections and fixtures</u>	<p>Add new subsection: "Plumbing and drainage systems in all buildings, public and private, shall be installed in accordance with the provisions of this ordinance by a licensed plumber in accordance with the provisions of the State of Illinois Plumbing License Law. If a plumbing contractor is found to be using unlicensed plumbers, the contractor's plumbing permit will be revoked."</p> <p><u>"Every person having service from the water mains of the Village shall, at his or her own cost and expense, keep and repair all pipes, accessories, and plumbing fixtures commencing with the tap into the water main to and in said premises; however, the Village shall own and shall keep and repair all water pipes, accessories, and buffalo boxes located in Village public rights-of-way, and every person having service from the water mains of the Village at that premises thereafter shall be responsible to keep and repair, at his or her own cost and expense, the remaining water service line pipes, accessories, and plumbing fixtures commencing from the buffalo box to and in said premises. If any such supply pipe, accessory or plumbing fixture be permitted to remain out of repair by any person other than the Village, the Village may, after two (2) days' prior notice, posted on the main entrance to the premises, shut off the water to said premises. When the water is so shut off, it shall not be permitted to be turned on again until such pipe, fixture, meter or accessory shall have been placed in proper repair."</u></p>
890.110(f)	Overhead Sewers	Add new subsection: "All new buildings with basements, floors, rooms, or occupancy areas below grade shall have overhead plumbing with ejector pumps."
* * *	* * *	* * *

SECTION 4. Superseder. In the event a conflict exists between the terms of this Ordinance and any other ordinance or resolution of the Village, the terms of this Ordinance shall govern. The provisions of the Village Code amended by this Ordinance shall be reprinted with the foregoing changes.

SECTION 5. Severability. If any part, subsection or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION 6. Effective Date.

- A. The Village Clerk is authorized and directed to identify the local amendments to the Village's building codes to the Capital Development Board in the manner provided by law.
- B. This Ordinance will be in full force and effect 30 days after the identification to the Capital Development Board provided in Section 5.A; and after passage, approval, and publication in the manner provided for by law.

[Signature page follows]

Passed this ____ day of _____, 2026.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ____ day of _____, 2026.

Village President

ATTEST:

Village Clerk

**AN ORDINANCE ESTABLISHING THE
VILLAGE OF KENILWORTH LEAD WATER SERVICE LINE
REPLACEMENT COST SHARING PROGRAM**

Passed by the Board of Trustees this ____ day of February, 2026

Published by the Board of Trustees this ____ day of February, 2026

Printed and published in pamphlet form
by authority of the President and Board of Trustees

VILLAGE OF KENILWORTH, ILLINOIS

Village Clerk

**VILLAGE OF KENILWORTH
ORDINANCE NO. ____**

**AN ORDINANCE ESTABLISHING THE
VILLAGE OF KENILWORTH LEAD WATER SERVICE LINE
REPLACEMENT COST SHARING PROGRAM**

WHEREAS, the Village of Kenilworth (“**Village**”) is an Illinois municipal corporation located in Cook County, Illinois; and

WHEREAS, the Lead Service Line Replacement and Notification Act (415 ILCS 5/17.12) (“**Act**”) requires all water system operators to develop and maintain an inventory of water service materials and develop a replacement plan for all lead water service lines (“**Lead Pipes**”); and

WHEREAS, Lead Pipes lines currently serve certain properties located in the Village; and

WHEREAS, the Village Board wishes to establish the Lead Water Service Line Replacement Cost Sharing Program (“**Program**”) to support and encourage replacement of certain Lead Pipes in accordance with the terms attached as Exhibit A (“**Program Rules**”), which, among other things, authorize the Village to reimburse up to 50% of eligible costs incurred by a property owner that replaces Lead Pipes; and

WHEREAS, the Village Board finds that establishing the Program and adopting and enforcing the Program Rules is consistent with the Act and will promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

Section 1. Recitals and Exhibits. The foregoing recitals and all exhibits attached to this Ordinance are incorporated as though fully set forth in this Section.

Section 2. Program Established; Program Rules Adopted. The Village Board hereby creates and establishes the Program and adopts the Program Rules attached as Exhibit A.

Section 3. Authorization. The Village Board hereby authorize and direct the Village Manager to (1) enforce and administer the Program pursuant to the Program Rules; and (2) execute and enter into on the Village’s behalf any documents or agreements necessary or beneficial, in a form approved by the Village Attorney, to establish the terms applicable to receipt and use of Program funds.

Section 4. Severability. If any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this Ordinance is found to be invalid in any one or more of its several applications, all valid applications shall remain in effect.

Section 5. Repeal and Savings Clause. All ordinances, resolutions, or parts thereof in conflict with this Ordinance are hereby repealed; provided, however, that nothing in this Ordinance shall affect any rights, actions, or causes of action which shall have accrued to the Village prior to the effective date of this Ordinance.

Section 6. Effective Date. This Ordinance shall only be effective upon the passage, approval, and publication in the manner required by law.

Passed this ____ day of February, 2026.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ____ day of February, 2026.

Village President

Village Clerk

Exhibit A

Program Rules

[attached]



Lead Water Service Line Replacement Cost Sharing Program

Program Purpose and Overview

In 2022, the State of Illinois adopted the Lead Service Line Replacement and Notification Act 415 ILCS 5/17.12 (“ILSLRNA”), aimed at identifying and replacing all lead service lines within the state. The Act requires several items, including a comprehensive inventory of the materials of all service lines within the Village, a plan to facilitate the replacement, and ultimately, the replacement of all lead service lines. To help facilitate the replacement of all lead service lines, the Village has created a cost-sharing program. The purpose of the program is to provide parameters for financial assistance for lead service line replacements. The Policy provides an objective framework by which requests may be received, reviewed, and evaluated. This Policy will help guide the review of requests to ensure that the goals of the Village are met.

Program Eligibility

Participation is voluntary and is available to all properties with an existing lead water service line. The lead service line must be replaced in its entirety. Each property is eligible to participate only once in the Program.

Eligible costs for reimbursement under this program shall be limited to those associated with excavation and installation of the new lead service line between the water main and water meter. This shall include materials and labor to bring the new service into the home, plumbing inside of the home to connect the new service line, removal of the abandoned lead service line, and to seal any penetrations of the foundation. Costs not eligible for reimbursement include, but are not limited to, any restoration of drywall, painting, remodeling, moving of plumbing fixtures, etc.

Program Description

The Village, on an annual basis, will determine total funding amounts for the Program. The total program reimbursements shall only be awarded up to, but not beyond, the amount budgeted each year (January 1 – December 31) as approved by the Village Board. Once the program funds are exhausted for the year, the Village will create a waitlist of all the applicants eligible for reimbursement, with the intent of completing the reimbursement when funds are replenished in the new fiscal year.

The Village will reimburse the homeowner after the work is completed and appropriate documentation is submitted. Qualifying costs for reimbursement will be limited to the labor

and material costs to install the new service line only; restoration expenses on private property (interior or exterior) are not eligible costs.

Under the Program, the Village will reimburse 100% of the cost to replace the lead service line from the water main to the water shut off valve (b-box) typically located in the parkway, including pavement and parkway restoration. The Village will contribute 50% up to a \$3,000 maximum reimbursement for the portion of the water service from the b-box to the water meter. The Village will reimburse the homeowner after the work is completed.

Who Performs the Work?

The work is to be performed by a plumbing contractor and sub-contractors (if required), selected by the homeowner. The contractor and sub-contractors must be properly licensed. The contractor and sub-contractors must be properly licensed, and the homeowner must pay the contractor a prevailing wage in accordance with the Prevailing Wage Act (820 ILCS 130/0.01, et seq.). The contractor is required to restore all disturbances within the Village right-of-way to the pre-construction condition on public property, including sidewalk removal and replacement, curb and gutter replacement, pavement removal and replacement, and all restoration, as required to complete the project. The plumbing contractor and sub-contractors are strongly recommended to review the construction details to understand the requirements for site restoration within the right-of-way.

How is the Reimbursement Cost Calculated?

To qualify for the proposal the property owner is required to obtain a minimum of three proposals. The homeowner will select which licensed contractor they would like to use. The Village reimbursement amount will be calculated based on the lowest proposed price, regardless of the selected contractor.

The maximum reimbursement is variable and dependent on the scope of replacement (full vs. partial). The Village reserves the right to determine eligibility of reimbursable costs listed on an itemized invoice. The reimbursement will be calculated as follows:

Full Replacements

100% cost to replace public portion + ((Private Side Proposal Cost - Itemized Exceptions) x 50%) = Total Reimbursement (maximum \$3,000)

Partial Replacements

(Proposal Cost - Itemized Exceptions) x 50% = Total Reimbursement (maximum \$3,000)

Process:

1. Obtain three detailed written estimates from licensed plumbing contractors to install the new water service line, including connection into the Village's water main (if necessary).
2. The homeowner will select which licensed contractor they would like to use.

3. Submit a completed building permit application with the following attachments:
 - a. Copies of the three detailed estimates
 - b. Contractor checklist completed by the chosen contractor
 - c. Completed building permit application
 - d. Executed hold harmless, release and waiver
4. Once permits are approved the contractor may begin work. For the work to be eligible for reimbursement, the homeowner must ensure that all inspections required by the Village are performed. Work must be completed within 90 days of the issuance of related Village permits.
5. Upon completion of the work, the homeowner shall submit to the Village the following:
 - a. Completed Reimbursement Request form
 - b. Proof of payment

Additional Information

The program is voluntary and shall not be construed as the Village's assumption of responsibility or legal liability arising from the design, installation, operation, maintenance, repair, or replacement of any private water line or any damages or injuries arising from the failure or malfunction of such a system.

In the event that the Village undertakes a water main replacement project in an area that contains lead service lines, the Village will replace the lead service portion, from the water main to the b-box, as part of the project. In conjunction with such a project the homeowner will be required to replace the lead service line from the b-box to the water meter. Homeowners required to replace lead service lines due to Village water main projects will be given priority in the Lead Service Line Replacement Program for that fiscal year.

Questions

Questions regarding the Lead Line Replacement Reimbursement Program should be directed to Village Administration at 847-251-1666 or info@vok.org.

Questions regarding the public water system or water quality in the Village should be directed to the Public Works Department at 847-251-9210.

BUILDING PERMITS ISSUED BY THE VILLAGE OF KENILWORTH DURING THE MONTH OF JANUARY 2026					
PERMIT NO.	ADDRESS	TYPE OF WORK	COST OF IMPROVEMENT	PIN	PERMIT FEE
PB25-0088	147 ROBSART PL	Res Interior Alt or Repair	\$178,150.00	05273000230000	\$6,044.50
PB25-0162	331 ABBOTSFORD RD	Res Interior Alt or Repair	\$700,000.00	05282240130000	\$22,960.00
PB25-0165	713 MACLEAN AVE	Res Interior Alt or Repair	\$12,000.00	05281040250000	\$460.00
PB25-0188	745 CUMMINGS AVE	Res Interior Alt or Repair	\$131,570.00	05281050170000	\$4,647.10
PB25-0200	615 EARLSTON RD	Res Sewer-Water Service	\$15,000.00	05284000080000	\$550.00
PB25-0205	507 KENILWORTH AVE	Res Interior Alt or Repair	\$73,545.00	05284010260000	\$2,906.35
PB26-0001	536 EXMOOR RD	Res Sewer-Water Service	\$14,100.00	05282070220000	\$85.00
PB26-0002	146 ROBSART PL	Res Roof	\$28,985.00	05273000270000	\$869.55
PB26-0005	123 MELROSE AVE	Res Electrical	\$1,800.00	05282060210000	\$154.00
PB26-0007	220 MELROSE AVE	Res Electrical	\$9,315.00	05271000370000	\$379.45
PF26-0001	555 PARK DR	Res Fence	\$8,980.00	05282170120000	\$60.00
PFA26-0001	624 GREEN BAY RD	Com Fire Alarm	\$4,875.00	05281031190000	\$771.25
PT2026-001	633 WARWICK RD	Res Tree Removal	\$0.00	05282060010000	\$0.00
PT2026-002	722 ROGER AVE	Res Tree Removal	\$0.00	05281080050000	\$0.00
JANUARY 2026 TOTALS	14 PERMITS ISSUED		\$1,178,320.00		\$39,887.20
JANUARY 2025 TOTALS	16 PERMITS ISSUED		\$818,758.99		\$27,376.93
FY 26 TOTALS	14 PERMITS ISSUED	FY 26 TO DATE	\$1,178,320.00		\$39,887.20

* permit fee amounts include permit fee, commission application fee, and plan review fees

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 16.16

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 01 - GENERAL FUND								
01-100-3001	CURRENT TAX LEVY	2,776,363.00	371,986.97	390,976.48	2,895,881.00	0.00	0.00	0.00
01-100-3002	CURRENT TAX LEVY POLPEN	759,873.00	157,247.42	162,765.36	770,084.00	0.00	0.00	0.00
01-100-3004	REPLACEMENT TAX	52,382.00	0.00	7,633.60	52,613.00	0.00	0.00	0.00
01-100-3005	STATE SALES TAX	300,000.00	25,306.80	42,400.97	207,000.00	0.00	0.00	0.00
01-100-3006	STATE INCOME TAX	430,000.00	37,529.84	83,470.67	453,023.00	0.00	0.00	0.00
01-100-3007	LOCAL USE TAX	35,000.00	8,102.77	12,760.36	9,402.00	0.00	0.00	0.00
01-100-3008	CONSUMPTION TAX	4,440.00	332.00	685.87	4,048.00	0.00	0.00	0.00
01-100-3010	UTILITY TAX-COMED	102,000.00	16,981.10	16,981.10	94,000.00	9,385.18	9,385.18	9.98
01-100-3011	UTILITY TAX-NICOR	75,000.00	13,197.29	23,278.19	71,000.00	0.00	0.00	0.00
01-100-3012	UTILITY TAX-TELECOM	30,000.00	2,746.55	5,684.64	35,000.00	0.00	0.00	0.00
01-100-3020	911 DISBURSEMENT - JETSB FUNDS	83,000.00	6,487.17	12,966.20	81,000.00	0.00	13,374.39	16.51
01-100-3029	MISC TAX-FOREIGN FIRE TAX	18,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00
01-100-3101	CIRCUIT COURT FINES	750.00	562.00	562.00	800.00	0.00	0.00	0.00
01-100-3102	VILLAGE ORDINANCE FINES	16,000.00	279.90	484.90	15,000.00	245.00	1,980.00	13.20
01-100-3201	VEHICLE LICENSE	80,000.00	90.00	365.00	80,000.00	695.00	1,425.00	1.78
01-100-3202	ANIMAL LICENSE	1,500.00	100.00	340.00	1,500.00	80.00	220.00	14.67
01-100-3203	LIQUOR LICENSE	4,250.00	0.00	0.00	4,750.00	0.00	0.00	0.00
01-100-3301	PERMITS-BUILDING	650,000.00	8,826.09	13,932.06	454,400.00	8,600.76	43,462.96	9.56
01-100-3306	PLAN REVIEW	67,000.00	2,020.00	2,620.00	59,400.00	790.57	5,875.57	9.89
01-100-3307	ZONING REVIEW	8,000.00	0.00	200.00	6,000.00	0.00	0.00	0.00
01-100-3308	ZBA FILING FEE	2,640.00	0.00	350.00	3,000.00	0.00	350.00	11.67
01-100-3309	BRC (DEMO) FILING FEES	350.00	0.00	0.00	350.00	0.00	0.00	0.00
01-100-3310	TREE PERMIT	300.00	0.00	0.00	100.00	0.00	0.00	0.00
01-100-3311	ARC FILING FEE	700.00	0.00	500.00	700.00	0.00	0.00	0.00
01-100-3312	RE-INSPECTION FEE	750.00	150.00	0.00	1,000.00	0.00	0.00	0.00
01-100-3398	CONSTRUCTION PARKING PERMITS	1,500.00	0.00	24.00	3,000.00	0.00	0.00	0.00
01-100-3399	PERMITS-PARKING	10,000.00	1,944.00	7,889.00	12,000.00	200.00	7,600.00	63.33
01-100-3401	AMBULANCE USERS FEE	20,000.00	0.00	0.00	17,500.00	0.00	0.00	0.00
01-100-3402	SPECIAL EVENT & USE FEE	1,000.00	2,282.50	2,282.50	3,000.00	0.00	0.00	0.00
01-100-3403	ELEVATOR INSPECTIONS	180.00	0.00	0.00	300.00	0.00	0.00	0.00
01-100-3404	FIRE AND BURGLAR ALARM FEES	6,000.00	325.00	775.00	6,000.00	75.00	375.00	6.25
01-100-3405	YARD WASTE STICKERS	10,000.00	80.00	167.50	9,600.00	0.00	150.00	1.56
01-100-3407	SPECIAL DUTY DETAIL	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
01-100-3432	REFUSE & RECYCLING FEES	96,000.00	0.00	8,045.90	96,000.00	0.00	8,028.40	8.36
01-100-3436	ANTENNA LEASE FEES	187,601.00	15,276.96	30,553.92	193,229.00	0.00	0.00	0.00
01-100-3501	CABLE TV FRANCHISE FEE	49,000.00	10,763.04	10,763.04	43,500.00	0.00	0.00	0.00
01-100-3605	GRANTS - MISC	0.00	0.00	460.00	1,000.00	0.00	0.00	0.00
01-100-3701	INTEREST INCOME	260,000.00	30,589.65	64,342.98	140,000.00	0.00	0.00	0.00
01-100-3801	INSURANCE PROCEEDS (IRMA)	0.00	223.00	223.00	0.00	0.00	0.00	0.00
01-100-3904	TREE CONTRIBUTIONS	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
01-100-3989	OTHER INCOME	8,878.00	0.00	10.00	2,775.00	0.00	10.00	0.36
01-100-4010	REGULAR SALARIES	244,663.00	19,850.92	39,701.79	251,777.00	10,356.02	30,868.08	12.26
01-100-4019	MERIT-VACATION BUY BACK	15,000.00	0.00	0.00	17,000.00	0.00	0.00	0.00
01-100-4023	AUTO ALLOWANCE	0.00	0.00	0.00	4,800.00	400.00	800.00	16.67
01-100-4028	EMPLOYEE BENEFITS-MEDICAL	9,068.00	1,112.18	899.74	15,264.00	1,384.27	1,169.80	7.66
01-100-4029	EMPLOYEE BENEFITS-DENTAL	496.00	58.06	45.92	868.00	63.28	53.01	6.11
01-100-4030	EMPLOYEE BENEFITS-LIFE	539.00	(25.00)	40.07	601.00	56.75	105.75	17.60
01-100-4031	FICA & MEDICARE-EMPLOYER	18,717.00	1,507.61	3,015.20	20,631.00	820.80	2,416.76	11.71
01-100-4032	IMRF-EMPLOYER	4,918.00	146.88	293.76	1,908.00	76.37	224.85	11.78
01-100-4033	UNEMPLOYMENT-EMPLOYER	550.00	0.00	17.58	562.00	0.00	0.00	0.00
01-100-4035	DEF CONTRIB PLAN	0.00	0.00	0.00	7,500.00	0.00	0.00	0.00
01-100-4039	EMPLOYEE BENEFITS-OTHER	0.00	0.00	0.00	0.00	234.37	703.11	100.00
01-100-4040	IMRF- ADDITIONAL CONTRIBUTION	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
01-100-5021	AUDITING	22,200.00	0.00	0.00	26,880.00	0.00	994	0.00
01-100-5022	JULIE FEES	543.00	542.85	542.85	839.00	0.00	838.88	99.99

PERIOD ENDING 02/28/2026

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MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 01 - GENERAL FUND								
01-100-5023	PLAN REVIEW & INSPECT. SERVICE	131,096.00	240.00	240.00	134,400.00	5,614.17	6,239.17	4.64
01-100-5036	PRINTING AND PUBLISHING	10,750.00	266.00	333.65	9,750.00	1,582.45	1,582.45	16.23
01-100-5041	TELEPHONE	2,366.00	388.01	388.01	2,256.00	0.00	376.00	16.67
01-100-5042	CELL PHONE	600.00	0.00	0.00	600.00	56.03	56.03	9.34
01-100-5051	MISCELLANEOUS SERVICE	11,373.00	1,034.57	2,171.46	13,200.00	0.00	0.00	0.00
01-100-5071	POSTAGE	1,440.00	759.31	759.31	2,010.00	97.06	97.06	4.83
01-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	14,041.00	66.00	3,375.26	16,955.00	675.00	1,168.63	6.89
01-100-5092	PROFESSIONAL SERVICES	9,270.00	0.00	0.00	7,600.00	0.00	0.00	0.00
01-100-5093	PROF SERVICE-FINANCE	65,476.00	0.00	0.00	69,873.00	5,214.36	5,214.36	7.46
01-100-5095	PROF SERVICES-BPZ-MISC	83,157.00	5,336.62	7,438.57	95,536.00	4,736.55	7,165.55	7.50
01-100-5096	PROF SERVICES-PLANNING	177,694.00	10,031.85	10,031.85	148,000.00	0.00	0.00	0.00
01-100-5099	PROF SERVICES-ECON DEVELOPMENT	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00
01-100-5100	PROFESSIONAL SERVICES-IT	41,750.00	6,643.76	6,643.76	43,785.00	3,471.61	3,471.61	7.93
01-100-6024	OFFICE SUPPLIES	2,120.00	159.79	199.29	1,975.00	0.00	0.00	0.00
01-100-6025	OTHER SUPPLIES	800.00	1,293.04	1,337.98	860.00	55.65	55.65	6.47
01-100-7003	RECRUITMENT & TRAINING	1,925.00	(25.00)	40.00	1,300.00	0.00	188.00	14.46
01-100-7005	MISCELLANEOUS EXPENSE	1,800.00	16.89	32.59	590.00	0.00	0.00	0.00
01-100-7006	MEETINGS & CONFERENCES	4,315.00	0.00	0.00	6,520.00	0.00	0.00	0.00
01-100-7030	VILLAGE EVENTS	250.00	0.00	0.00	150.00	0.00	0.00	0.00
01-100-7395	FUNDS TRANSFER OUT	2,250,000.00	0.00	0.00	200,000.00	0.00	0.00	0.00
01-100-8003	SOFTWARE	15,775.00	23.17	2,781.55	21,305.00	34.87	1,258.87	5.91
01-100-8004	COMPUTER EQUIPMENT	0.00	0.00	0.00	600.00	0.00	0.00	0.00
01-200-5001	MAINTENANCE OF OFFICE EQUIP	200.00	0.00	0.00	200.00	0.00	0.00	0.00
01-200-5004	INSURANCE-GENERAL LIABILITY	95,000.00	0.00	95,000.00	95,700.00	0.00	95,700.00	100.00
01-200-5005	INSURANCE-WORKERS COMP	38,000.00	0.00	34,066.00	36,000.00	0.00	27,259.00	75.72
01-200-5024	VILLAGE ATTORNEY-BASE	52,000.00	3,842.50	3,842.50	63,300.00	7,201.35	7,201.35	11.38
01-200-5025	VILLAGE PROSECUTOR	4,200.00	350.00	350.00	4,200.00	350.00	350.00	8.33
01-200-5027	VILL ATTORNEY-COMP PLAN & COMM	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
01-200-5028	VILL ATTORNEY ZONING/ZBA	27,500.00	2,450.00	2,450.00	22,000.00	2,985.00	2,985.00	13.57
01-200-5044	INTERNET SERVICES	3,000.00	219.55	219.55	4,941.00	215.78	215.78	4.37
01-300-4010	MAINTENANCE SALARIES	16,134.00	1,251.31	2,502.52	16,688.00	646.03	1,938.06	11.61
01-300-4011	OVERTIME	1,200.00	155.87	191.49	1,000.00	111.75	162.02	16.20
01-300-4028	EMPLOYEE BENEFITS-MEDICAL	4,653.00	331.79	279.13	4,074.00	362.97	308.88	7.58
01-300-4029	EMPLOYEE BENEFITS-DENTAL	269.00	17.91	14.93	220.00	20.42	17.28	7.85
01-300-4031	FICA & MEDICARE EMPLOYER	1,315.00	103.20	197.16	1,353.00	55.73	153.90	11.37
01-300-4032	IMRF-EMPLOYER	346.00	10.41	19.92	118.00	5.38	14.91	12.64
01-300-5046	OUTSIDE MAINT-TRAIN STATION	4,446.00	216.56	649.68	4,736.00	440.40	716.40	15.13
01-300-5047	OUTSIDE MAINT SERVICES-PW	4,500.00	0.00	183.00	6,025.00	0.00	0.00	0.00
01-300-5048	OUTSIDE MAINT SERVICE-VIL HALL	20,460.00	990.00	2,970.00	21,582.00	1,980.00	2,163.00	10.02
01-300-5092	PROFESSIONAL SERVICES	50.00	0.00	0.00	0.00	0.00	0.00	0.00
01-300-6023	JANITORIAL SUPPLIES	1,700.00	0.00	151.35	2,300.00	0.00	0.00	0.00
01-300-6024	BLDG REPAIRS-TRAIN STATION	250.00	8.96	57.14	450.00	0.00	0.00	0.00
01-300-6025	BLDG REPAIRS-VILLAGE HALL	8,000.00	1,209.16	1,629.83	7,100.00	70.59	14,249.30	200.69
01-300-6026	BLDG REPAIRS-PUBLIC WORKS	0.00	0.00	0.00	1,000.00	29.68	29.68	2.97
01-300-6027	MAINT & CONSTRUCTION SUPPLIES	2,000.00	0.00	(16.53)	2,000.00	65.92	106.85	5.34
01-300-6028	HEATING, ELECT & WATER UTIL	0.00	0.00	0.00	2,400.00	800.97	800.97	33.37
01-400-4010	REGULAR SALARIES	217,820.00	17,095.03	34,190.10	226,463.00	8,825.45	26,476.34	11.69
01-400-4011	OVER TIME SALARIES	7,000.00	1,621.07	1,991.86	10,000.00	1,162.49	1,685.48	16.85
01-400-4019	MERIT-VACATION BUY BACK	1,300.00	0.00	0.00	1,600.00	0.00	0.00	0.00
01-400-4028	EMPLOYEE BENEFITS-MEDICAL	37,538.00	3,666.17	3,039.43	48,473.00	4,334.90	3,690.45	7.61
01-400-4029	EMPLOYEE BENEFITS-DENTAL	2,791.00	197.72	161.85	2,633.00	244.12	206.38	7.84
01-400-4030	EMPLOYEE BENEFITS-LIFE	410.00	0.00	36.43	473.00	37.83	75.66	16.00
01-400-4031	FICA & MEDICARE EMPLOYER	15,853.00	1,378.39	2,661.20	18,212.00	737.09	2,073.48	11.39
01-400-4032	IMRF EMPLOYER	4,590.00	138.51	267.80	1,608.00	70.91	199.52	12.43
01-400-4033	UNEMPLOYMENT EMPLOYER	550.00	0.00	11.58	528.00	0.00	0.00	0.00

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Fund 01 - GENERAL FUND								
01-800-5054	LABORATORY SERVICES	1,200.00	0.00	0.00	1,000.00	0.00	0.00	0.00
01-800-5091	DUES, MEMBERSHIPS & SUBSCRIPT	2,500.00	0.00	0.00	2,638.00	0.00	0.00	0.00
01-800-6025	OTHER SUPPLIES	2,850.00	0.00	0.00	2,550.00	0.00	0.00	0.00
01-800-7003	RECRUITMENT & TRAINING	2,870.00	0.00	0.00	2,200.00	720.00	720.00	32.73
01-800-8002	MACHINERY & EQUIPMENT	200.00	0.00	0.00	550.00	0.00	0.00	0.00
01-800-8007	FACILITY IMPROVE & ALTERATIONS	700.00	0.00	0.00	6,750.00	0.00	0.00	0.00
01-900-4010	REGULAR SALARIES	1,034,347.00	63,131.06	126,964.42	1,162,571.00	28,789.66	103,810.69	8.93
01-900-4011	OVERTIME SALARIES	50,000.00	1,674.92	6,354.99	60,000.00	1,571.18	9,559.38	15.93
01-900-4019	MERIT-VACATION BUY BACK	0.00	0.00	3,400.00	5,000.00	0.00	2,500.00	50.00
01-900-4021	PART TIME SALARIES	68,000.00	8,699.71	14,890.69	76,361.00	1,893.51	6,344.68	8.31
01-900-4023	AUTO ALLOWANCE	4,800.00	400.00	800.00	4,800.00	0.00	0.00	0.00
01-900-4028	EMPLOYEE BENEFITS-MEDICAL	223,781.00	18,826.83	16,268.69	288,141.00	15,033.59	12,823.43	4.45
01-900-4029	EMPLOYEE BENEFITS-DENTAL	11,720.00	946.43	803.86	15,800.00	1,137.55	1,003.47	6.35
01-900-4030	EMPLOYEE BENEFITS-LIFE	1,342.00	0.00	151.15	2,196.00	114.87	229.74	10.46
01-900-4031	FICA & MEDICARE EMPLOYER	48,807.00	3,381.36	6,780.34	85,737.00	1,795.85	6,994.76	8.16
01-900-4032	IMRF EMPLOYER	1,189.00	32.40	67.76	427.00	16.05	53.05	12.42
01-900-4033	UNEMPLOYMENT EMPLOYER	3,760.00	0.00	106.04	2,968.00	0.00	0.00	0.00
01-900-4035	DEF CONTRIB PLAN	31,220.00	1,812.47	3,686.36	55,139.00	996.56	4,410.24	8.00
01-900-4050	TRANSFER OF LEVY FUNDS-POLPEN	759,873.00	157,247.42	162,765.36	770,084.00	0.00	0.00	0.00
01-900-4051	TRANS TO POLPEN-EXTRA	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00
01-900-5001	MAINT OF OFFICE EQUIPMENT	50.00	0.00	0.00	50.00	0.00	0.00	0.00
01-900-5036	PRINTING AND PUBLISHING	600.00	0.00	0.00	750.00	0.00	0.00	0.00
01-900-5041	TELEPHONE	2,100.00	317.57	317.57	1,805.00	0.00	300.80	16.66
01-900-5042	CELLULAR PHONE SERVICE	2,800.00	215.78	215.78	2,820.00	0.00	0.00	0.00
01-900-5048	OUTSIDE MAINTENANCE SERVICES	1,600.00	0.00	0.00	1,150.00	0.00	0.00	0.00
01-900-5054	RADIO SYSTEM AIR TIME	7,488.00	0.00	624.00	7,900.00	0.00	0.00	0.00
01-900-5071	POSTAGE	125.00	0.00	0.00	50.00	0.00	0.00	0.00
01-900-5091	DUES, MEMBERSHIPS & SUBSCRIPT	40,716.00	491.59	24,184.12	50,889.00	75.50	7,615.50	14.96
01-900-5092	PROFESSIONAL SERVICES	0.00	0.00	0.00	112,000.00	0.00	0.00	0.00
01-900-5093	MUNICIPAL PARTNERSHIPS	24,163.00	0.00	0.00	26,068.00	193.13	193.13	0.74
01-900-5095	PROFESSIONAL SERVICES-DISPATCH	226,177.00	0.00	56,544.25	235,224.00	0.00	0.00	0.00
01-900-5177	REPAIR/MAINT COMPUTER EQUIP	200.00	0.00	0.00	200.00	0.00	0.00	0.00
01-900-5178	REPAIR/MAINT VEHICLES & EQUIP	10,540.00	799.89	879.80	9,980.00	1,233.84	1,507.21	15.10
01-900-6024	OFFICE SUPPLIES	1,400.00	165.65	165.65	1,300.00	0.00	98.94	7.61
01-900-6025	OTHER SUPPLIES	5,200.00	760.20	893.94	4,000.00	74.78	74.78	1.87
01-900-6029	UNIFORMS-PERSON PROTECT EQUIP	12,000.00	184.99	323.99	10,500.00	632.20	1,209.10	11.52
01-900-7002	FUEL	12,500.00	949.28	949.28	11,500.00	1,278.67	1,278.67	11.12
01-900-7003	RECRUITMENT & TRAINING	19,725.00	595.00	595.00	18,800.00	0.00	295.77	1.57
01-900-7004	COMMUNITY SERVICE	2,750.00	0.00	0.00	3,250.00	0.00	0.00	0.00
01-900-7005	MISCELLANEOUS EXPENSE	500.00	0.00	0.00	650.00	111.78	162.75	25.04
01-900-7006	MEETINGS & CONFERENCES	500.00	0.00	0.00	930.00	0.00	0.00	0.00
01-900-8001	OFFICE FURNITURE	300.00	0.00	0.00	300.00	0.00	0.00	0.00
01-900-8002	MACHINERY & EQUIPMENT	8,400.00	0.00	0.00	1,370.00	0.00	0.00	0.00
01-900-8003	SOFTWARE	3,500.00	0.00	9.20	5,539.00	0.00	612.00	11.05
01-900-8004	COMPUTER EQUIPMENT	1,250.00	0.00	0.00	400.00	0.00	0.00	0.00
01-950-4010	REGULAR SALARIES	12,770.00	1,075.53	2,220.14	15,000.00	575.00	1,150.00	7.67
01-950-4028	EMPLOYEE BENEFITS-MEDICAL	3,085.00	61.08	23.97	3,116.00	276.11	254.92	8.18
01-950-4029	EMPLOYEE BENEFITS-DENTAL	162.00	(1.95)	(3.90)	162.00	15.08	13.86	8.56
01-950-4031	MEDICARE	186.00	13.54	28.10	1,147.00	42.19	84.38	7.36
01-950-5051	MISCELLANEOUS SERVICES	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00
01-950-5156	FIRE PROTECTION	479,158.00	239,578.92	239,578.92	491,137.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
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 REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 01 - GENERAL FUND								
TOTAL REVENUES		6,222,497.00	713,430.05	904,494.24	5,912,055.00	20,071.51	92,236.50	1.56
TOTAL EXPENDITURES		7,262,991.00	636,956.16	1,000,746.02	5,741,928.00	142,614.99	479,481.31	8.35
NET OF REVENUES & EXPENDITURES		(1,040,494.00)	76,473.89	(96,251.78)	170,127.00	(122,543.48)	(387,244.81)	227.62

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

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REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 02/28/2025	ACTIVITY FOR		YTD BALANCE 02/28/2026	% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25		2026 AMENDED BUDGET	MONTH 02/28/26		
Fund 02 - SEWER SERVICE FUND								
02-100-3430	SEWER CHARGES	114,033.00	4,660.13	15,017.64	105,000.00	4,686.33	14,947.63	14.24
02-100-3701	INTEREST INCOME	18,000.00	1,484.83	3,009.70	18,000.00	0.00	0.00	0.00
02-100-3989	OTHER INCOME	0.00	0.00	0.00	100.00	0.00	19.05	19.05
02-100-4010	REGULAR SALARIES	41,950.00	3,253.58	6,507.19	43,387.00	1,679.69	5,039.07	11.61
02-100-4011	OVERTIME SALARIES	0.00	405.28	497.96	0.00	290.66	421.40	100.00
02-100-4028	EMPLOYEE BENEFITS-MEDICAL	12,098.00	856.44	713.24	10,592.00	(72.33)	(217.00)	(2.05)
02-100-4029	EMPLOYEE BENEFITS-DENTAL	597.00	46.61	38.86	572.00	53.11	44.95	7.86
02-100-4030	EMPLOYEE BENEFITS-LIFE	54.00	0.00	0.00	94.00	0.00	0.00	0.00
02-100-4031	FICA & MEDICARE-EMPLOYER	3,219.00	268.37	512.83	3,319.00	144.89	400.18	12.06
02-100-4032	IMRF-EMPLOYER	846.00	27.06	51.81	308.00	13.98	38.78	12.59
02-100-4033	UNEMPLOYMENT-EMPLOYER	103.00	0.00	2.91	102.00	0.00	0.00	0.00
02-100-5048	OUTSIDE MAINTENANCE SERVICES	11,965.00	0.00	0.00	32,700.00	0.00	0.00	0.00
02-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
02-100-5178	REPAIR/MAINT VEHICLES & EQUIP	1,400.00	0.00	0.00	1,200.00	0.00	0.00	0.00
02-100-6027	MAINT & CONSTRUCTION SUPPLIES	4,600.00	0.00	0.00	4,150.00	0.00	0.00	0.00
02-100-8003	SOFTWARE	5,375.00	0.00	27.60	5,520.00	0.00	1,836.00	33.26
02-100-8012	SEWER REPAIRS	12,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
02-100-8013	SEWER LINING PROGRAM	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
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Fund 02 - SEWER SERVICE FUND:								
TOTAL REVENUES		132,033.00	6,144.96	18,027.34	123,100.00	4,686.33	14,966.68	12.16
TOTAL EXPENDITURES		96,707.00	4,857.34	8,352.40	129,444.00	2,110.00	7,563.38	5.84
NET OF REVENUES & EXPENDITURES		35,326.00	1,287.62	9,674.94	(6,344.00)	2,576.33	7,403.30	116.70

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 06 - MFT FUND								
06-100-3701	INTEREST INCOME	38,500.00	4,309.83	8,854.76	35,000.00	0.00	0.00	0.00
06-100-3801	MFT ALLOTMENTS	107,011.00	9,209.46	18,649.76	114,840.00	0.00	0.00	0.00
06-100-8007	ROAD PROJECTS	229,642.00	0.00	0.00	0.00	0.00	0.00	0.00
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Fund 06 - MFT FUND:								
TOTAL REVENUES		145,511.00	13,519.29	27,504.52	149,840.00	0.00	0.00	0.00
TOTAL EXPENDITURES		229,642.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(84,131.00)	13,519.29	27,504.52	149,840.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 14 - TAX INCREMENT FINANCING								
14-100-3001	CURRENT TAX LEVY	200,000.00	43,601.79	43,630.14	225,000.00	0.00	0.00	0.00
14-100-3701	INTEREST INCOME	60,000.00	5,138.76	10,490.45	25,000.00	0.00	0.00	0.00
14-100-5024	VILLAGE ATTORNEY-BASE	10,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
14-100-5093	PROF SERVICE-FINANCE	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00
14-100-5096	PROF SERVICES-PLANNING	2,500.00	0.00	0.00	100,000.00	(4,000.00)	(4,000.00)	(4.00)
14-100-5322	ENGINEERING SERVICES	20,000.00	0.00	0.00	388,000.00	0.00	0.00	0.00
14-100-6025	OTHER SUPPLIES	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00
14-100-6027	MAINT & CONSTRUCTION SUPPLIES	300.00	0.00	0.00	600.00	0.00	0.00	0.00
14-100-8006	STREET IMPROVEMENTS	15,000.00	0.00	9,726.00	17,000.00	0.00	0.00	0.00
14-100-8102	FAÇADE IMPROVEMENT GRANT	15,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
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Fund 14 - TAX INCREMENT FINANCING:								
TOTAL REVENUES		260,000.00	48,740.55	54,120.59	250,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		62,800.00	0.00	9,726.00	610,600.00	(4,000.00)	(4,000.00)	0.66
NET OF REVENUES & EXPENDITURES		197,200.00	48,740.55	44,394.59	(360,600.00)	4,000.00	4,000.00	1.11

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

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REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 02/28/2025	ACTIVITY FOR		YTD BALANCE 02/28/2026	% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25		2026 AMENDED BUDGET	MONTH 02/28/26		
Fund 23 - KW 2023 CAPTIAL PROJECTS FUND								
23-100-3701	INTEREST INCOME	43,000.00	3,402.22	6,887.99	0.00	0.00	0.00	0.00
23-100-3989	OTHER INCOME	(9,199.00)	0.00	0.00	0.00	0.00	0.00	0.00
23-100-7395	FUNDS TRANSFER OUT	1,200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
23-100-7396	TRANSFER-CAPITAL ITEM	(25,288.00)	0.00	0.00	0.00	0.00	0.00	0.00
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Fund 23 - KW 2023 CAPTIAL PROJECTS FUND:								
TOTAL REVENUES		33,801.00	3,402.22	6,887.99	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,174,712.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(1,140,911.00)	3,402.22	6,887.99	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 02/28/2025	ACTIVITY FOR		YTD BALANCE 02/28/2026	% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25		2026 AMENDED BUDGET	MONTH 02/28/26		
Fund 26 - LONG-TERM DEBT SERVICE								
26-100-3003	PROPERTY TAX-ANNUAL CAP BOND	999,282.00	153,717.30	161,113.32	990,000.00	0.00	0.00	0.00
26-100-3004	PROPERTY TAX-2023 CAP BOND	790,000.00	273,650.33	278,759.85	788,000.00	0.00	0.00	0.00
26-100-3100	BOND PROCEEDS	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00
26-100-3101	BOND PREMIUM	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
26-100-3701	INTEREST	20,000.00	210.77	581.54	20,000.00	0.00	0.00	0.00
26-100-5026	ADMINISTRATIVE BOND EXPENSES	1,500.00	0.00	0.00	2,925.00	0.00	0.00	0.00
26-100-7302	PRINC - ANNUAL CAPITAL BOND	935,000.00	0.00	0.00	935,000.00	0.00	0.00	0.00
26-100-7304	PRINCIPAL - SERIES 2023	390,000.00	0.00	0.00	405,000.00	0.00	0.00	0.00
26-100-7306	PRINCIPAL - SERIES 2024A	460,000.00	0.00	0.00	460,000.00	0.00	0.00	0.00
26-100-7312	INTEREST-ANNUAL CAPITAL BOND	64,282.00	0.00	0.00	65,000.00	0.00	0.00	0.00
26-100-7314	INTEREST- SERIES 2023	210,400.00	0.00	0.00	194,800.00	0.00	0.00	0.00
26-100-7316	INTEREST - SERIES 2024A	350,000.00	0.00	0.00	328,000.00	0.00	0.00	0.00
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Fund 26 - LONG-TERM DEBT SERVICE:								
TOTAL REVENUES		2,429,282.00	427,578.40	440,454.71	1,798,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,411,182.00	0.00	0.00	2,390,725.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		18,100.00	427,578.40	440,454.71	(592,725.00)	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 02/28/2025	ACTIVITY FOR		YTD BALANCE 02/28/2026	% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25		2026 AMENDED BUDGET	MONTH 02/28/26		
Fund 27 - ANNUAL REFUNDING BOND								
27-100-3100	BOND PROCEEDS	390,000.00	0.00	0.00	390,000.00	0.00	0.00	0.00
27-100-3701	INTEREST	200,000.00	16,819.63	34,295.95	75,000.00	0.00	0.00	0.00
27-100-3990	TRANSFER OF FUNDS (IN)	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00
27-100-7395	TRANSFER OF FUNDS (OUT)	3,400,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-100-8003	SOFTWARE	0.00	0.00	0.00	38,220.00	0.00	9,180.00	24.02
27-100-8004	COMPUTER EQUIPMENT	10,000.00	0.00	0.00	17,050.00	2,610.72	5,386.17	31.59
27-300-5048	OUTSIDE MAINTENANCE	0.00	0.00	0.00	21,000.00	0.00	0.00	0.00
27-300-8007	BLG IMPROVEMENTS & ALTERATIONS	46,000.00	0.00	2,668.44	46,000.00	0.00	0.00	0.00
27-400-5048	OUTSIDE SERVICE-ROAD STRIPE	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-400-5322	ENGINEERING SERV.-PUBLIC WORKS	0.00	0.00	0.00	67,000.00	0.00	0.00	0.00
27-400-8006	STREET IMPROVEMENTS	5,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00
27-400-8007	SIDEWALK PROG - ANNUAL	27,000.00	0.00	0.00	27,500.00	0.00	0.00	0.00
27-400-8008	ROAD PROJECTS	12,000.00	0.00	0.00	136,000.00	0.00	0.00	0.00
27-400-8010	STORM WATER IMPROVEMENTS	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-700-8015	CABLING, POSTS, LANTERNS	44,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
27-935-5322	ENGINEERING SERVICES	0.00	0.00	0.00	127,000.00	0.00	0.00	0.00
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Fund 27 - ANNUAL REFUNDING BOND:								
TOTAL REVENUES		590,000.00	16,819.63	34,295.95	665,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,559,000.00	0.00	2,668.44	514,770.00	2,610.72	14,566.17	2.83
NET OF REVENUES & EXPENDITURES		(2,969,000.00)	16,819.63	31,627.51	150,230.00	(2,610.72)	(14,566.17)	9.70

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 28 - 2024A BOND/LAKE FRONT PROJECTS								
28-100-3701	INTEREST INCOME	50,000.00	5,191.67	10,774.70	25,000.00	0.00	0.00	0.00
28-100-3990	FUNDS TRANSFER IN	350,000.00	0.00	0.00	0.00	0.00	0.00	0.00
28-100-3992	FUND TRANSFER IN	6,474,712.00	0.00	0.00	0.00	0.00	0.00	0.00
28-100-5024	ATTORNEY FEES	3,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
28-100-5036	PRINTING AND PUBLISHING	3,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
28-100-5071	POSTAGE	300.00	0.00	0.00	300.00	0.00	0.00	0.00
28-100-5092	PROFESSIONAL SERVICES	560,050.00	0.00	0.00	167,300.00	1,580.00	1,580.00	0.94
28-100-6025	OTHER SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
28-100-8007	BUILDING IMPROVEMENTS & ALTERA	4,974,575.00	57,488.31	57,488.31	3,331,638.00	352,747.40	352,747.40	10.59
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Fund 28 - 2024A BOND/LAKE FRONT PROJECTS:								
TOTAL REVENUES		6,874,712.00	5,191.67	10,774.70	25,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,544,925.00	57,488.31	57,488.31	3,512,238.00	354,327.40	354,327.40	10.09
NET OF REVENUES & EXPENDITURES		1,329,787.00	(52,296.64)	(46,713.61)	(3,487,238.00)	(354,327.40)	(354,327.40)	10.16

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		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
Fund 35 - WATER FUND								
35-100-3420	MAINTENANCE FEE	3,600.00	300.00	600.00	3,600.00	0.00	0.00	0.00
35-100-3432	WATER SERVICE-METERED	849,108.00	35,090.02	110,671.58	770,000.00	34,501.60	109,904.51	14.27
35-100-3435	WATER IMPROVEMENT CHARGE	276,547.00	20,739.43	41,525.06	270,000.00	20,253.99	41,205.57	15.26
35-100-3701	INTEREST INCOME	29,800.00	2,303.46	5,198.82	29,000.00	0.00	0.00	0.00
35-100-3902	SALE OF WATER METERS	3,200.00	0.00	0.00	3,000.00	0.00	0.00	0.00
35-100-3903	BACKFLOW TESTING REBATE	825.00	16.00	16.00	700.00	0.00	12.00	1.71
35-100-3904	OTHER INCOME	0.00	0.00	0.00	500.00	0.00	0.00	0.00
35-100-4010	REGULAR SALARIES	179,428.00	14,251.33	28,502.75	184,758.00	7,398.85	22,119.80	11.97
35-100-4011	OVER TIME SALARIES	2,000.00	779.34	957.61	2,000.00	558.91	810.31	40.52
35-100-4019	MERIT-VACATION BUY BACK	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
35-100-4028	EMPLOYEE BENEFITS-MEDICAL	22,967.00	1,310.41	947.83	27,492.00	2,460.82	2,090.26	7.60
35-100-4029	EMPLOYEE BENEFITS-DENTAL	1,673.00	102.80	82.21	1,504.00	112.70	95.26	6.33
35-100-4030	EMPLOYEE BENEFITS-LIFE	228.00	0.00	10.70	369.00	11.16	22.32	6.05
35-100-4031	FICA & MEDICARE EMPLOYER	13,880.00	1,119.29	2,192.64	14,287.00	593.43	1,708.22	11.96
35-100-4032	IMRF EMPLOYER	3,647.00	111.25	218.02	1,311.00	56.52	162.82	12.42
35-100-4033	UNEMPLOYMENT EMPLOYER	800.00	0.00	24.17	384.00	0.00	0.00	0.00
35-100-4039	EMPLOYEE BENEFITS-OTHER	0.00	0.00	0.00	0.00	78.13	234.39	100.00
35-100-5022	JULIE FEES	543.00	542.85	542.85	839.00	0.00	838.87	99.98
35-100-5036	PRINTING & PUBLISHING	800.00	0.00	0.00	800.00	0.00	0.00	0.00
35-100-5041	TELEPHONE	875.00	79.86	158.95	0.00	0.00	37.60	100.00
35-100-5042	CELLULAR TELEPHONE SERVICE	2,544.00	214.12	428.26	884.00	0.00	0.00	0.00
35-100-5044	INTERNET SERVICE	0.00	0.00	0.00	1,647.00	0.00	0.00	0.00
35-100-5048	OUTSIDE MAINTENANCE SERVICE	8,400.00	0.00	103.50	26,800.00	0.00	0.00	0.00
35-100-5049	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00
35-100-5054	LABORATORY SERVICES	1,874.00	60.00	120.00	2,240.00	0.00	60.00	2.68
35-100-5071	POSTAGE	0.00	0.00	0.00	1,464.00	267.20	267.20	18.25
35-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	8,715.00	0.00	0.00	9,674.00	0.00	0.00	0.00
35-100-5092	PROFESSIONAL SERVICES	19,445.00	0.00	4,061.45	40,450.00	0.00	0.00	0.00
35-100-5093	PROF SERVICE-FINANCE	23,028.00	0.00	0.00	23,175.00	1,931.25	1,931.25	8.33
35-100-5100	PROFESSIONAL SERVICES-IT	13,750.00	2,214.58	2,214.58	14,260.00	1,157.20	1,157.20	8.12
35-100-5178	REPAIR/MAINT VEHICLES & EQUIP	3,700.00	979.76	979.76	4,200.00	0.00	20.19	0.48
35-100-5400	PURCHASE OF POTABLE WATER	303,954.00	11,498.55	11,498.55	280,000.00	0.00	0.00	0.00
35-100-6027	MAINT & CONSTRUCTION SUPPLIES	1,250.00	0.00	0.00	1,500.00	0.00	0.00	0.00
35-100-6028	HEATING, ELECT & WATER UTIL	17,706.00	1,153.03	1,834.00	14,105.00	2,417.35	2,669.19	18.92
35-100-6033	METER SUPPLIES	6,000.00	0.00	0.00	5,000.00	3,300.00	4,242.00	84.84
35-100-7002	FUEL	4,200.00	271.82	271.82	3,500.00	395.55	395.55	11.30
35-100-7003	RECRUITMENT & TRAINING	1,500.00	0.00	0.00	500.00	0.00	0.00	0.00
35-100-7301	BOND PRINCIPAL PAYMENT	0.00	0.00	0.00	235,000.00	0.00	0.00	0.00
35-100-7311	BOND INTEREST	44,100.00	0.00	0.00	37,350.00	0.00	0.00	0.00
35-100-8003	SOFTWARE	29,979.00	0.00	27.60	21,746.00	0.00	1,836.00	8.44
35-100-8004	COMPUTER EQUIPMENT	250.00	0.00	0.00	200.00	0.00	0.00	0.00
35-100-8007	BULDING & GROUNDS	1,500.00	876.00	876.00	2,200.00	0.00	0.00	0.00
35-100-8008	CAPITAL OUTLAY	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
35-100-8009	WATER MAIN REPAIRS	86,254.00	12,622.02	12,622.02	45,000.00	0.00	0.00	0.00
35-100-8011	WATER METER REPLACEMENTS	6,000.00	0.00	0.00	8,000.00	0.00	781.63	9.77
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Fund 35 - WATER FUND:								
TOTAL REVENUES		1,163,080.00	58,448.91	158,011.46	1,076,800.00	54,755.59	151,122.08	14.03
TOTAL EXPENDITURES		817,490.00	48,187.01	68,675.27	1,027,639.00	20,739.07	41,480.06	4.04
NET OF REVENUES & EXPENDITURES		345,590.00	10,261.90	89,336.19	49,161.00	34,016.52	109,642.02	223.03

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
 PERIOD ENDING 02/28/2026
 % Fiscal Year Completed: 16.16
 MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND
 REVENUES AND EXPENDITURES BOOK AS OF 2/11/2026

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2025 AMENDED BUDGET	MONTH 02/28/25	YTD BALANCE 02/28/2025	2026 AMENDED BUDGET	MONTH 02/28/26	YTD BALANCE 02/28/2026	
TOTAL REVENUES - ALL FUNDS		17,850,916.00	1,293,275.68	1,654,571.50	9,999,795.00	79,513.43	258,325.26	2.58
TOTAL EXPENDITURES - ALL FUNDS		21,159,449.00	747,488.82	1,147,656.44	13,927,344.00	518,402.18	893,418.32	6.41
NET OF REVENUES & EXPENDITURES		(3,308,533.00)	545,786.86	506,915.06	(3,927,549.00)	(438,888.75)	(635,093.06)	16.17

Monthly Report



TO: Tim Ransford, Public Safety Committee Chair
Village Board of Trustees

FROM: Don Silva, Chief of Police

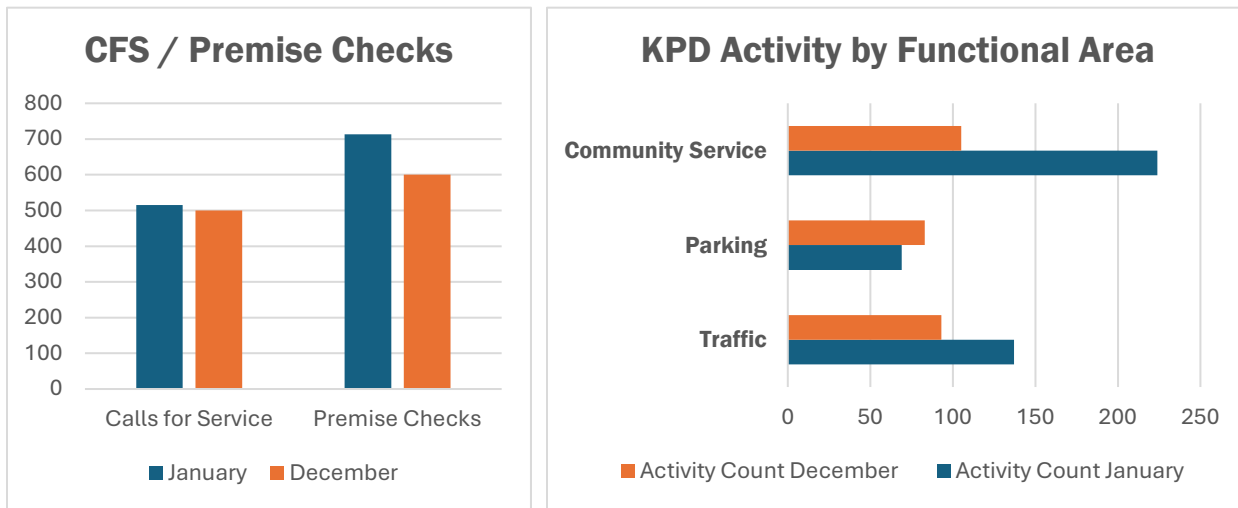
DATE: February 17, 2026

SUBJECT: **Activity Report for January 2026**

Overview of the January priorities, accomplishments, and emerging issues.

In January, the Kenilworth Police Department continued to focus on traffic safety in the school area and vacation watch house checks. We participated in one community engagement opportunity. There were seven crimes reported during the month of January: (2) trespass to motor vehicles, (1) theft of auto, and (4) Identity thefts.

Activity Snapshot



There were 515 Calls for Service (CFS) in the month of January. Effective January 2026, CFS data will no longer include police officer self-initiated premise check activity. Although activities that qualify as premise checks (such as park checks or checking closed businesses) contribute to the overall security of the Village, they are not an accurate reflection of our response to requests for police service from the community.

Overall service demand remained stable month to month, with a slight increase in calls for service in January. Traffic activity increased, while parking activity decreased. Community service activity increased; vacation watches more than doubled the December output.

Community Engagement

KPD connection opportunity with community stakeholders:

- Met with staff from Kenilworth Union Church on January 15 to discuss their increased security measures and to orient a new KPD officer to the facility.

This interaction reinforced the trust and partnership the Kenilworth Police Department has with Kenilworth houses of worship. Understanding the security posture of the houses of worship provides an opportunity for the KPD to develop sound responses to critical events.

Officer Development and Training

KPD investments in professional development:

- SGT LaBeau completed a police applicant background investigator course.

Public Safety Initiatives and Operations

Ongoing or new efforts that directly affect service to the community:

- A Crime Alert was sent via Constant Contact on January 22nd, informing the community of an auto theft in the Village and of suspicious activity that was later determined to be an incident of criminal trespass to a parked car.
- An online traffic monitoring program is being researched. The product is offered by a sole source vendor, Urban SDK. This program will allow the KPD and Kenilworth Public Works to track traffic volume and speed.

Staffing, Equipment and Administration

Resource stewardship and organizational health:

- Discussions with MGT Solutions to bring on a command staff member on a six-month contract progressed. Two candidates were interviewed by staff.
- The oldest vehicle in the patrol fleet, 2020 Ford SUV, has required three significant maintenance visits since October 2025. It needs additional mechanical repair. The immediate remedy is to utilize the 2023 Ford SUV supervisor vehicle for patrol functions.

Village of



Department of Public Works

Activity Report

To: President Kaz, Village Trustees and Village Manager

From: Donald Leicht, Public Work Superintendent

Date: Feb 11, 2026

The following information provides an overview of the activity in the department since January 20th. Village Board meeting.

Sewers and Streets

- Performed 19 JULIE locate requests
- Performed porous street inspection
- Repaired five street light fixtures
- Trimmed tree limbs along sidewalks
- Performed tree inspections and collected data
- Salted and plowed roads after 4 small snow events
- Performed pothole patching
- Installed and rewired one new light pole
- Repaired brick pavers
- Picked up three dead animals on roadway
- Handed out tree trimming literature to 100 residents

Water – Distribution

- PRV, Booster Station, Water Tower
- Monthly bacteria IEPA water sample
- Performed Quarterly IEPA sampling
- Performed repairs to 22 MTU's and meters
- Performed winter pump inspections and test at booster
- Completed repair of DCU on Devonshire
- Assisted In water main break on Green Bay rd.

Buildings/Structures

- Cleaned/disinfected vehicles weekly
- Cleaned and sanitized Public Works building weekly
- Replaced cutting edges on all plow trucks

- Painted PD hallway
- Replaced all Carbon Monoxide detectors at VH
- Replaced drinking fountain at VH
- Cleaned and buffed floor at Public Works
- Replaced drinking fountain at Park District
- Installed heater at Park District building
- Repaired window and plow shoes on Ventrac

Administration

- Input invoices and created purchase orders
- Attended weekly staff meeting
- Attended meetings pertaining to beach improvements
- Ordered 120 tons of salt
- Met with Inliner regarding status of project
- Prepared RFP for tree removal
- Met with contractor to discuss 2026 winter tree trimming
- Worked with neighboring community to obtain tractor while our tractor is in shop.